



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11563494
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Catering Services for the Conduct of 2024 Learning Needs Assessments Review (LNAR)

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-12-0395	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Catering Services	Date Published	03/12/2024
Approved Budget for the Contract:	PHP 80,000.00	Last Updated / Time	03/12/2024 00:00 AM
Delivery Period:		Closing Date / Time	06/12/2024 10:00 AM
Client Agency:			
Contact Person:	NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nlallanigue@tourism.gov.ph		

Description

Technical Specification
I . Project Title: To conduct 2024 Learning Needs Assessment Review (LNAR)
II . BACKGROUND:
Participants/Attendee Consultant and Training Officer
No. of Pax
December 11, 2024 PM-snacks only 10 pax
December 12, 2024 AM snacks Lunch
PM Snacks 35 pax
December 13, 2024 35 pax
Venue/Location Makati Area
PURPOSE/OBJECTIVES
The Office of Human Capital Development (OHCD) will conduct the Review of Learning Needs Assessment (INA) 2024-2025 on December 11, 12, 13, 2024.
This review aims to assess the implementation of DOT training programs vis-à-vis the LNA results and the training calendar. Recognizing the trends and changing landscape of tourism, it is imperative to periodically assess and align our training programs with the actual needs of DOT Regional Offices and other stakeholders.
MINIMUM REQUIREMENTS FOR SUPPLIERS
Must be a Phil-Geps accredited
Must be willing to provide services on a send – bill arrangement.
SCOPE OF WORK/DELIVERABLES
Venue: 2 nd Floor DOT Training Room
Must be in a catering services
Tables must be covered by a table cloth
Flowing coffee and tea
Meals

December 11, 2024 PM-snacks only 10 pax

December 12, 2024 AM snacks

Lunch

PM Snacks 35 pax

December 13, 2024 35 pax

APPROVED BUDGET FOR THE CONTRACT:
EIGHTY THOUSAND PESOS (PHP80,000.00)
(inclusive of applicable taxes)

VII. CONTACT PERSON/PROJECT OFFICER

JANELLI ANN M. SISON

Office of Human Capital Development

Local: 218

IMELDA C. BASTO

Manpower Planning and Monitoring Division

Office of Industry Manpower Development

Email: icbasto@yahoo.com

NOTE: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nlallanigue@tourism.gov.ph on or before December 6, 2024 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by NAZER NIÑO L ALLANIGUE

Date Created 02/12/2024

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