

TECHNICAL SPECIFICATIONS


PROCUREMENT OF GROUND HANDLING SERVICES IN PARTICIPATION TO THE WORLD AMATEUR GOLFERS' CHAMPIONSHIP (WAGC) PHILIPPINES NATIONAL FINALS

7-8 SEPTEMBER 2024
CEBU PROVINCE

I. OBJECTIVES

- **Promote Tourism:** Showcase Cebu as a premier golfing destination by highlighting its world-class golf courses, hospitality, and tourist attractions to both local and international participants and guests.
- **Brand Exposure:** Provide sponsors with extensive brand exposure and recognition throughout the event, including logo placement, mentions in promotional materials, and acknowledgment during the closing ceremony dinner.
- **Enhance Participant Experience:** Ensure a memorable and enjoyable experience for participants through seamless event organization, top-notch facilities, and engaging activities that reflect the cultural richness of Cebu.
- **Celebrate Sporting Excellence:** Recognize the achievements of amateur golfers who have showcased their skills and sportsmanship throughout the championship, fostering a sense of camaraderie and celebration among participants.
- **Strengthen Partnerships:** Cultivate and strengthen partnerships between the Department of Tourism, event organizers, sponsors, and stakeholders, fostering long-term collaborations for future golfing events and tourism initiatives.
- **Media Coverage:** Garner extensive media coverage and publicity for the event, showcasing Cebu as a vibrant destination for sports tourism and attracting future participants and spectators to the region.
- **Community Engagement:** Engage with the local community through outreach programs, volunteer opportunities, and involvement in charitable initiatives, leaving a positive legacy beyond the event itself.
- **Leave a Lasting Impression:** Ensure that the final awarding and closing ceremony dinner serves as a memorable culmination of the championship, leaving participants, sponsors, and guests with a positive impression of Cebu as a world-class host destination.

II. MINIMUM REQUIREMENTS:

- A. Accommodation and venue must be DOT accredited Hotel establishment within Yati, Liloan, Cebu;
 - B. Must be a tour operator/ Ground handler/ Travel agency accredited by DOT;
 - C. Must be accredited by the Philippine Government Electronic Procurement System (PhilGeps);
 - D. Ground handling Services must handle golf-related events or packages within 5 years;
 - E. Must be willing to provide services on a send bill arrangement.
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F. Bidders must submit their quotation with cost breakdown to differentiate the amount of service fee and the amount to be earmarked for the payment to the third parties or other proprietors. Otherwise, tax withheld will be credited from the total contract price.

III. SCOPE OF WORK DELIVERABLES

COMPONENTS:

1. ACCOMMODATION

- Located in Yati, Liloan, Cebu;
- Unlimited WIFI access;
- Daily Breakfast;
- Complimentary two bottles of mineral water in the room, replenished daily;
- Complimentary in-room coffee.

NO. OF ROOMS	ROOM TYPE	CHECK-IN	CHECK-OUT	ROOM NIGHT/S
5	Single Room Occupancy	7 September 2024	8 September 2024	1 night

2. MEALS

DATE	TIME	NO. OF PAX	REMARKS
7 September 2024	Breakfast	5	- Upon arrival from the airport of DOT-Personnel - Inclusive of drinks
	Lunch		- Preferably in the hotel - Inclusive of drinks
	Dinner		- Preferably in the hotel - Inclusive of drinks
8 September 2024	AM Snacks	5	- Preferably in a local restaurant near the Airport
	Lunch		- Lunch with Drinks after hotel check-out of DOT-Personnel - Preferably in a local restaurant near the Airport

3. VENUE AND BANQUET

- Must be within the same venue of the accommodation establishment;
- Inclusions:
 - Free WIFI Connections
 - Venue and Banquet
 - Inclusive of Meal for 165 pax
 - One round of Standard Drink per meal for 165 pax
 - Basic PA system with 2 microphones
 - Stage
 - Screen and Projector

Dates	Location	Venue Type	Meal	Capacity
7 September 2024	Yati, Liloan, Cebu	Venue and Banquet	Dinner	165 pax for Private Stakeholders

4. TRANSPORT SERVICE

Includes toll drivers' fee, meals and accommodation & parking.

DATE	TYPE	NO. OF PASSENGER	LOCATION
7 September 2024	Van	5	Airport to Hotel, and for whole day use
8 September 2024			Hotel to Airport, and for whole day use

IV. BUDGET

The total budget is **THREE HUNDRED EIGHT THOUSAND SIX HUNDRED FIFTY PESOS (Php 308,650.00)**, chargeable against FY 2024 Golf Tourism Funds, inclusive of applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

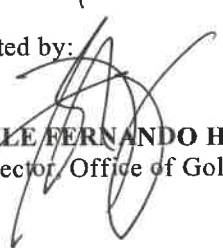
V. CONTACT PERSON

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