



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11093249  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Collaterals and Promotional Giveaways for the participants of the Philippine Travel Mart (Culture)

#### Area of Delivery

<b>Solicitation Number:</b> RFQ NP-SVP 2024-07-0253	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	
<b>Classification:</b> Goods	<b>Document Request List</b>	
<b>Category:</b> Corporate Giveaways	<b>Date Published</b>	28/07/2024 00:00
<b>Approved Budget for the Contract:</b> PHP 412,500.00	<b>Last Updated / Time</b>	28/07/2024 00:00
<b>Delivery Period:</b>	<b>Closing Date / Time</b>	31/07/2024 10:00
<b>Client Agency:</b>		
<b>Contact Person:</b> Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  nplucman@tourism.gov.ph		

#### Description

##### SCOPE AND WORK DELIVERABLES:

- Lot 1  
T-SHIRT (100% cotton)
  - Provide 50 pieces, T-Shirt with Inabel Fabric design, details as follows:
  - Color: black t-shirt and red inabel fabric
  - size: 1 XS, 3 Small, 17 Medium, 12 Large, 8 XL, 9 3XLAttached sample design

2. Lot 2

TOTE BAG

-250 pieces

-Color: black

-Text: Pamana, Salo-Salo, Kalinaw and Likha. Left side of the bag

- Logos: DOT, Love the Philippines' and Philippine Experience Logo

- Size: L: 30 cm/ W: 40cm

Attached sample design

3. Lot 3

PASSPORT

-full color

-Cover: C2S 180# 280 gsm

-Inside pages: C2S 100#

-Side stitch binding with staple wire in the middle

-1,000 pieces, details as follows:

- Size: 14 cm x 9.5 cm

-Page: 8 pages

-Matte 220 gsm for cover and Matte 100 gsm for inside pages

Attached sample design

DELIVERY:

\* Submission of sample materials to be used: 5 days from the receipt of Notice of Award (NOA)

\* Approval of Sample: 3 days after submission of sample materials

\* Delivery Date: 30 working days after approval of the sample

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All documents attached and uploaded to this Notice are also available in the DOT's Official Website

<http://tourism.gov.ph/DOTOpenProjectsforBidding.aspx>

**Other Information**

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2024-07-0253

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In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to [nplucman@tourism.gov.ph](mailto:nplucman@tourism.gov.ph) or before 31 July 2024, 12:00 p.m. Late and unsigned quotations shall not be accepted.

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**Created by** Norjannah P Lucman

**Date Created** 27/07/2024

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