



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10723961  
**Procuring Entity** DEPARTMENT OF TOURISM - NCR  
**Title** SUPPLY AND DELIVERY OFFICE SUPPLIES AND INFORMATION AND COMMUNICATIONS TECHNOLOGY EQUIPMENT OF TDD  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> NCR-2024-04-017	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods	<b>Bid Supplements</b>	0
<b>Category:</b> Office Equipment	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b> PHP 154,056.00	<b>Date Published</b>	05/04/2024
<b>Delivery Period:</b> 1 Day/s	<b>Last Updated / Time</b>	04/04/2024 07:33 AM
<b>Client Agency:</b>	<b>Closing Date / Time</b>	08/04/2024 10:00 AM
<b>Contact Person:</b> Lawrence Jacosalem Alcantara Supply Officer 7840 Makati Avenue, Brgy. Poblacion Makati City Metro Manila Philippines 63-8-4595200 Ext.212 63-8-5533530 dotncr.bac@tourism.gov.ph		

**Description**

I. BRIEF BACKGROUND :  
 The primary function of the Industry Manpower Development Unit (IMDU) is to provide and conduct training programs for the tourism frontline personnel in the region. Through this, DOT-NCR can upgrade their skills, enrich their knowledge, and create immense impact on their lives.

II. OBJECTIVES:  
 For the official use of the Industry Manpower Development Unit under Tourism Development Division for the preparation and implementation of trainings, seminars, and meetings.

III. SPECIFICATIONS / DELIVERABLES  
 DELIVERY TERM:  
 - 15-20 working days upon receipt/signing of PO  
 PLACE OF DELIVERY  
 - 7840 Makati Avenue, Poblacion, Makati City  
 1 (One) Lot A. Information and Communications Technology Equipment

PARTICULARS UNIT DESCRIPTION QTY COST PER UNIT  
 TOTAL  
 LOT 1:  
 Multifunction  
 Printer  
 PC • Auto Duplex: Standard, 50 sheets  
 Connectivity: Hi-Speed USB 2.0, built-in  
 Fast Ethernet, Fax port, Front Host USB  
 • Print Speed Black (A4): 21 ppm  
 • Print Speed Color (A4): 21 ppm  
 • Resolution: 600 x 600 dpi  
 • Google Cloud Printing  
 • Duty Cycle: Up to 40,000 pages  
 • Recommended Monthly Page: 150 to 2500 pages  
 • Scan Speed (A4): 26 ppm  
 • Ink Used: HP 206A Black W2110A, HP 206A Cyan W2111A, HP 206A W2112A Yellow, HP 206A Magenta W2113A

- Weight: 18.7kg
- Dimensions: Height – 33.4cm ; Length – 42cm ; Width – 42cm

1 ₱50,495.00 ₱50,495.00

LOT 1:

Solid State Drive (SSD)

PC • Storage Capacity: 500GB PCIe 3.0 x4 M.2 2280 SSD

- Read Speed: Random – 400,000 IOPS ; Sequential – 3100 MB/s
- Write Speed: Random – 470,000 IOPS ; Sequential – 2600 MB/s
- Flash Controller: Samsung Pablo
- Flash Memory Type: Multi-Level Cell (MLC)
- Encryption: 256-Bit AES (HardwareBased)
- Endurance (Total Bytes Written): 300TB
- Power Draw: 4.3 W (Active) ; 5.9 W (Max) ; 5.0 mW (Standby)
- Dimensions: 3.14 x 0.87 x 0.09" / 7.98 x 2.21 x 0.23 cm
- Weight: 0.3oz / 9g

4 ₱3,900.00 ₱15,600.00

LOT 1:

Wireless Presentation Remote

PC • Connectivity: Bluetooth Smart or USB receiver over 2.4 GHz wireless connection

- System Requirements: Bluetooth Smart Windows 10+, Windows 8 Mac OS X 10.10, 10.11; macOS 10.12, 10.13+
- Limited Functionalities (No Software): Chrome OS Android 5.0 or later
- Logitech Proprietary Receiver Windows 10+, Windows 8, Windows 7 Mac OS X 10.10, 10.11; macOS 10.12, 10.13+
- Limited Functionalities (No Software): Chrome OS Linux,  Wireless Range: 100' (30 m) (may vary based on environmental and computing conditions)  LED Indicator: Battery and Connectivity LED  Battery: Rechargeable, lithium-ion polymer (LiPo), 85 mAh (up to 3-month battery life)  Motion Sensor: 3D Accelerometer and Gyroscope  Dimensions: Spotlight: 5.2 x 1.1 x 0.5" (13 x 3 x 1 cm) USB Receiver: 1.6 x 0.7 x 0.3" (4 x 1.7 x 7 cm) Charging Cable Length: 5.5" (14 cm)  Weight: Spotlight: 1.7 oz (49 g) (with battery included) USB Receiver: 0.1 oz (3.3 g)

2 ₱10,583.00 ₱21,166.00

LOT 1:

Laser Toner Cartridge Set

PC • HP 206A Black W2110A

- HP 206A Cyan W2111A
- HP 206A W2112A Yellow
- HP 206A Magenta W2113A

1 ₱18,800.00 ₱18,800.00

LOT 2:

Paper Shredder

PC • Jam Prevention Features: 100% Jam Proof System

- Feed Type: Traditional
- Auto Start/Stop: Yes - Electronic

Bin Full Light: Yes

- Can Shred: Staples, Credit Cards, Paper Clips, CDs/DVDs, Junkmail
- Cut Size (inches): 5/32" x 1-1/2"
- Cut Type: Cross-Cut
- DIN Level - Paper: P-4
- Maximum Run Time (minutes): Continuous
- Energy Efficient Features: Energy Savings System

- Material Type: Plastic
  - Model Number: 125CI
  - Noise Features: SilentShred™
  - Paper Entry Width (inches): 9
- Recommended Number of Users: 1-3
- Safety Features: SafeSense®
  - Speed (Feet Per Minute): 16
  - Usage: Heavy Use
  - Strength: Commercial
  - Bin Capacity (gallons): 14
  - Run Time (minutes): Continuous
  - Sheet Capacity: 20
  - Shreds Per Sheet: 397
- 1 ₱47,995.00 ₱47,995.00  
TOTAL ₱154,056.00

**PROPOSED BUDGET:**

- Php 50,495 x 1 pc multifunction printer
- Php 3,900 x 4 pc solid state drive (ssd)
- Php 10,583 x 2 pc wireless presentation remote
- Php 47,995 x 1 pc paper shredder
- Php 18,800.0 x 1 pc laser toner cartridge set

**Minimum Requirements for Suppliers:**

- A. Rates include all applicable taxes and delivery fee
- B. Must be willing to provide services on a send-bill arrangement/government procedure
- C. Qualified Bidders will be required to submit actual sample for evaluation

**Documentary Requirements to be Submitted:**

- Valid Mayor's Business Permit
- PHILGEPS Membership
- Duly Notarized Omnibus Sworn Statement

**Approved Budget for the Contract (ABC):**

Php 154,056.00

Pesos : One Hundred Fifty-Four Thousand Fifty-Six Only

\* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon.  
Government procedure and subject to appropriate government taxes

**Contact Persons:**

Mr. Mark Ryan Isidro - mjisidro@tourism.gov.p

**Other Information**

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:

DOT NCR BAC SECRETARIAT

Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat  
7840 Makati Avenue, Poblacion, Makati City

Note: Deadline of submission is on April 08, 2024 at 10:00am

**Created by** Lawrence Jacosalem Alcantara

**Date Created** 04/04/2024

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