



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11034655
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of OPAA Office Equipment (Camera accessories etc.)
Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-07-0237	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Audio and Visual Equipment	Date Published	10/07/2024
Approved Budget for the Contract:	PHP 750,000.37	Last Updated / Time	10/07/2024 00:00 AM
Delivery Period:		Closing Date / Time	15/07/2024 13:00 PM
Client Agency:			
Contact Person:	NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nlallanigue@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

1. PROJECT

Request for Procurement of OPAA Office Equipment

11. MINIMUM REQUIREMENTS

1. Must be registered with the Philippine Government Electronic Procurement Systems (PhilGEPS).
2. Must provide a breakdown of prices and services included in the quotation.
3. Quotation to include E-VAT and other government taxes.
4. Amenable to government procedures or send-bill arrangement.

111. SCOPE OF WORK/DELIVERABLES

Date of delivery 15 days upon acceptance of Purchase Order

Venue of delivery Department of Tourism

General Services Division

G/F, New DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City

Time Office Hours

1. Provide the Office Equipments for official use of the Office of Public Affairs and Advocacy (OPAA).
2. These equipment will be used to support the Department of Tourism's photo and video documentation, editorial, video production, social media management and support to operations of the Department.

EQUIPMENT QUANTITY

1. Zoom Lens (17-40mm) (EF Mount) 2 PCS
2. Lens (RF-S18-150mm)
3. Lens (RF-S1845mm)
4. Lens Extender x2 (EF Mount) 1 PC

5. Lens Adapter (RF to EF Mount) 3 PCS
6. Phone Gimbal 2 PCS
7. DSLR Gimbal 2 PCS
8. Drone Battery (2pcs Mavic air 2, 3pcs Mini 4) 5 PCS
9. Camera Battery (LP-E6NH) 4 PCS
10. Camera Battery Pack (LP-E17) 20 PCS
11. Camera Charger (2 LP-E6NH) (2 LP-E17) 4 PCS
12. Action Camera Accessories 1 PC
13. Camera Flash (Speediite L-10) 4 PCS
14. Camera cage (For eos R50) 1 PC
15. Heavy Duty Tripod (DSLR) 3 PCS
16. Light-weight Tripod (DSLR) 3 PCS
17. Video Transmitter Battery 2 PCS
18. Camera Mic (Wireless Mic) 2 PCS
19. Boom Mic (DSLR) 1 PC
20. Boom Stand 1 PC
21. Camera Hard Case 2 PCS
22. Camera Bag 2 PCS
23. Studio light (2800k - 3 PCS
24. Softbox Parabolic Umbrella (Depends on the Studioliight) 3 PCS
25. Softbox Honeycomb (Depends on the Studioliight) 3 PCS
26. Studio Light Stand Stainless Steel 3 PCS

PAYMENT PROCEDURE

Government procedure and is subject to appropriate government taxes.

v. APPROVED BUDGET FOR THE CONTRACT

Seven Hundred Fifty Thousand and 37/100 Pesos only (PHP 750,000.37)

Total budget shall be charged against the approved 2024 WFP of OPAA

PROJECT BY THE OFFICE OF PUBLIC AFFAIRS AND ADVOCACY (OPAA)

For further information, please refer to the following project officer below at telephone

Numbers (2) 459-5200, loc. 316.

Project Officer - JHORICA JHANE P. HERNANDEZ - Information Officer 1

NOTE: The winning bid shall be determined based on the best package suited to the market at the most advantageous financial cost, provided that the amount of bid does not exceed the above total budget.

JHORICA JHANE P. HERNANDEZ

09672071640

jjphernandez@tourism.gov.ph

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

4. Latest Income / Business Tax Return(For ABC above Php 500,000.00)

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nlallanigue@tourism.gov.ph on or before July 15, 2024 at 1:00 pm. Late and unsigned quotations shall not be accepted.

Created by NAZER NIÑO L ALLANIGUE

Date Created 09/07/2024

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