

## TECHNICAL SPECIFICATION

### PROCUREMENT OF THE DEPARTMENT OF TOURISM (DOT) PROMOTIONAL GIVEAWAYS FOR STAKEHOLDERS

#### I. PROJECT DESCRIPTION

The Department of Tourism (DOT), Office of the Secretary is looking for suppliers of giveaways to be distributed to its various stakeholders in support of the Department of Tourism's Goal to Strengthen Partnership and collaboration.

#### II. SPECIFICATIONS

##### LOCAL GOODS BASKET

The selection may include but not limited to the following local Philippine items

<b>PARTICULARS</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>
Banana Chips (2packs)	<ul style="list-style-type: none"><li>- Measurements:</li><li>- L 13 x W 8 x H 21 cm</li><li>- 100 grams</li><li>- Two (2) Flavors: Simply Lite and Roasted Garlic</li></ul>	490
Cocoa Powder	<ul style="list-style-type: none"><li>- 70 grams</li><li>- Unsweetened</li><li>- Pure cocoa</li></ul>	490
Turmeric Brew	<ul style="list-style-type: none"><li>- 100 grams</li><li>- Herbal drink</li></ul>	490
Classic Polvoron	<ul style="list-style-type: none"><li>- 168 grams</li><li>- Classic Polvoron Toasted Wheat Cake</li></ul>	490
2 Dried Mangoes Chips (2boxes)	<ul style="list-style-type: none"><li>- 200 grams</li><li>- 0.200 kg</li></ul>	490
Sultan Kudarat Arabica	<ul style="list-style-type: none"><li>- 100 grams</li><li>- Whole beans</li></ul>	490
Milk Chocolate	<ul style="list-style-type: none"><li>- 70% Dark Chocolate</li><li>- 63 grams</li></ul>	490
Native Basket	<ul style="list-style-type: none"><li>- 14 inches length</li><li>- 10 inches width</li><li>- 7.5 inches height</li><li>- With engraved "Love the Philippines" logo crafted from kiln dried mahogany wood with dimensions of 6 by 3 inches and 3mm thickness.</li></ul>	490
Customized Greeting Cards	<ul style="list-style-type: none"><li>- 5.8 x 8.3 inches</li><li>- Digital print on 300gsm textured matte paper and basic ivory envelope <i>(attached sample for reference- Annex A)</i></li></ul>	490

- The winning bidder must submit the list of items/content of baskets within 3 days from the receipt of the Notice of Award subject to the approval of the end user.
- The end user must approve the list on the same day it is submitted.
- Products expiration must be not earlier than December 2025
- Manufacturer or brand of the items must be existing in the Philippine market for at least one year to ensure reliability and product quality assurance
- 490 units (baskets)
- Php955,990.00 including packaging cost

**III. DELIVERY DATE**

To be delivered at the Department of Tourism at 351 Sen. Gil J. Puyat Ave, Makati, 1200 Metro Manila on or before **06 December 2024 (Friday)**, any time from 8:00 AM to 4:00PM, upon receipt of final and approved proofs/samples.

**IV. MINIMUM REQUIREMENTS**

1. PhilGEPS Registration Registered
2. Must provide a breakdown of prices and/or services included in the quotation

**V. APPROVED BUDGET FOR THE CONTRACT (ABC)**

Nine Hundred Fifty-Five Thousand Nine Hundred Ninety Pesos Only (955,990.00) inclusive of all applicable taxes.

Total budget shall be charged against the approved OTDPRIM FY2024.

**VI. PAYMENT: SEND BILL ARRANGEMENT/GOVERNMENT PROCEDURE**

**VII. CONTACT PERSON**

**BERNADETTE R. MANUEL**

Project Officer

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Approved by

**ATTY. FRANCES JAN C. VILLARINO**  
Head Executive Assistant, OSEC

Materials: Using Kiln dried Mahogany  
Natural Finish (2 coats Pylox acrylic clear)  
Size: Thickness 4.5 mm x 3" x 6"



