

Bid Notice Abstract

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Request for Quotation (RFQ)

Reference Number 10967422
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Office Equipment for the Official use of the COA Office
Area of Delivery


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Solicitation Number: RFQ NP-SVP 2024-06-0221 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Office Equipment Approved Budget for the Contract: PHP 50,646.00 Delivery Period: Client Agency:	Status Active Associated Components 3 Bid Supplements 0 Document Request List 5 Date Published 20/06/2024 Last Updated / Time 20/06/2024 12:00 AM Closing Date / Time 24/06/2024 10:00 AM
Contact Person: NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nlallanigue@tourism.gov.ph	

Description

TERMS OF REFERENCE
 PROJECT: Multi-Functional Colored Printer
 QUANTITY: 3 units
 PURPOSE 1 OBJECTIVE: For the official use of the COA Office
 MINIMUM REQUIREMENTS
 a. Print Scan and Copy
 b. Connectivity: 1 Hi-Speed USB 2.0 (device); 1 Bluetooth Low Energy; 1 Wi-Fi 802.11b/g/n; 1 Wi-Fi Direct
 c. Input 100-sheet input tray; Output: output tray
 d. Duplex Manual Printing
 e. Print size: A4; B5; A6; DL envelope, legal
 PROJECT: Power supply (UPS)
 QUANTITY: 3 units
 MINIMUM REQUIREMENTS
 a. Output power capacity 450 watts/800VA
 b. Nominal Output Voltage: 230V
 c. Input range : 170-280V
 d. Transfer Time: 6 ms typical : 10 ms maximum
 PROPOSAL 1 QUOTATION MUST BE:
 a. Inclusive of VAT and other government taxes
 b. Must be delivered to the DOT Makati Office, 10 working days upon receipt of the approved Purchase Order
 c. Must agree to Government Procurement and Send Bill Arrangement
 BUDGET: The approved project cost is PHP 50,646.00 inclusive of VAT chargeable against GAA 2024
 PROJECT OFFICER/ CONTACT PERSON:
 ELIZAB T M. TUAZON
 Administrative Assistant III
 Office of e Auditor- Commission on Audit

Email: coadotosec@gmai.com
Telephone No. 2 8959 5200 loc. 320

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nlallanigue@tourism.gov.ph on or before June 24, 2024 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by NAZER NIÑO L ALLANIGUE

Date Created 19/06/2024

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