

TERMS OF REFERENCE

Polo Shirts

I. Title : Procurement of Polo Shirts for the 18-Day VAW Campaign

II. Scope and Deliverables

Particulars
Lot I
I. Polo Shirts (490 pieces)
<u>Specification:</u>
- Material: Cotton Elastane/Honeycomb
- Type of Print: Direct to Film Printing/Sublimation
- Color: White
- Layout Design: <i>Please see attached Design</i>
- Packaging: Single-Packed Plastic Per Shirt

Size	Total
2XS	3
XS	41
S	115
M	140
L	110
XL	40
2XL	25
3XL	16
TOTAL	490

III. Project Cost

The total allocated budget for the abovementioned products is **Two Hundred Forty-Four Thousand One Hundred Eighty-One and Seventy Cents Pesos Only (PhP 244,181.70)** covering all products and services related expenses including taxes and fees.

IV. Minimum Qualifications of Service Provider

1. Must have the latest PhilGEPS certification and Mayor's Permit;
2. Must be willing to provide services on a send-bill arrangement;


V. Terms and Conditions of Delivery of Goods

1. Delivery of sample layout and sizes shall be made one (1) week upon receipt of approved Purchase Order;
2. Delivery date is on November 22, 2024 at the Department of Tourism Central Office, Makati City.

VI. Contact Details:

Contact Person : John Stephen Ila
Office : DOT Office of Special Concerns
Mobile : +63 975 881 5301
Email Address : osc@tourism.gov.ph

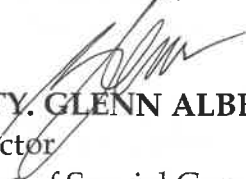
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Office of Special Concerns

