



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10728507
Procuring Entity DEPARTMENT OF TOURISM
Title GROUND HANDLING FOR THE SITE VALIDATION OF CRUISE TOURISM ACCREDITATION STANDARDS

Area of Delivery

Solicitation Number: RFQ-NP-SVP 2024-04-100	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 207,047.43	Document Request List	0
Delivery Period:		
Client Agency:	Date Published	05/04/2024
Contact Person: MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph	Last Updated / Time	05/04/2024 00:00 AM
	Closing Date / Time	08/04/2024 10:00 AM

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE

SITE VALIDATION OF CRUISE TOURISM ACCREDITATION STANDARDS

II. PURPOSE/OBJECTIVE

The Office of Tourism Standards and Regulation is in need of a DOT-Accredited Service Provider (Travel and Tour Agency or Tour Operator) in the Philippines engaged in the business of arranging roundtrip flights, cruise ship arrangements, land transfers and other ground arrangements, to conduct the Site Validation of Cruise Tourism Standards. The site validation aims to gather information on cruise operations, ship design/interiors and other best practices for the development of domestic cruise tourism guidelines

III. MINIMUM REQUIREMENT FOR SUPPLIERS

- Must be a DOT-Accredited Service Provider (Travel and Tour Agency or Tour Operator)
- Must be willing to provide services on a send-bill arrangement, with breakdown of actual expense

IV. DETAILS OF SCOPE OF WORK AND DELIVERABLES

A. FLIGHT ARRANGEMENT

To provide round trip international economy airfare for two (2) pax based on the following:

Flight Details No. of Pax

April 27, 2024 | Manila to Singapore 2 pax

May 2, 2024 | Singapore to Manila 2 pax

Name of Passengers Flight Route Flight ETD/ETA

1. Rommel A. Natanauan

April 27, 2024 Manila to Singapore Between 6:00 am to 1:30 pm

Note: Arrival in Singapore not later than 1:30 pm

May 2, 2024 Singapore to Manila Between 6:00 am to 1:30 pm

2. Kristoffer Leo M. Velete

April 27, 2024 Manila to Singapore Between 6:00 am to 1:30 pm

Note: Arrival in Singapore not later than 1:30 pm

May 2, 2024 Singapore to Manila Between 6:00 am to 1:30 pm

Ticket Inclusions:

- Inclusive of 20 kilos baggage allowance with 7 kilos hand carry per way
- Regular fare (not promo fare)
- Rebookable

B. CRUISE SHIP ARRANGEMENTS

To provide cruise ship tickets for 2 pax with the following details:

- Inclusive dates: April 28 to May 1, 2024
- Route: Singapore - Port Klang/Phuket - Singapore
- Accommodation type: Inside Stateroom Cabin (Twin sharing)
- Inclusions:
 - o Cruise ship accommodation & full board meals for the trip duration
 - o Full board meals, Port Charges and other applicable taxes
 - o Mandatory gratuities for the duration of itinerary
 - o Access to complimentary cruise facilities

V. APPROVED BUDGET FOR CONTRACT FOR
TWO HUNDRED SEVEN THOUSAND FORTY-SEVEN PESOS
AND 43/100 ONLY (₱207,047.43)

VI. TERMS OF PAYMENT

- Payment shall be made to the supplier not less than thirty (30) working days after the project has been completed
- The payment shall be on a send bill arrangement, which shall be settled upon submission of the Statement of Account with a breakdown of expenses and other payment documents after the project has been completed
- Payment shall be based on actual expenses incurred but not to exceed TWO HUNDRED SEVEN THOUSAND FORTY-SEVEN PESOS AND 43/100 ONLY (₱207,047.43) for the total actual cost of services rendered inclusive of VAT and other taxes. Subject to the government accounting and auditing rules and regulations.

VII. PROJECT OFFICER/CONTACT PERSON

Ms. JENNIFER B. RUCIO / Ms. MARISSA VICTORIA C. CLAUSTRO
Standards Development Division, Office of Tourism Standards and Regulation
Trunk Line: (02) 459-5200 to 30 Local 224
Mobile: 0995 510 8130 (Ms. Rucio) / 0966 958 7451 (Ms. Claustro)
Email: sdd@tourism.gov.ph

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to msdante@tourism.gov.ph on or before 08 April 2024 at 10:00 am. Late and unsigned quotations shall not be accepted.

Date Created 04/04/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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