

**DEPARTMENT OF TOURISM**  
**National Capital Region**  
**Telefax: 8553-3530**  
**Direct Line: 8553-3531/09190990025**  
**Email: [dotncr.bac@tourism.gov.ph](mailto:dotncr.bac@tourism.gov.ph)**

**Date: September 27, 2024**

**GENTLEMEN:**

**REQUEST FOR QUOTATION**

**Kindly quote to us your latest price(s) on the following item(s):**

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
1(One)	Unit	<b>VEHICLE HIRE/RENTAL OF DOT-ACCREDITED TOURIST TRANSPORT</b>	
		<b>PROJECT NAME: TRANSPORTATION REQUIREMENT FOR INSPECTION, EVALUATION, AND PROCESSING OF ACCREDITATION OF TOURISM ESTABLISHMENTS</b>	
		<b>Objective:</b> For the official use of DOT-NCR Tourism Regulation Division personnel	
		<b>SCOPE OF SERVICES / SPECIFICATIONS :</b>	
		<b>Date of Engagement:</b> ➤ October 2024  <ul style="list-style-type: none"> <li>• 1 (one) unit of air-conditioned MPV/AUV/Sedan</li> <li>• 12 Hours of use per day</li> <li>• Inclusive of Driver, Driver's Meals, Fuels, Parking, Toll Fees, Driver's Fee</li> <li>• First Aid Kit On-Board</li> <li>• With Waze directional app</li> <li>• Itinerary within Metro Manila subject to change (October – November 2024)</li> </ul>	
		<b>Documentary Requirements to be Submitted:</b>	
		<ol style="list-style-type: none"> <li>1. Mayor's Business Permit</li> <li>2. PHILGEPS Membership</li> <li>3. DOT Accredited</li> </ol>	
		<b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b> <b>Php 138,000.00</b> <b>Pesos : One Hundred Thirty-Eight Thousand Only</b> <small>* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon.  Government procedure and subject to appropriate government taxes</small>	
		<b>CONTACT PERSON:</b> <b>ALEXANDRA MARIE D. JAMORA- <a href="mailto:adjamora@tourism.gov.ph">adjamora@tourism.gov.ph</a></b>	
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:  <b>DOT NCR BAC SECRETARIAT</b> <b>Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat</b> <b>7840 Makati Avenue, Poblacion, Makati City</b>	
		<b>Note: Deadline of submission is on October 03, 2024 at 08:00 am</b>	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

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**PRINT NAME OF DEALER/SUPPLIER**

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**ADDRESS OF DEALER/SUPPLIER**

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**CONTACT NUMBER(s)**

**TIN:** \_\_\_\_\_

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**LANDBANK ACCOUNT NUMBER**

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**AUTHORIZED SIGNATURE OVER PRINT NAME**

NCR-ADMIN-PMD-004-00