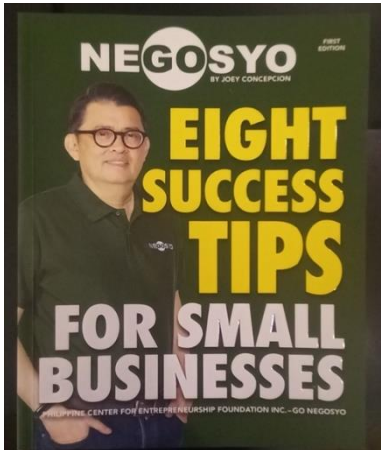
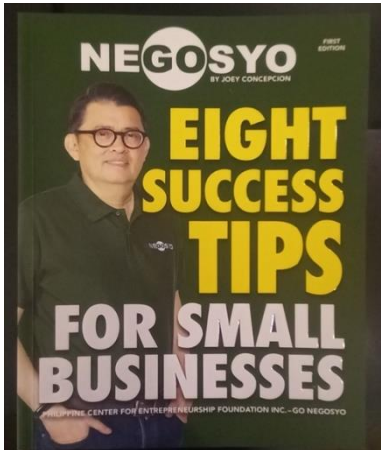
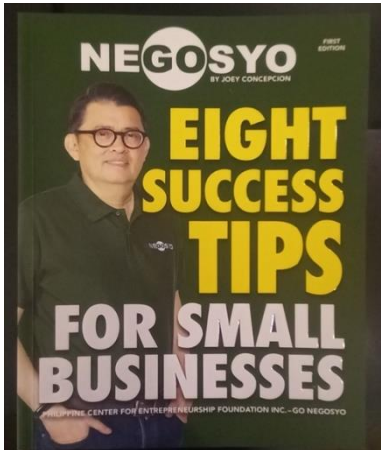


Date: May 24, 2024

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE				
		SUPPLY AND DELIVERY OF BOOK PRODUCTION					
3,250	PCS.	PROJECT NAME : SUPPORT TO THE GO NEGOSYO TOURISM AND MSME SUMMIT 2024					
		<p>I. BRIEF BACKGROUND :</p> <p>In pursuit of Micro, Small, and Medium-sized Enterprises (MSME) Development, Go Negosyo together with the Department of Tourism (DOT) will once again gather entrepreneurs, advocates, industry leaders, and visionaries from various sectors within the tourism industry who are dedicated to advancing the future of tourism in the country with the help of innovation, collaboration, and sustainable business practices through the Tourism Summit 2024.</p> <p>Anchoring on the theme “Let’s GO, Love the Philippines”, the Tourism Summit is set to take place at Ayala Malls Manila Bay, Paranaque City this May 2024, and aims to become a dynamic platform to explore opportunities, emerging market trends, and innovative approaches within the tourism industry through the featured sessions and collective insights to continue strengthening the country’s landscape.</p>					
		<p>II. OBJECTIVES / GOALS :</p> <p>The activity is seen to achieve the following objectives:</p> <ol style="list-style-type: none"> 1. To extend support as one of the partners for the upcoming Tourism and MSME Summit organized by Go Negosyo; 2. To strengthen the goal of the Agency in providing equal opportunities for MSME tourism and business stakeholders under the strategic approaches of the DOT particularly for e(quality); 3. To provide an instructional material that can contribute to capacity building by providing practical insights and guidance on various aspects of MSME management, including business planning, marketing, operations, finance, and human resources in the tourism industry; 					
		<p>III. SCOPE OF SERVICES / DELIVERABLES :</p>					
		<p>Delivery Date : 21 working days after receipt of the Purchase Order</p> <p>Delivery Date : Department of Tourism – National Capital Region 7840 Raya Regenerative Building Poblacion, Makati City Landmark: Beside Abraham Manila</p>					
		<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">ITEM DESCRIPTION</th> <th style="text-align: center;">DESIGN</th> </tr> </thead> <tbody> <tr> <td> <p>JOB TITLE: 8 SUCCESS TIPS FOR SMALL BUSINESS</p> <p>No. of Pages: 88 inside plus 4 cover</p> <p>Paper stock: Cover: C2S 220 lbs; Inside: Book 60 lbs</p> <p>Size: 14" x 9" (spread); 7" x 9" (folded)</p> <p>Colors: Cover 4/4; Inside 1/1</p> </td> <td style="text-align: center;">  </td> </tr> </tbody> </table>	ITEM DESCRIPTION	DESIGN	<p>JOB TITLE: 8 SUCCESS TIPS FOR SMALL BUSINESS</p> <p>No. of Pages: 88 inside plus 4 cover</p> <p>Paper stock: Cover: C2S 220 lbs; Inside: Book 60 lbs</p> <p>Size: 14" x 9" (spread); 7" x 9" (folded)</p> <p>Colors: Cover 4/4; Inside 1/1</p>		
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		ITEM DESCRIPTION	DESIGN
		Cover finish: matte lamination (1 side) and 3D spot UV lamination (1 side)	
		Binding: Perfect	
		Quantity: 3250 pcs	
		PRICE per piece: PHP 91.67	
		MINIMUM REQUIREMENTS :	
		A. Willing to provide services on send-bill arrangement.	
		Documentary Requirements to be Submitted:	
		<ul style="list-style-type: none"> • Mayor's Business Permit • PHILGEPS Membership • Omnibus Sworn Statement 	
		<p style="text-align: center;">Approved Budget for the Contract (ABC): Php 297, 927.50 Pesos : Two Hundred Ninety Seven Thousand Nine Hundred Twenty Seven and 50/100 Only.</p> <p style="text-align: center;"><small>* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon. Government procedure and subject to appropriate government taxes</small></p>	
		Contact Persons: Gleisa Marie G. Biscocho - ggbiscocho@tourism.gov.ph Kenneth Brian E. Quiambao - kequiambao@tourism.gov.ph (0995 488 1547)	
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 7840 Makati Avenue, Poblacion, Makati City	
		Note: Deadline of submission is on May 31, 2024 at 9:00am	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME