



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10712308
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Ground Handling Services for the Conduct of Roll Out of the Return on Investment (ROI) / Return on Objectives (ROO) Assessment Tool from April to May 2024

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-04-0097	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	02/04/2024
Approved Budget for the Contract:	PHP 89,940.00	Last Updated / Time	02/04/2024 00:00 AM
Delivery Period:	4 Day/s	Closing Date / Time	05/04/2024 13:00 PM
Client Agency:			
Contact Person:	NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nlallanigue@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

BIDDER DOT Accredited Tour Operator
 PROJECT TITLE • Roll-out of the Return on Investment (ROI) / Return on Objectives (ROO) Assessment Tool
 INCLUSIVE DATES • April - May 2024

PROJECT OBJECTIVES

To implement and deploy the ROI/ROO Assessment tool on DOT programs, activities, and projects and the administration of its objectives template. The rollout includes coaching session, as well as intervention to Delivery units of the Depaffient.

MINIMUM REQUIREMENTS

A. Must be a tour operator I ground handler / travel agency accredited by the Department of Tourism (DOT). B. Must be accredited with the Philippine Government Electronic Procurement System (PhilGEPS).
 C. Must be willing to provide services on a send bill arrangement or government procedures.

SCOPE OF WORK AND DELIVERABLES

1 , VAN HIRE]RENTAL Php 46,060.00
 DATE VAN RATE I NO. OF UNITS REMARKS

April 2024 (arrival)
 *26 April 2024 (departure) P 11,590.00 x 1 van x 2 days (Pampanga)
 P 23,180.00 Land Transfer (Arrival) / Workshop
 Pick up from DOT
 Drop off at AccommodationNenu
 Land Transfer (Departure) / Workshop
 Pick up from AccommodationNenu
 Drop off at DOT
 *Seating capacity of 8 pax
 *Rental Period of 10 hours
 *09 May 2024 (arrival)
 *10 May 2024 (departure) P 11,440.00 x 1 van x 2 days (Laguna)
 P 22,880.00
 Inclusive of the professional fees and meals of the Drivers
 Driver(s) must be in uniform or decent attire
 Inclusive of fuel and other expenses such as toll and parking fees and applicable environmental fees
 2. ACCOMMODATION REQUIREMENTS Php 7,400.00
 DATE ROOM UTE PAXI NIGHT REMARKS
 *25 April 2024 (Pampanga) P 750.00 x 4 pax x 1 night
 P 3,000.00 Check-in: 25 April 2024
 Check-out: 26 April 2024
 Twin-Sharin
 May 2024 (Laguna) P 1,100.00 x 4 pax x 1 night
 P 4,400.00 Check-in: 09 May 2024 Check-out: 10 May 2024
 Twin-Sharin
 Accommodation must be DOT-accredited establishment.
 3. MEAL REQUIREMENTS Php 36,480.00

DATE FOOD RATE I PAX I DAY REMARKS

Pampanga
 April 2024
 *26A m 2024 P 450.00 x 4 x 2 days
 P 3,600.00 P 150.00 per Mea'
 (Breakfast, Lunch, Dinner)
 Laguna
 May 2024 *IOMa 2024 P 660.00 x 4 pax x 2 days
 P 5,280.00 P 220.00 per Meal
 (Breakfast, Lunch, Dinner)
 Any day between the months of April or May 2024 P 600.00 x 46 pax x 1 day
 P 27,600.00 Meals
 (AM/PM Snacks, Lunch)
 VII. BUDGET

The total budget for the project is EIGHTY-NINE THOUSAND NINE HUNDRED FORTY PESOS (Php 89,940.00) inclusive of all applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

CONTACT INFORMATION

Prepared by:
 JIM RAY R. BAGSIC
 Planning Officer II
 Contact Details: 0945-125-3789
 jrbaqsic@tourism.gov.ph

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

4. Must be Accredited by DOT.

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nllanigue@tourism.gov.ph on or before April 5, 2024 at 1:00 pm. Late and unsigned quotations shall not be accepted.

Created by

NAZER NIÑO L ALLANIGUE

Date Created 01/04/2024

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