



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11033421
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of a Ground Handling/ Tour Operator for the Participation in the World Amateur Golfers' Championship (WAGC) Philippines National Finals on September 7-8, 2024

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-07-0236	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	10/07/2024
Approved Budget for the Contract:	PHP 308,650.00	Last Updated / Time	10/07/2024 00:00 AM
Delivery Period:	2 Day/s	Closing Date / Time	15/07/2024 10:00 AM
Client Agency:			
Contact Person:	NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nlallanigue@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS
 PROCUREMENT OF GROUND HANDLING SERVICES IN PARTICIPATION TO THE WORLD AMATEUR GOLFERS' CHAMPIONSHIP (WAGC) PHILIPPINES NATIONAL FINALS
 7-8 SEPTEMBER 2024
 CEBU PROVINCE
 1. OBJECTIVES

- Promote Tourism: Showcase Cebu as a premier golfing destination by highlighting its world-class golf courses, hospitality, and tourist attractions to both local and international participants and guests.
- Brand Exposure: Provide sponsors with extensive brand exposure and recognition throughout the event, including logo placement, mentions in promotional materials, and acknowledgment during the closing ceremony dinner.
- Enhance Participant Experience: Ensure a memorable and enjoyable experience for participants through seamless event organization, top-notch facilities, and engaging activities that reflect the cultural richness of Cebu.
- Celebrate Sporting Excellence: Recognize the achievements of amateur golfers who have showcased their skills and sportsmanship throughout the championship, fostering a sense of camaraderie and celebration among participants.
- Strengthen Partnerships: Cultivate and strengthen partnerships between the Department of Tourism, event organizers, sponsors, and stakeholders, fostering long-term collaborations for future golfing events and tourism initiatives.
- Media Coverage: Garner extensive media coverage and publicity for the event, showcasing Cebu as a vibrant

destination for sports tourism and attracting future participants and spectators to the region.

- Community Engagement: Engage with the local community through outreach programs, volunteer opportunities, and involvement in charitable initiatives, leaving a positive legacy beyond the event itself.
- Leave a Lasting Impression: Ensure that the final awarding and closing ceremony dinner serves as a memorable culmination of the championship, leaving participants, sponsors, and guests with a positive impression of Cebu as a world-class host destination.

11. MINIMUM REQUIREMENTS:

A. Accommodation and venue must be DOT accredited Hotel establishment within Yati, Liloan, Cebu;

B. Must be a tour operator/ Ground handler/ Travel agency accredited by DOT;

C. Must be accredited by the Philippine Government Electronic Procurement System (PhilGeps);

D. Ground handling Services must handle golf-related events or packages within 5 years; E. Must be willing to provide services on a send bill arrangement.

F. Bidders must submit their quotation with cost breakdown to differentiate the amount of service fee and the amount to be earmarked for the payment to the third parties or other proprietors. Other miscellaneous, tax withheld will be credited from the total contract price.

11.1. SCOPE OF WORK DELIVERABLES

COMPONENTS:

1. ACCOMMODATION

- Located in Yati, Liloan, Cebu;
- Unlimited WIFI access;
- Daily Breakfast;
- Complimentary two bottles of mineral water in the room, replenished daily;
- Complimentary in-room coffee.

NO. OF ROOMS ROOM TYPE CHECK-IN CHECK-OUT ROOM

NIGHT/S

5 Single Room Occasional 7 September 2024 8 September 2024 1 night

2. MEALS

DATE TIME NO. OF PAX REMARKS

7 September

2024 Breakfast 5 Upon arrival from the airport of DOT Personnel

Inclusive of drinks

Lunch Preferably in the hotel Inclusive of drinks

Dinner Preferably in the hotel Inclusive of drinks

8 September

2024 AM Snacks 5 Preferably in a local restaurant near the

Location

Lunch Lunch with Drinks after hotel check-out of DOT Personnel

Preferably in a local restaurant near the

Location

3. VENUE AND BANQUET

- Must be within the same venue of the accommodation establishment;

- Inclusions:

- Free WIFI Connections

- Venue and Banquet

Inclusive of Meal for 165 pax

- One round of Standard Drink per meal for 165 pax

- Basic PA system with 2 microphones

- Stage

Screen and Projector

Dates Location Venue Type Meal Capacity

7 September 2024 Yati, Liloan, Cebu Venue and Banquet Dinner 165 pax for Private

Stakeholders

4. TRANSPORT SERVICE

Includes toll drivers' fee, meals and accommodation & parking.

DATE TYPE NO. OF PASSENGER LOCATION

7 September 2024 Van 5 Airport to Hotel, and for whole day use

8 September 2024 Hotel to Airport, and for whole day use

IV. BUDGET

The total budget is THREE HUNDRED EIGHT THOUSAND SIX HUNDRED FIFTY PESOS (Php 308,650.00), chargeable against FY 2024 Golf Tourism Funds, inclusive of applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

V. CONTACT PERSON

Ms. Claudette Ann T. Palomar

Product Development of Golf Tourism and Special Projects

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Prepared by:

E AN T. PALOMAR

TOO I and Project Officer

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of

business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

4. Must be Accredited by DOT.

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nlallanigue@tourism.gov.ph on or before July 15, 2024 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by NAZER NIÑO L ALLANIGUE

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