



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10697366
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Ground Handling Services-Roundtrip Domestic Airfare, Meals, Accommodation & Land Transportation - April 23 to 26, 2024

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-03 0088	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	26/03/2024
Approved Budget for the Contract:	PHP 80,623.74	Last Updated / Time	26/03/2024 00:00 AM
Delivery Period:	4 Day/s	Closing Date / Time	01/04/2024 15:00 PM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS
 Property Data Banking in Region 10
 (Target Implementation Date: April 23 to 26, 2024)

I. PROJECT

Procurement of Ground Handling Services
 Roundtrip Domestic Airfare, Meals, Accommodation and Land Transportation

II. PROJECT DESCRIPTION AND OBJECTIVES

The Data Banking of Property Offerings is a program of the Project and Investment Evaluation Division whereas the main objective of the activity is to undertake due diligence site validation/ocular inspection of prospective properties for investment to support the establishment of an updated databank of tourism investment areas in the Philippines.

III. PROCUREMENT REQUIREMENTS

The service provider shall meet the following minimum requirements:

- Must be PHILGEPS registered
- Must be willing to provide services on a send bill arrangement
- Ground Handler and accommodation must be DOT-Accredited

a. Accommodation Requirement

4 days/ 3 nights accommodation stay with breakfast for 3 pax (single occupancy) in Cagayan de Oro City

Check In April 23, 2024

Check Out April 26, 2024

b. Land Transportation (Van)

Airport to Hotel April 23, 2024 3 pax

Site Inspection of multiple locations in Cagayan de Oro City and Bukidnon (subject to change) April 24 and 25, 2024
5-10 pax

Hotel to Airport April 26, 2024 3 pax

c. Roundtrip Domestic Airfare for 3 pax

Manila-Cagayan de Oro April 23, 2024 Noon Flight

Cagayan de Oro -Manila April 26, 2024 Noon Flight

Tickets should be refundable and rebookable. Regular fare (not promo fare).
With 20 kilos checked-in baggage.

d. Meals

Breakfast April 24-26, 2024 3 pax

AM Snacks April 24-26, 2024 5 pax

Lunch April 23-26, 2024 5 pax

PM Snacks April 24-26, 2024 5 pax

Dinner April 23-26, 2024 3 pax

IV. BUDGET OF THE PROJECT – 80,623.74

The amount shall be charged against the 2024 GAA of the Project and Investment Evaluation Division.

V. PROJECT OFFICER / CONTACT PERSON:

CRISTINA SERAFICO-OCHANGCO

Project and Investment Evaluation Division

Office of Tourism Standards and Regulation

Tel No. 459-5200 loc 106

invest@tourism.gov.ph

Approved by:

VIRGILIO M. MAGUIGAD, EnP.

Director

Office of Tourism Standards and Regulation

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above Php500K)
- 4.Duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 25/03/2024

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Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	25/03/2024 16:39 PM
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III. PROCUREMENT REQUIREMENTS

The service provider shall meet the following minimum requirements:

- Must be PHILGEPS registered
- Must be willing to provide services on a send bill arrangement
- Ground Handler and accommodation must be DOT-Accredited

a. Accommodation Requirement

4 days/ 3 nights accommodation stay with breakfast for 3 pax (single occupancy) in Cagayan de Oro City

Check In April 23, 2024

Check Out April 26, 2024

b. Land Transportation (Van)

Airport to Hotel April 23, 2024 3 pax

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