



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11275479
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR MADRID, SPAIN ON SEPT. 29-OCT. 5, 2023 (OTDPRIM)

Area of Delivery

Solicitation Number: 2024-09-0310	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Travel, Food, Lodging and Entertainment Services	Date Published	21/09/2024
Approved Budget for the Contract: PHP 302,849.03	Last Updated / Time	21/09/2024 00:00 AM
Delivery Period:	Closing Date / Time	24/09/2024 09:00 AM
Client Agency:		
Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TERMS OF REFERENCE

Services of a Travel and Tour Operator
 20th Meeting of the Committee on Statistics, 5th Meeting of the Expert Group on Measuring Sustainable Tourism (MST), and Meeting between the Philippine Department of Tourism and the UN Tourism Regional Department for Asia and the Pacific

I. BACKGROUND

The Department of Tourism through the Tourism Development Sector, will participate in the 20th Meeting of the Committee on Statistics and 5th Meeting of the Expert Group on Measuring Sustainable Tourism (MST) to be held on 1-3 October 2024 in Madrid, Spain. In addition to this, the UN Tourism Regional Department for Asia and the Pacific invited the Philippine Delegate on a separate meeting to discuss the following:

1. Tourism statistics system such as data collection, data sources, techniques and processes;
2. New set of indicators that the Philippine Department of Tourism can adopt for tourism statistics, including Measuring Sustainable Tourism (MST);
3. Organization of MST and related Meetings under the Commission on Tourism Statistics; and
4. Philippine initiatives on tourism education and the establishment of the tourism academy.

1. Scopes and Services

In view of this, the Department is in need of a DOT-accredited travel and tour operator to provide a roundtrip international economy airline tickets with travel insurance for the following DOT personnel:

1. ALEX M. MACATUNO (Mr.)
 Birth Date: 30 March 1969
 Email Address: ird@tourism.gov.ph
 Contact Number: 09985925762

2. MANETTE T. REYES
 Birth Date: 31 August 1965
 Email Address: mtreyes@tourism.gov.ph
 Contact Number: 09479560347

3. REY JEAN R. ALMAZAN (Ms.)
Birth Date: 02 February 1992
Email Address: rjalmazan@tourism.gov.ph
Contact Number: 09173292153

4. MYLENE D. TALANA (Ms.)
Birth Date: 25 August 1988
Email Address: mdtalana@tourism.gov.ph
Contact Number: 09666143948

Flight Details:
Departure Details:
Departure Date: 29 September 2024
Destination: Manila, Philippines to Madrid, Spain
Proposed Flight: Morning Flight
Arrival Date in Madrid, Spain: Preferably 29 or 30 September 2024

Arrival Details:
Departure Details:
Departure Date: 05 October 2024
Destination: Madrid, Spain to Manila, Philippines
Proposed Flight: Afternoon Flight
Arrival Date in Manila, Philippines: 06 October 2024

- a. International airline tickets must be refundable and rebookable
- b. Luggage allowance for check-in per pax must be at least 30 kilos per pax, with a hand-carry of 7 kilos per pax
- c. Tickets to be issued must be for 4 pax
- d. With travel insurance per pax

Note: Confirmation of names and flight details are upon awarding or bid
Flight schedules may vary upon confirmation

II. Approved budget for the contract and mode of payment:

The approved total budget for the contract is Three Hundred Two Thousand Eight Hundred Forty-Nine Pesos and 03/100 (Php302,849.03) inclusive of all applicable taxes, government procedure, and send bill arrangement.

III. Contact Person:

REY JEAN R. ALMAZAN (Ms.)
Senior Tourism Operations Officer
Statistics, Economic Analysis, and Information Management Division (SEAIMD)
Email Address: rjalmazan@tourism.gov.ph
Viber/Whatsapp: +63 9173292153

Noted by:

WARNER M. ANDRADA
OIC-Assistant Secretary, Tourism Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 24 September 2024 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.
Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____
Bank Account Number : _____
Account Name : _____
Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 20/09/2024

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