



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10887745  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR BRUNEI DARUSSALAM ON MAY 27-30, 2023 (OSEC & OPAA)

#### Area of Delivery

<b>Solicitation Number:</b> 2024-08-0180	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	24/05/2024
<b>Approved Budget for the Contract:</b> PHP 322,109.07	<b>Last Updated / Time</b>	24/05/2024 00:00 AM
<b>Delivery Period:</b>	<b>Closing Date / Time</b>	27/05/2024 09:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com		

#### Description

##### TERMS OF REFERENCE

I. PROJECT TITLE : STATE VISIT IN BRUNEI OF PRESIDENT FERDINAND "BONGBONG" MARCOS, JR.

II. VENUE : BANDAR SARI BEGAWAN, BRUNEI DARUSSALAM

##### III. SCOPE OF WORK

###### A. Roundtrip International Air Tickets

- Issuance of roundtrip economy air ticket is subject to DOT clearance upon issuance of approved travel order
- Ticket must be re-bookable and refundable
- Bidders must submit their quotation with cost breakdown to differentiate the amount of service fee and the amount to be earmarked for the payment to the third parties or other proprietors. Otherwise tax withheld will be credited from the total contract prize.

###### Passengers:

- 1.) DIRECTOR CZARINA ZARA-LOYOLA
- 2.) MS. CZARINA C. CRUZ
- 3.) DENISON G. MANUEL

###### Flight Details:

MAY 27, 2024 MNL – BWN 2135H – 2340H  
MAY 30, 2024 BWN – MNL 1830H – 2045H

###### Requirements:

- 30 kg baggage allowance per pax (MNL-BWN-MNL)
- plus 7 kilos hand-carry luggage allowance (per pax)

###### B. Health and Travel Insurance (3pax)

- Personal Accidental Benefit
- Medical and Evacuation Benefit including COVID-19 coverage
- Travel Inconvenience Benefit
- 24-hour Travel Assistance

IV. BUDGET

Total Budget allocation Three Hundred Twenty-Two Thousand One Hundred Nine Pesos and 07/100 (PHP322,109.07) inclusive of taxes. Full payment shall be made upon completion of the project (send bill arrangement).

V. PROJECT OFFICER

MS. CZARINA C. CRUZ  
Executive Assistant III  
Email Address: cccruz@tourim.gov.ph  
Contact No./Tel. No. (02) 459 5200 loc. 602

APPROVED BY:

ATTY. GLENN ALBERT M. OCAMPO  
Head Executive Assistant, Office of the Secretary

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 27 MAY 2024 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Account Name : \_\_\_\_\_  
Other Bank has charges : \_\_\_\_\_

**Created by** Clara Cortez Buscano

**Date Created** 23/05/2024

The PhilGEPs team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPs only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.