



TECHNICAL SPECIFICATIONS

- I. PROJECT/ACTIVITY: PROCUREMENT OF PACKED MEALS FOR THE CONDUCT OF CY 2024 PROGRAMS ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE)**
- II. DATE: September 20, 2024**
- III. MINIMUM REQUIREMENTS:**
- Must be capable of providing the following services:
 - AM snacks
 - Lunch
 - PM Snacks
 - Must provide variety of food options and prepare taste test samples. Food tasting must be within 1 day upon receipt of notice of award (NOA).
 - Must be in hard microwavable bento plastic container w/ tissue, spoon & fork;
 - Must be accredited with PhilGEPS; and
 - Must be willing to provide services on a send-bill arrangement.
- IV. DELIVERABLES:**
1. AM Snacks (80pax): 1 Soup (*Sopas, Lugaw, Lumi, etc.*)
1 bread
295ml soft drinks
330ml bottled water
 2. Packed Lunch (80pax): 2 viands (chicken & pork / pork & beef)
1 vegetable dish
1 dessert
295ml soft drinks
330ml bottled water
 3. PM Snacks (80pax): 1 pasta
1 sandwich or burger w/ chips
295ml soft drinks
330ml bottled water
- Note: Meals may vary depending on the agreement of both parties.*
- V. SCHEDULE OF DELIVERY:**
- Delivery of meals with the following scheduled time:
September 20, 2024
AM Snacks: Not later than 08:00AM
Lunch: Not later than 10:00AM
PM Snacks: Not later than 12:00NN
 - Delivery Address: 6th Floor Multi-Purpose Hall, DOT Building, Sen. Gil Puyat Avenue. Makati City.

VI. APPROVED BUDGET FOR THE CONTRACT:

Sixty-Eight Thousand Pesos (PhP68,000.00), chargeable against FY 2024 HRD – General Administrative Expense (GAE)

AM Snacks	PhP250.00 x 80 pax = 20,000.00
Lunch	PhP350.00 x 80 pax = 28,000.00
PM Snacks	PhP250.00 x 80 pax = <u>20,000.00</u>
	PHP68,000.00

VII. TERMS OF PAYMENT:

Government procedure and subject to appropriate government taxes.

VIII. CONTACT PERSONS:

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PREPARED BY:

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APPROVED BY:

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