# **Bid Notice Abstract**

# Request for Quotation (RFQ)

**Reference Number** 11198897

Procuring Entity DEPARTMENT OF TOURISM - NCR

Title FABRICATION, SUPPLY AND DELIVERY OF CUSTOMIZED DEPARTMENT OF TOURISM -

NATIONAL CAPITAL REGION TRAINING CERTIFICATES

Area of Delivery Metro Manila

| Solicitation Number:              | NCR-2024-08-043   | Status                | Pending             |
|-----------------------------------|---|-----------------------|---------------------|
| Trade Agreement:                  | Implementing Rules and<br>Regulations   |                       |                     |
| Procurement Mode:                 | Negotiated Procurement -<br>Small Value Procurement<br>(Sec. 53.9)                      | Associated Components | 1                   |
| Classification:                   | Goods   | Bid Supplements       | 0                   |
| Category:                         | Printing Services   |                       |                     |
| Approved Budget for the Contract: | PHP 140,000.00  |                       |                     |
| Delivery Period:                  | 1 Day/s   | Document Request List | 0                   |
| Client Agency:                    |   |                       |                     |
|                                   |   | Date Published        | 30/08/2024          |
| Contact Person:                   | Lawrence Jacosalem<br>Alcantara   |                       |                     |
|                                   | Supply Officer<br>7840 Makati Avenue, Brgy.<br>Poblacion<br>Makati City<br>Metro Manila | Last Updated / Time   | 29/08/2024 16:33 PM |
|                                   | Philippines<br>63-8-4595200 Ext.212<br>63-8-5533530<br>dotncr.bac@tourism.gov.ph        | Closing Date / Time   | 06/09/2024 08:00 AM |

### Description

### I. BRIEF BACKGROUND:

The Department of Tourism-National Capital Region (DOT-NCR) envisions the region to be the premier tourist destination for foreign and domestic travelers visiting the country. With continuous promotions and marketing of tourist attractions, and tourism infrastructure development, DOT-NCR, under its Tourism Development Division-Industry Manpower Development Unit, continuously upskills the tourism frontline services through its human capital development programs.

### II. OBJECTIVES:

 $\square$  To be awarded and given to the graduates/beneficiaries of DOT-NCR Training Programs who have successfully completed the seminar and trainings.

## III. SPECIFICATIONS / DELIVERABLES

Delivery Term: 15-20 working days upon receipt/signing of PO

Place of Delivery: Department of Tourism - National Capital Region (Beside Abraham

Manila)7840 Makati Ave., Poblacion, Makati City

I. DESCRIPTION:

DEPARTMENT OF TOURISM - NATIONAL CAPITAL REGION TRAINING CERTIFICATES

Paper Size: A4 Size Paper Color: Cream Grammage: 120 gsm

Border Line Design: Gold Foil Stamping Embossed

Department of Tourism Logo: Gold Stamping (1" Diameter, Gold Foil Stamping Embossed) Metro Manila, It All Starts Here Logo: Printed in Full Color and

High Resolution

A. With Filipino Brand of Service Excellence Logo and Tourism Industry Skills Logo (4,000 pcs)

B. Without Filipino Brand of Service Excellence Logo and Tourism Industry Skills (1,000 pcs)

## II. SUPPLIER REQUIREMENTS:

☐ Rates include all applicable taxes and delivery fee

☐ Must be willing to provide services on a send-bill arrangement/ government procedure

☐ Qualified Bidders will be required to submit actual sample for evaluation and approval prior to mass production and delivery

☐ Non-submission of sample shall be ground for disqualification of bid

### LEGAL/TECHNICAL/DOCUMENTARY REQUIREMENTS

- 1. Mayor's Business Permit
- 2. PHILGEPS Membership
- 3. Omnibus Sworn Statement.

## Approved Budget for the Contract (ABC):

Php 140,00.00

Pesos: One Hundred Forty Thousand Only

\* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon.

Government procedure and subject to appropriate government taxes

Contact Persons:

Mr. MARK RYAN J. ISIDRO - mjisidro@tourism.gov.ph

### **Other Information**

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3)

original sets IN A SEALED ENVELOPE to this office address:

DOT NCR BAC SECRETARIAT

Mr. Lawrence J. Alcantara - Head, NCR BAC Secretariat

7840 Makati Avenue, Poblacion, Makati City

Note: Deadline of submission is on September 06, 2024 at 8:00am

Created by Lawrence Jacosalem Alcantara

29/08/2024 **Date Created** 

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