



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10814192
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR LONDON AND SCOTLAND ON MAY 6-12, 2023 (OPMD-PPDD)

Area of Delivery

Solicitation Number: 2024-05-0152	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Travel, Food, Lodging and Entertainment Services	Date Published	03/05/2024
Approved Budget for the Contract: PHP 269,677.56	Last Updated / Time	03/05/2024 00:00 AM
Delivery Period:	Closing Date / Time	06/05/2024 09:00 AM
Client Agency:		
Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TERMS OF REFERENCE

I. PROJECT: PHILIPPINE CREATIVE INDUSTRIES DEVELOPMENT COUNCIL IN UNITED KINGDOM

Date/ Period Covered: MAY 6-12 (inclusive of travel time)
Destination: London, United Kingdom and Edinburgh, Scotland

II. PURPOSE/ OBJECTIVES:

To attend as part of the Philippine delegation and official representative of the DOT to networking and consultation meetings during the Department's participation in the Philippine Creative Industries Development Council Visit in the United Kingdom and Scotland.

III. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- Must be DOT accredited Travel and Tour Agency
- Must be willing to provide services on a send bill arrangement
- Airline tickets must be re-bookable and refundable
- Baggage must be check through
- Inclusive of travel insurance

IV. SCOPE OF WORK/ DELIVERABLES:

- International roundtrip air tickets for the following passenger/s:
- Ticket must be re-bookable and refundable
- Number of Passenger/s: 2 (Two) Passenger/s
- Name of Passenger/s:
 1. LILIOSA B. LIBOSADA
 2. SARAH MAE SHARON L. MONROY

Flight details (1)

Date Route Flight Details

May 6, 2024 Manila -Dubai Evening Flight
May 7, 2024 Dubai-London Morning Flight

Requirements:

- 30 kg baggage allowance per pax (MNL-DUBAI-LONDON)
- plus 7 kilos hand-carry luggage allowance (per pax)

Flight details (2)

May 11, 2024 Edinburgh-Doha Afternoon Flight
May12, 2024 Doha- Manila Morning Flight

Requirements:

- 25 kg baggage allowance per pax(EDINBURGH-DOHA-MANILA)
- plus 7 kilos hand-carry luggage allowance (per pax)

*Remarks: In case of unavailability of the above mentioned flights the bidder may present the next available flight options provided that it will not exceed the ABC.

V. BUDGET

- Total estimated budget is PHP 269,677.56 (all inclusive) Full payment shall be made upon completion of the project (send bill arrangement)

VI. PAYMENT PROCEDURE

- Government Procedure

VII. PROJECT OFFICER/ CONTACT PERSON

• MS. SARAH MAE SHARON L. MONROY
Office of the OIC–Undersecretary, Tourism Development
slmonroy@tourism.gov.ph
(02) 8459-5200 local 508
09058711203

PREPARED BY: APPROVED BY:

SARAH MAE SHARON L. MONROY PAULO BENITO S. TUGBANG, MD
Executive Assistant II Director
Product and Market Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor’s/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs’ Registration Number or Certificate of Platinum Membership in lieu of Mayor’s Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC’s above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC’s above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 06 MAY 2024 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.
Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____
Bank Account Number : _____
Account Name : _____
Other Bank has charges : _____

Created by Clara Cortez Buscano
Date Created 02/05/2024

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