

## TECHNICAL SPECIFICATIONS

**I. PROJECT TITLE** : Ground Handling Services for the Dive Destination Exploration in Carles, Iloilo

**II. PROJECT DATE** : November 4 to 12, 2024

### III. PROJECT OBJECTIVES

- To conduct a thorough exploration of potential destinations that may be developed for dive tourism purposes and increase the Philippines' dive product portfolio;
- To generate relevant scientific data on the fish and benthic biodiversity and determine highlights and unique selling points for use in further dive tourism-focused development for the destination; and
- To reach and involve all segments of the dive industry through forging partnerships with emerging players for inclusion in the Department's product and market development initiatives.

### IV. BACKGROUND

The Philippines has been renowned as an integral part of the global center of marine biodiversity making it a top dive destination. Despite having around 120 identified top, emerging, and potential dive destinations, much of its rich waters with potential for scuba diving tourism remain unexplored scientifically.

In line with the strategic goals on the Equalization of Tourism Product Development and Promotion and Diversification of the Tourism Portfolio through Multidimensional Tourism under the National Tourism Development Plan (NTDP) 2023-2028, the DOT, through the Office of Product and Market Development (OPMD), will be conducting science-based explorations of identified coastal destinations that have high tourism destination potential and capacity.

### V. MINIMUM REQUIREMENTS

- A. Must be a tour operator/ground handler/travel agency accredited by DOT;
- B. Must be registered with the Philippine Government Electronic Procurement Systems (PhilGEPS);
- C. Must have handled at least five (5) dive-related ground handling projects (i.e., dive familiarization tours, dive training programs, dive exhibitions, and other dive events) in the last 3 years (Bidder must submit a list of qualified projects);
- D. Must provide the services of a tour coordinator to assist and monitor the group;
- E. Must submit the quotation with the cost breakdown to differentiate the amount of service fee and the amount to be earmarked for the payment to the third parties or other proprietors. Otherwise, the tax withheld will be credited from the total contract price; and
- F. Must be willing to provide services on a send-bill arrangement.

### VI. SCOPE OF WORK

Provide ground arrangements with provisions for roundtrip domestic air tickets, van transportation, boat rides, single occupancy rooms, diving packages, and full board meals.

#### A. Domestic Air Tickets

- Provision of roundtrip economy class domestic air tickets for the marine exploration team (8 pax), inclusive of 1 pc 20 kg check-in baggage and 1 pc 7 kg hand carry, and with an additional 1 pc 20 kg check-in baggage per guest for their diving gear and underwater photography equipment;

No. of pax	Baggage Allowance	Additional Baggage Allowance
8 pax	1 pc 20 kg check-in baggage 1 pc 7 kg hand carry	1 pc 20 kg check-in baggage for their diving gear and underwater photography equipment

- Provision of roundtrip economy class domestic air tickets for the DOT central office coordinators (2 pax), inclusive of 1 pc 20 kg check-in baggage and 1 pc 7 kg hand carry;

No. of pax	Baggage Allowance	Additional Baggage Allowance
2 pax	1 pc 20 kg check-in baggage 1 pc 7 kg hand carry	no additional baggage allowance

- Only utilized flights must be charged to the DOT in the final billing.

**Participants:** Marine Exploration Team (8 pax) and DOT Coordinators (2 pax)

**No. of Pax:** 10 pax

**Flight Details:**

DATE	DESTINATION	PREFERRED FLIGHT DETAILS
November 4, 2024	Manila to Roxas	ETD 0540 H   ETA 0655 H
November 12, 2024	Roxas to Manila	ETD 1425 H   ETA 1540 H

*\*Note: If above flights have been fully booked or are not available, the supplier may present the next available flight option provided that it will not exceed the prescribed budget.*

## B. Transportation

- Van service inclusive of professional driver fees, driver's accommodation, if necessary, meals, expressway toll fees, parking fees, and applicable environmental fees.

