



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10691062
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title PRODUCTION OF VESTS FOR TRAINING OFFICERS OF DEPARTMENT OF TOURISM (DOT)
Area of Delivery Metro Manila

Solicitation Number: 2024-03-021	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods	Bid Supplements	0
Category: Corporate Giveaways		
Approved Budget for the Contract: PHP 97,500.00	Document Request List	0
Delivery Period: 30 Day/s		
Client Agency:	Date Published	23/03/2024
Contact Person: Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot4b.bacsecretariat@gmail.com	Last Updated / Time	22/03/2024 14:31 PM
	Closing Date / Time	26/03/2024 17:00 PM

Description

DEPARTMENT OF TOURISM – MIMAROPA
INDUSTRY TRAINING UNIT

TERMS OF REFERENCE

I. ITEM

- PRODUCTION OF VESTS FOR TRAINING OFFICERS OF DEPARTMENT OF TOURISM (DOT)

II. PURPOSE/OBJECTIVES:

This will form part of the collaterals for distribution to the Regional Training Officers during the conduct of Tourism Industry Skills Program (TISP) Midyear Retooling Workshop particularly during the impact assessment in Coron and Busuanga, Palawan.

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- Must be PHILGEPS REGISTERED
- Must have been in the production business for not less than three (3) years, preferably a Manufacturer
- Has in-house capacity to enhance and/or develop the design and layout of the required materials
- Submission of actual sample of the above-stated items must be three (3) days after closing of PHILGEPS posting

IV. DOCUMENTARY REQUIREMENTS

Submission of complete documentary requirements on or before the PhilGEPS posting closing

- Current Mayor's / Business Permit
- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement

V. SCOPE OF WORK / DELIVERABLES

Quantity: 75 pieces

Material: Microfiber cloth
Gina cloth for lining zipper
Buttons for pocket

Design: Sleeveless
Chinese collar
Two (2) pockets with buttons on lower part
Strap adjuster on two (2) sides
Back: DOT logo embroidered 2.5 inches
Front: TISP logo text 4 inches for proportion

Size: Extra Small to 2XL

Packaging: Plastic with Zip lock (individual packaging)

Color: Navy Blue

Logo to be used:

DOT Logo TISP Logo

VI. APPROVED BUDGET FOR THE CONTRACT

The total approved budget allocation is Ninety-Seven Thousand Five Hundred Pesos (Php 97,500.00), inclusive of all government taxes and charges.

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

VII. DELIVERY PERIOD

Winning bidder must deliver the 75 pieces of Vests with individual packaging within thirty (30) calendar days upon receipt of the Job Order.

VIII. PAYMENT PROCEDURE

- Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.
- Full payment shall be made within thirty (30) working days upon delivery Of the request order and acceptance of the supplier.

IX. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- Non-submission of required documentary requirements and sample works and materials to be used shall be ground for disqualification of bid.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-MIMAROPA END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-MIMAROPA END USER.
- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved design/concepts of the items listed above except to those persons entrusted/authorized by the DOT-MIMAROPA END USER.

X. PROJECT OFFICER / CONTACT PERSON

Name : MS. MA. EDNELLIZA BALAGTAS / MS. JOCELLE VALERA
Email : tisp.dot4b@gmail.com / dot4b.bacsecretariat@gmail.com
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Created by Monina Valdez Raneses

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