



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number: 10867227
Procuring Entity: DEPARTMENT OF TOURISM
Title: PROCUREMENT OF SERVICES OF A DOT-Accredited Tour Operator for the Conduct of SITE VALIDATION OF CRUISE TOURISM ACCREDITATION STANDARDS

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-05-0174	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 132,198.61	Document Request List	0
Delivery Period:	3 Day/s		
Client Agency:		Date Published	18/05/2024
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	17/05/2024 13:42 PM
		Closing Date / Time	21/05/2024 16:00 PM

Description

OFFICE OF TOURISM STANDARDS AND REGULATION
STANDARDS DEVELOPMENT DIVISION

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE

SITE VALIDATION OF CRUISE TOURISM ACCREDITATION STANDARDS (3 PAX)

II. PURPOSE/OBJECTIVE

The Office of Tourism Standards and Regulation is in need of a DOT-Accredited Service Provider (Travel and Tour Agency or Tour Operator) in the Philippines engaged in the business of arranging roundtrip flights, cruise ship arrangements, land transfers and other ground arrangements, to conduct the Site Validation of Cruise Tourism Standards. The site validation aims to gather information on cruise operations, ship design/interiors and other best practices for the development of domestic cruise tourism guidelines

III. MINIMUM REQUIREMENT FOR SUPPLIERS

- Must be a DOT-Accredited Service Provider (Travel and Tour Agency or Tour Operator)
- Must be willing to provide services on a send-bill arrangement, with breakdown of actual expense

IV. DETAILS OF SCOPE OF WORK AND DELIVERABLES

A. CRUISE SHIP ARRANGEMENTS

To provide cruise ship tickets for 3 pax with the following details:

- Inclusive dates: June 16-18, 2024 (2 nights/Sunday to Tuesday)
- Cruise line: Resorts World Cruises - Genting Dream
- Route: Singapore - Malaysia – Singapore
- Accommodation type:
 - o 1 Twin Sharing Stateroom
 - o 1 Single Occupancy Stateroom
- Inclusions:
 - o Cruise ship accommodation & full board meals for the trip duration
 - o Port Charges and other applicable taxes
 - o Mandatory gratuities for the duration of itinerary
 - o Access to complimentary cruise facilities
 - o Travel insurance with COVID-19 risk provision (for travel duration of June 15-20, 2024 in Singapore)
- Names of Passengers:
 1. Ms. Ma. Teresa U. Fevidal
 2. Mr. Rommel A. Natanauan
 3. Mr. Kristoffer Leo M. Velete

V. APPROVED BUDGET FOR CONTRACT FOR
ONE HUNDRED THIRTY-TWO THOUSAND ONE HUNDRED NINETY-EIGHT PESOS
AND 61/100 ONLY (₱132,198.61)

VI. TERMS OF PAYMENT

- Payment shall be made to the supplier not less than thirty (30) working days after the project has been completed
- The payment shall be on a send bill arrangement, which shall be settled upon submission of the Statement of Account with a breakdown of expenses and other payment documents after the project has been completed
- Payment shall be based on actual expenses incurred but not to exceed ONE HUNDRED THIRTY-TWO THOUSAND ONE HUNDRED NINETY-EIGHT PESOS AND 61/100 ONLY (₱132,198.61) for the total actual cost of services rendered inclusive of VAT and other taxes. Subject to the government accounting and auditing rules and regulations.
- Bidders must submit their quotation with cost breakdown to differentiate the amount of service fee and the amount to be earmarked for the payment to the third parties or other proprietors. Otherwise, tax withheld will be credited from the total contract price

VII. PROJECT OFFICER/CONTACT PERSON

Ms. JENNIFER B. RUCIO / Ms. JC JAN O. CUETO
Standards Development Division, Office of Tourism Standards and Regulation
Trunk Line: (02) 459-5200 to 30 Local 224
Mobile: 0995 510 8130 (Ms. Rucio) / 0905 473 4304 (Mr. Cueto)
Email: sdd@tourism.gov.ph

NOTE: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Approved by:

VIRGILIO M. MAGUIGAD, EnP
Director
Office of Tourism Standards and Regulation

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)
2. PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
3. Latest annual Income Tax Return (for ABC's above PhP500K)
4. Duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 17/05/2024

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