

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE

BARRIER FREE TOURISM TRAINING

Host Agency : DEPARTMENT OF TOURISM – MIMAROPA
Date : December 1-5, 2024
Location : Calapan City, Oriental Mindoro

II. PROJECT RATIONALE AND OBJECTIVES

The Barrier Free Tourism Training aims to learn about the different types of barriers that can prevent people with disabilities from accessing and enjoying tourism activities; identify and assess barriers to accessibility in tourism settings; and develop strategies for making tourism enterprises, settings, and services more accessible.

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be **PHILGEPS REGISTERED**
- B. Preferably **DOT Accredited Tour Operator and/or Travel & Tour Agency**
- C. Located in **Metro Manila and/or Oriental Mindoro**
- D. Must be willing to provide services on a **send bill arrangement**
- E. Must comply with the detailed services specified in **Item V of the TOR**

IV. DOCUMENTARY REQUIREMENTS

- Current Mayor's / Business Permit / *BIR Certification (for Individual)*
- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

V. SCOPE OF WORK / DELIVERABLES

A. Transportation

- Boat Fare and terminal Fee
Passenger:
Ms. Joane Krizzia M. Delariarte
Mr. Freddie A. Quinito

December 1 – Batangas to Calapan
December 5 – Calapan to Batangas

- Grab
Passenger:
Mr. Freddie A. Quinito

December 1 – Residence to DOT Office
December 5 – DOT Office to Residence

B. Accommodation

- One Single Room for DOT Facilitator
December 1 - 5, 2024 (4 Nights)
- One Single Room for Speaker (FBSE)
December 1 - 5, 2024 (4 Nights)

C. Training Meals

Date of Training: December 2-4, 2024
Number of Participants: 40 pax
Meals: AM Snacks, Lunch and PM Snacks

D. Outside Meals

- DOT Facilitator
December 1 – Breakfast, Lunch and Dinner
December 2-4 – Breakfast and Dinner
December 5 - Breakfast, Lunch and Dinner
- Speaker – FBSE
December 1 – Breakfast, Lunch and Dinner
December 2-4 – Breakfast and Dinner
December 5 - Breakfast, Lunch and Dinner

E. Miscellaneous

- Backdrop Tarpaulin (4ft x 6ft)
- Board Vellum Paper

VI. APPROVED BUDGET FOR THE CONTRACT

The total budget allocation is **ONE HUNDRED TWENTY FIVE THOUSAND SIX HUNDRED FIFTY PESOS (Php 125,650.00)**, inclusive of applicable taxes and fees.

The winning bid shall determine based on the proposal that is responsive with the technical specifications and whose bid is within the approved budget for the contract (ABC).

VII. PAYMENT PROCEDURE

Terms of payment to the winning bidder shall be in accordance with the government procedure (**send bill arrangement**). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

VIII. PROJECT OFFICER / CONTACT PERSON

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