



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10749565  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF GOLF TOUR OPERATOR IN CONNECTION TO THE CONDUCT OF CEBU SWING: GOLF TOURISM PLAYING FAMILIARIZATION TOUR

**Area of Delivery**

<b>Solicitation Number:</b>	RFQ-NP-SVP 2024-04-0113	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	1
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	13/04/2024
<b>Approved Budget for the Contract:</b>	PHP 999,350.00	<b>Last Updated / Time</b>	13/04/2024 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	16/04/2024 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

**Description**

TECHNICAL SPECIFICATIONS

PROCUREMENT OF GOLF TOUR OPERATOR IN CONNECTION TO THE CONDUCT OF CEBU SWING: GOLF TOURISM PLAYING FAMILIARIZATION TOUR

23-26 APRIL 2024  
CEBU PROVINCE

I. OBJECTIVES

The primary objectives of the Golf Tourism Familiarization Tour include:

- Promoting Cebu as a premier golf tourism destination: The tour aims to showcase Cebu's diverse and high-quality golf courses to attract golf enthusiasts from around the world.
- Networking and collaboration: The Familiarization provides an opportunity for golf industry professionals, including golf tour operators, travel agents, and media representatives, to network with local golf course managers, hoteliers, and tourism authorities to foster collaboration and partnerships.
- Familiarization with Cebu's golfing facilities: Participants will have the chance to experience firsthand the various golf courses in Cebu, their amenities, and the overall golfing experience they offer.
- Highlighting the unique features of Cebu: Beyond golf, the tour may also include visits to local attractions, cultural sites, and dining experiences to showcase the diverse offerings of Cebu as a travel destination.
- Generating publicity and media coverage: By hosting the Familiarization, organizers aim to generate positive publicity and media coverage for Cebu's golf tourism industry, thereby increasing awareness and attracting more visitors to the region.
- Attracting investment and partnerships: A successful Familiarization can attract potential investors and partners interested in developing or enhancing golf-related infrastructure and services in Cebu.

II. MINIMUM REQUIREMENTS:

- Must be a DOT accredited Travel and Tour Agency/Travel Agency;
- Must be accredited by the Philippine Government Electronic Procurement System (PhilGeps)
- Tour Operators must be specialized in golf tourism for at least 2 years;
- Tour Coordinator must be knowledgeable in golf tourism for at least 2 years;
- Must have handled DOT domestic tour groups within the last 2 years;

- F. Must have a certification from the International Association of Golf Tour Operators (IAGTO);
- G. Willing to provide services and willing to coordinate to Liloan Golf & Leisure Estate, Alta Vista Golf & Country Club, Club Filipino Inc. de Cebu to facilitate the Tee-time of the participants;
- H. Must be willing to facilitate the Golf Tournament Registration and format.
- I. Ground arrangement (inclusive of tourist transport services, full board meals and snacks, and toll fees, if applicable);
- J. Provision of airport representative to assist guests upon arrival and departure in airport;
- K. Must be willing to provide services on a send bill arrangement.

### III. SCOPE OF WORK DELIVERABLES

- Ground arrangement for tour package environmental fees, portorage fees, roundtrip airport transfers with provisions for transportation of luggage, service of Golf Tour Coordinator, and full board meals (lunch, snacks and dinner);
- Bus Rental (inclusive of professional driver fees, drivers' meals and applicable toll fees);

#### COMPONENTS:

##### A. Full Board Meals

- \*Food and dietary restrictions of the participants to follow, if any.
- \* Inclusive of drinks for all the participants.

Date Type Number of Pax Remarks  
 23 April 2024  
 (Day 1) LUNCH 50 pax Club Filipino de Cebu  
 SNACKS Hotel  
 DINNER Hotel  
 24 April 2024  
 (Day 2) LUNCH 50 pax Alta Vista Golf & Country Club  
 SNACKS Alta Vista Golf & Country Club  
 DINNER Hotel  
 25 April 2024  
 (Day 3) LUNCH 50 pax Liloan Golf & Leisure Estate  
 DINNER 60 pax Gala and Farewell Dinner

##### B. Tourist Transport Services:

Includes toll drivers' fee, meals and accommodation & parking.

