



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10998111
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Catering Services for the Philippine Tourism Awards Related Meetings
Area of Delivery

Solicitation Number: RFQ NP-SVP 2024-06-0229	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Catering Services	Date Published	29/06/2024
Approved Budget for the Contract: PHP 94,000.00	Last Updated / Time	29/06/2024 00:00 AM
Delivery Period:	Closing Date / Time	02/07/2024 13:00 PM
Client Agency:		
Contact Person: MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS
CATERINGS SERVICES
(Target Implementation Date: July to December 2024)

I. PROJECT

Procurement of Catering Services for the Philippine Tourism Awards related meetings

II. OBJECTIVE

To procure a service provider for the provision of Meals for various PTA related meetings

III. DURATION OF THE CONTRACT

From the execution of contract until 31 December 2024 or upon exhaustion of the contract cost, whichever comes first.

IV. SCOPE OF WORK/ DELIVERABLES

The service provider shall meet the following minimum requirements:

- Must be PHILGEPS registered
- Must be willing to provide services on a send bill arrangement

- The winning service provider shall be paid the amount of actual services rendered after each service.
- Meal Requirements:

Particulars Unit Cost No. of Pax Estimated No. of Meetings

A. Assisted Buffet Lunch

- 2 Viand (Beef, Fish, Pork or Chicken)

- 1 Vegetable dish

- Soup

- 1 dessert

- Rice

- Softdrinks/Juice

- Water 500 30 pax 2 Meetings

B. Assisted Serviced Snacks

- Pasta or Noodle Dish

- Cake Bread or Sandwich

- Coffee or Tea

- Water 300 30 pax 4 Meetings

280 50 pax 2 Meetings

Note: The services of the awarded bidder shall be coordinated two (2) days before the scheduled activity. In case of cancellation of order, service provider will be notified one (1) day before the scheduled meeting/activity. Likewise, service provider shall be notified on the number of meals to be prepared for those participants with food restrictions (no-pork for Muslims, etc.).

V. BUDGET OF THE PROJECT – Php 94,000.00

The amount shall be charged against the 2024 GAA of the OTDPRIM - Tourism Policy Formulation and Planning Program under Enriching Experiences and Enhancement of Overall Tourist Experience, Investing for Strategic and Long Term Products and Maximization of Domestic Tourism.

IV. PROJECT OFFICER / CONTACT PERSON:

CRISTINA SERAFICO-OCHANGCO
Project and Investment Evaluation Division
Tel No. 459-5200 loc 212
msochangco@gmail.com

Approved by:

VIRGILIO M. MAGUIGAD, EnP.
Director
Office of Tourism Standards and Regulation

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to mbbuscano@tourism.gov.ph on or before 02 July 2024 at 1:00PM. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE

Date Created 28/06/2024

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