

## TERMS OF REFERENCE

**I. NAME OF PROJECT:** Procurement of Start-up, Survival, and First Aid Kits for the Tourism Champions Challenge (TCC) Awardees (Sablayan, Occidental Mindoro; Socorro, Oriental Mindoro; and San Jose, Romblon)

**II. DELIVERY DATE:** August 16, 2024

**III. OBJECTIVES:**

To sustain the benefits of the infrastructure projects for the local community and supporting the innovative growth and sustainable development of the respective local tourism industry of the TCC Awardees in accordance to benefitting the national economy.

**IV. MINIMUM REQUIREMENTS:**

1. Must have been in the production business for at least 2 years;
2. Must be able to provide services on a Send-Bill Arrangement;
3. Must have experience providing services to the DOT and other government agencies;
4. Must have PhilGEPS Registration.

Documentary Requirements:

1. Mayor's/Business Permit (Certified True Copy)
2. Proof of PhilGEPS Registration (Preferably with Platinum Registration)
3. Original or Certified True Copy of duly notarized Omnibus Sworn Statement
4. DTI/SEC Permit
5. BIR Certification and updated Annual ITR

**V. SCOPE OF WORK/DELIVERABLES:**

**A. Start-up Kit - 45 pcs. Long Range Birding Binoculars**

Specifications:

- Type: 8 x 42
- Eyepiece Diameter: 21mm
- Type of Prism: Roof Bak4
- Prism Coating: Aluminizing
- Lens: FMC
- Focus System: Cent
- Focusing Lens: Int
- Angle: 6.3 degrees
- Ft/1,000Yds: 330ft
- M/1,000M: 110m
- M/ft: 4.5m/14.8ft
- Resolution: 5.6"
- Eyecups: Twist-up
- Exit Pupil: 5.18mm
- Eye Relief: 20.4mm
- Diopter System: Right Ocular

- Diopter COMP: +- 3D
- Interpupillary Dist: 55~75mm
- Tripod Adapter Interface: Yes
- Waterproof: IPX7
- Nitrogen Filled: Yes
- Net Weight: 683.3g/24.10oz
- Unit Dimension: 155x132x51mm

**B. Survival Kit - 45 sets**

Survival Kit Content per set:

- Kinetic / Hand Crank Flashlight
- Survival Bracelet (w/ Fire starter, Knife, Whistle, Compass)
- Paracord Rope - 12ft, 4mm
- Emergency Sleeping Bag - Waterproof
- Heat Protective, Cut Resistance Gloves
- 250 ML Folding Sport Water Bottle
- Multifunctional Knife (w/ Knife, Can Opener, Screwdriver, Bottle Opener, Scissors, Needle, Slotted Screwdriver, Fish Scaler, hook Remover, Saw, Corkscrew, Nail Cleaner, and Key Ring)

**C. First Aid Kit - 105 sets**

First Aid Kit Content per set:

- 3pcs - Bandage 5x450 cm
- 3pcs - Bandage 7.5x450 cm
- 1 pc - Bandage 10x450 cm
- 1 pc - Mouth-to-mouth breathing mask 30x20 cm
- 1 pair - PVC Gloves Large
- 1 pc - Triangular Scarf
- 1 bag - Emergency Blanket
- 10 pcs - Alcohol pads
- 10 pcs - Iodine wipes
- 1 pc 60 ml - Povidone-Iodine
- 1 pc - Gauze Sheet 5x5 cm
- 1 pc - Gauze Sheet 7.5x7.5 cm
- 2 roll - Medical tape 1.25x400 cm
- 2 roll - Self-adhesive bandage 2.5x450 cm
- 80 pcs - Cotton Swab
- 1 tube - Insect bite cream 50ml/50g
- 1 bag - Burn dressing
- 1 pc - Plastic tweezer
- 1 pc - Scissor
- 1 pc - TPE Tourniquet
- 20 pcs - Wound Patch 7.2x1.9 cm
- 4 pcs - Band Patch 72x38 mm
- 1 pc - Aluminium alloy whistle
- 1 pc - First Aid Ice Bag
- 1 pc - First Aid Waterproof Outdoor Bag 21x15x10 cm (HxLxW)

## **VI. APPROVED BUDGET FOR THE CONTRACT (ABC)**

Total budget allocation is **Three Hundred Twenty-One Thousand Pesos (Php 321,000.00)** inclusive of taxes and fees.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

## **VII. PAYMENT SCHEMES**

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

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