#### DAY TYPE QUANTITY ROUTE/REMARKS

23 April 2024  
 (Day 1) Bus 2 1 Bus, from MCIA and the whole day used for a tour for all participants  
 24 April 2024  
 (Day 2) Bus 2 1 bus, the whole day used for a tour for all participants  
  
 25 April 2024  
 (Day 3) Bus  
 2 1 bus, the whole day used for a tour for all participants  
  
 26 April 2024  
 (Day 4) Bus 2 1 bus, the whole day used for all participants and going back to MCIA

##### C. Tours

Date/ Time Itinerary/ Activity Remarks  
 23 April 24 DAY 1 – ARRIVAL and TOUR 1  
 8:00 Proceed to NAIA  
 MNL –CEB  
 Morning Flight Transfer provided from MCIA to point of destination  
 Photo Opportunity  
 8:00 –9:00 Proceed to Club Filipino de Cebu Inc @ Danao City, Cebu  
 Opening Address while serving the Breakfast DOT - Director  
 Ceremonial Tee-off Higher Ranking Officials  
 10:00 1 round of 18 holes Photo Opportunity before the Game  
 2:30 Lunch @ Club House  
 3:30 Proceed to Hotel @ Yati, Liloan, Cebu  
 Check-in  
 5:30 Fellowship with Light Snacks and drinks @ Hotel, Yati, Liloan, Cebu  
 6:30 Fellowship Dinner  
 \*\* Feedback via QR Code (DAY 1) \*\* @ Hotel, Yati, Liloan, Cebu

##### Photo Opportunity

Overnight @ Hotel, Yati, Liloan, Cebu  
 24 April 24 DAY 2 – TOUR 2  
 6:00 – 7:00 Breakfast @ Hotel, Yati, Liloan, Cebu  
 7:30 - 9:15 Proceed to Alta Vista Golf & Country Club @ Cebu City  
 10:15 1 round of 18 holes Photo Opportunity before the Game  
 2:30 Lunch @ Club House  
 3:30 Proceed to Titay's  
 for pasalubong (Own expense) @ Central Nautical Hwy, Liloan  
 4:30 Proceed to Hotel @ Yati, Liloan, Cebu  
 6:30 Dinner  
 \*\* Feedback via QR Code (DAY 2) \*\* @ Hotel, Yati, Liloan, Cebu  
 Overnight @ Hotel, Yati, Liloan, Cebu  
 25 April 24 DAY 3 – TOUR 3

6:00 – 8:00 Breakfast @ Hotel, Yati, Liloan, Cebu  
9:00 Proceed to Liloan Golf & Leisure Estate @ Yati, Liloan  
9:45 1 round of 18 holes Photo Opportunity before the Game  
2:30 Lunch @ Club House  
3:30 Proceed to Hotel @ Yati, Liloan, Cebu  
Driving Range Own expenses Open for those who want to play.  
6:30 Gala and Farewell Dinner  
\*\* Feedback via QR Code (DAY 3) \*\* @ Hotel, Yati, Liloan, Cebu

Overnight @ Hotel, Yati, Liloan, Cebu  
26 April 24 DAY 4 - DEPARTURE  
6:00 – 8:00 Breakfast @ Hotel, Yati, Liloan, Cebu  
9:30 Proceed to MCIA  
CEB - MNL  
Morning Flight

Own expenses after Check-out Transfer provided from Hotel to MCIA

D. Venue and Banquet for the Gala and Farewell Dinner  
• Meals: Dinner Buffet for at least 60 Pax (Choice of Menu to be discussed)  
• Complimentary one (1) round house blend iced tea during dinner  
IV. BUDGET

The total budget is NINE HUNDRED NINETY-NINE THOUSAND THREE HUNDRED FIFTY PESOS (Php 999,350.00), chargeable against FY 2024 Golf Tourism Funds inclusive of applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

#### V. PAYMENT TERMS:

Tranche Percentage of Payment Milestone  
1st Tranche 40% Upon submission of transportation and golf course reservation including meals  
2nd Tranche 60% Upon the completion of the project

#### VI. CONTACT PERSON

Mr. Roberto M. De Guzman Jr. / Mr. Paulo P. Laitan  
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Email address: pdgtsp@tourism.gov.ph  
Prepared by:

#### Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to msdante@tourism.gov.ph on or before 16 April 2024 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** MAITA SUMOGAD DANTE

**Date Created** 12/04/2024

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