



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10807605  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2nd-posting -TOUR OPERATOR FOR THE Roll-out of the Filipino Brand of Wellness Training Module (Overview: The Filipino Brand of Wellness Tourism Imperative)

#### Area of Delivery

<b>Solicitation Number:</b>	RFQ-NP-SVP 2024-04-0144	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	01/05/2024
<b>Approved Budget for the Contract:</b>	PHP 215,796.00	<b>Last Updated / Time</b>	30/04/2024 14:18 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	06/05/2024 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

#### Description

##### TECHNICAL SPECIFICATIONS

I. BIDDER : Service Provider

II. PROJECT TITLE : Roll-out of the Filipino Brand of Wellness Training Module (Overview: The Filipino Brand of Wellness Tourism Imperative)

III. INCLUSIVE DATES : May 26-28, 2024

##### IV. MINIMUM REQUIREMENTS

- Must be accredited by the DOT
- Must be willing to provide services on send-bill arrangement
- Bidders must submit their quotation with cost breakdown to differentiate the amount of service fee and amount to be earmarked for the payment to the third parties or other proprietors. Otherwise tax withheld will be credited for the total contract prize.

##### V. SCOPE AND WORK DELIVERABLES

- Provide ground arrangement with provisions for land transportation, ocular inspection, guide, and lunch during ocular inspections.

A. Transportation Service Requirements: Must be DOT Accredited.

- Inclusive of professional driver fees, driver's accommodation, if necessary, meals, expressway toll fees, and other applicable environmental fees;
- Unutilized vehicles, if any, must not be charged to the DOT and be excluded from the final billing; and
- Complimentary bottled water and facial tissue.

Date: May 26-27, 2024

No. of Units: Two (2) Unit of Van  
Capacity: 4-8 seats / 10-12 hours

Date: May 28, 2024  
No. of Units: Four (4) Coaster  
Capacity: 18-22 seats / 10-12 hours

- Provision of Four (4) Tour Coordinator during ocular inspections.

B. Meal Requirement:

Date: May 28, 2024: Lunch for 84 pax

**VI. BUDGET:**

Particulars Amount  
Transportation 126,276.00  
Tour Guide/Coordinator 24,000.00  
Meals (Lunch) 65,520.00  
Total 215,796.00

The total budget for the project is Two Hundred Fifteen Thousand Seven Hundred Ninety-Six Pesos (PHP 215, 796.00) inclusive of all applicable taxes, service fees, and other fees that may be incurred in the process.

**VII. PAYMENT REQUIREMENTS:**

- Submission of the following documents upon completion of the project for facilitation of payment:

- a. Original trip tickets of land transfers (van and coaster)
- b. DOT Certification for Transportation companies and tour coordinator as proof DOT Accreditation

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

**VIII. CONTACT PERSON**

Contact Person : Miah Adao  
Office : Medical Travel and Wellness Tourism  
Contact Number : +63 9179062325; local 519  
Email Address : jeadao@tourism.gov.ph

**Other Information**

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to msdante@tourism.gov.ph on or before 06 May 2024 at 2:00P.M. Late and unsigned quotations shall not be accepted.

**Created by** MAITA SUMOGAD DANTE

**Date Created** 30/04/2024

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