DATE	NO. OF UNITS	CAPACITY AND ROUTE
November 4, 2024	1 van	<b>Airport Transfers</b> <b>From Roxas City to Iloilo City</b> 10 to 12 pax per van with sufficient space for their luggage and dive equipment (at least 2 large 30-inch luggage per person)
November 5 to 9, 2024	1 van per day	<b>Dive Site Exploration</b> 10-12 pax per van with sufficient space for dive and underwater photography equipment
November 10, 2024	1 van	<b>Assessment of Dive Establishments</b> 10-12 pax per van
November 11, 2024	1 van	<b>Presentation to LGU and Stakeholders</b> 10-12 pax per van
November 12, 2024	1 van	<b>Airport Transfers</b> <b>From Iloilo City to Roxas City</b>

		10-12 pax per van with sufficient space for their luggage and dive equipment (at least 2 large 30-inch luggage per person)
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- Provision of boat ride transfer to and from Bancal and Granada Port.

DATE	NO. OF UNITS	CAPACITY AND ROUTE
November 5 and 10, 2024	1 boat per day	10 to 12 pax per boat with sufficient space for their luggage and dive equipment (at least 2 large 30-inch luggage per person)

### C. Accommodation

- Cover all accommodations of the marine exploration team on a single occupancy basis, with complimentary breakfast, at a DOT-accredited property located on Carles, Iloilo, and Northern Gigantes Island;

No. of Rooms	Room Type	Meals	Check In	Check out	Location
8	Single occupancy	Breakfast	November 4	November 5	Carles, Iloilo
8	Single occupancy	Breakfast	November 5	November 10	Northern Gigantes Island
8	Single occupancy	Breakfast	November 10	November 12	Carles, Iloilo

- Cover all accommodations of the DOT coordinators on a single occupancy basis, with complimentary breakfast, at a DOT-accredited property located on Carles, Iloilo, and Northern Gigantes Island not exceeding the allowable cost under the EO 77 guidelines (P900.00 per person per night, based on the P1,800.00 daily travel expense allowance);

No. of Rooms	Room Type	Meals	Check In	Check out	Location
4	Single occupancy	Breakfast	November 4	November 5	Carles, Iloilo
4	Single occupancy	Breakfast	November 5	November 10	Northern Gigantes Island
4	Single occupancy	Breakfast	November 10	November 12	Carles, Iloilo

- Only utilized rooms must be charged to the DOT in the final billing.

**Participants:** Marine Exploration Team (8 pax) and DOT Coordinators (4 pax)

**No. of Pax:** 12 pax

### D. Diving Package

- Diving with air/nitrox tanks, dive equipment rental (including weights, weight belt, wetsuits, buoyancy control devices, regulators, booties, fins, mask, and snorkel), boat rental, services of dive guides/dive masters, and all applicable environmental and sanctuary/marine park fees;

Date	No. of Pax	Inclusions
November 5 to 9, 2024	7 pax	3 dives per pax per day

#### E. Meals

- Provision of AM Snacks, Lunch, PM Snacks, and Dinner for the marine exploration team (8 pax) and the DOT coordinators (4 pax)  
\* *breakfast included in accommodation*

**Participants:** Marine Exploration Team (8 pax) and DOT Coordinators (4 pax)

**No.of Pax:** 12 pax

Date	No. of Pax	Inclusions
November 4 to 12, 2024	12 pax	AM Snacks, Lunch, PM Snacks, Dinner

#### VII. BUDGET

The total budget for this project is **NINE HUNDRED SEVENTY TWO THOUSAND FOURTEEN PESOS AND 57/100 (PHP 972,014.57)** inclusive of all applicable taxes and should cover all requirements enumerated above.

#### VIII. CONTACT INFORMATION

Project Officer : Katrina Louise B. Cruz  
Email Address : [kbcruz@tourism.gov.ph](mailto:kbcruz@tourism.gov.ph)  
[divephilippines@tourism.gov.ph](mailto:divephilippines@tourism.gov.ph)  
Mobile Number : +63 926 662 3625

Prepared by:

**KATRINA LOUISE B. CRUZ**  
Project Officer  
Office of Product Development

Approved by:

**PAULO BENITO S. TUGBANG, M.D.**  
Director  
Office of Product Development