

Department of Tourism (DOT) Central Office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PNO / End-User	Is this an Emergency Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (P=)		CO	Remarks (under description of Project)	
						Advertisement / Posting of IB/NEP	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total			MOOE
1		Procurement of Security Services	GSD	YES	Public Bidding	October 2024	October 2024	January 2025	January 2025	GAA 2025	14,000,000.00	14,000,000.00		
2		Procurement of Janitorial Services	GSD	YES	Public Bidding	October 2024	October 2024	January 2025	January 2025	GAA 2025	10,500,000.00	10,500,000.00		
3		Procurement of Fuel with Fleet Card Technology System	GSD	YES	Public Bidding	November 2025	November 2025	January 2025	January 2025	GAA 2025	5,500,000.00	5,500,000.00		
4		Procurement of Tourism Destination Marketing Company in Indonesia	MDO-ASEAN	NO	Public Bidding	Feb - April 2025	Feb - April 2025	Feb - April 2025	Feb - April 2025	GAA 2025	3,139,066.24	3,139,066.24		
5		Procurement of Tourism Destination Marketing Company in Thailand	MDO-ASEAN	NO	Public Bidding	January - March 2025	January - March 2025	January - March 2025	January - March 2025	GAA 2025	3,040,631.60	3,040,631.60		
6		Procurement of Tourism Destination Marketing Company in Vietnam	MDO-ASEAN	NO	Public Bidding	Feb - April 2025	Feb - April 2025	Feb - April 2025	Feb - April 2025	GAA 2025	2,877,867.54	2,877,867.54		
7		Event Management for the conduct of Philippine sales to Mission in Vietnam	MDO-ASEAN	NO	Public Bidding	February 2025	February 2025	March 2025	March 2025	GAA 2025	2,579,377.50	2,579,377.50		
8		Event Management for the conduct of Philippine sales to Mission in Thailand	MDO-ASEAN	NO	Public Bidding	March 2025	March 2025	April 2025	April 2025	GAA 2025	2,502,316.50	2,502,316.50		
9		Procurement of Ground Handling for the conduct of Market Development Workshop	OD-OPND	NO	Public Bidding	January 2025	January 2025	January 2025	January 2025	GAA 2025	2,000,000.00	2,000,000.00		
10		Tour operator for the conduct of Middle East Travel trade Familiarization Trip	MDO-EUROPE AND MIDDLE EAST	NO	Public Bidding	Feb - June 2025	Feb - June 2025	Feb - June 2025	Feb - June 2025	GAA 2025	2,000,000.00	2,000,000.00		
11		Tour operator for the conduct of Travel Trade Familiarization Trip for European Markets	MDO-EUROPE AND MIDDLE EAST	NO	Public Bidding	June - August 2025	June - August 2025	June - August 2025	June - August 2025	GAA 2025	1,750,000.00	1,750,000.00		
12		Tour operator for the conduct of Familiarization Trip for French Media	MDO-EUROPE AND MIDDLE EAST	NO	Public Bidding	June - August 2025	June - August 2025	June - August 2025	June - August 2025	GAA 2025	1,750,000.00	1,750,000.00		

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					Advertisement / Bidding / 15/ Bid	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
13	Boon contractor for the conduct of Roadside Aids 2025	OPHO-ROUTES DEVELOPMENT	NO	Public Bidding	Feb- March 2025	Feb- March 2025	Feb- March 2025	Feb- March 2025	GAA 2025	1,240,000.00	1,240,000.00		
14	International Airline Ticket	MOO-ASSEM	NO	Public Bidding	June 2025	June 2025	June 2025	June 2025	GAA 2025	305,550.00	305,550.00		Philippine sales to Mission to Thailand
15	Procurement of Special Paper with DOT Logo	OSEC	NO	Section 52, Shopping (a)	May - June 2025	May - June 2025	May - June 2025	May - June 2025	GAA 2025	100,000.00	100,000.00		
16	Procurement of Reception desk	OSEC	NO	Section 52, Shopping (a)	May - June 2025	May - June 2025	May - June 2025	May - June 2025	GAA 2025	90,000.00	90,000.00		
17	Procurement of Philippine Flag pin	OSEC	NO	Section 52, Shopping (a)	Feb-Dec 2025	Feb-Dec 2025	Feb-Dec 2025	Feb-Dec 2025	GAA 2025	50,000.00	50,000.00		
18	Procurement of Wireless Communication Set	OSEC	NO	Section 52, Shopping (a)	May - June 2025	May - June 2025	May - June 2025	May - June 2025	GAA 2025	50,000.00	50,000.00		
19	Procurement of Canon CLI-36 Colour Ink Cartridge	OSEC	NO	Section 52, Shopping (a)	May - June 2025	May - June 2025	May - June 2025	May - June 2025	GAA 2025	17,200.00	17,200.00		
20	Procurement of PCL35BK Black Ink Cartridge	OSEC	NO	Section 52, Shopping (a)	May - June 2025	May - June 2025	May - June 2025	May - June 2025	GAA 2025	11,350.00	11,350.00		
21	Procurement of Other Supplies (ink with logo)	FMS	NO	Section 52, Shopping (b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	16,345.00	16,345.00		
22	Procurement of Other Supplies (HP LaserJet Printer - 35A Toner)	FMS	NO	Section 52, Shopping (b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	15,200.00	15,200.00		
23	Procurement of Letter Size Copy paper, 80gsm	COA	NO	Section 52, Shopping (b)	February 2025	February 2025	February 2025	February 2025	GAA 2025	11,200.00	11,200.00		
24	Procurement of Other Supplies (Legal Ink Logo)	FMS	NO	Section 52, Shopping (b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	8,100.00	8,100.00		
25	Other supplies (Parchment paper)	TDO	NO	Section 52, Shopping (b)	As Need Arise				GAA 2025	4,968.00	4,968.00		
26	Procurement of Other Supplies (OCPL25000V Brother/Toner - LW405)	FMS	NO	Section 52, Shopping (b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	4,500.00	4,500.00		

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						Advertisement /Posting of TR/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
27		Other supplies (Specialty Paper)	TDD	NO	Section 52, Shopping(b)		As Need Arises			GAA 2025	4,300.00	4,300.00		
28		Other supplies (USB/ Flash Drive)	TDD	NO	Section 52, Shopping(b)		As Need Arises			GAA 2025	4,083.00	4,083.00		
29		Procurement of HP G753 - Black	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	3,150.00	3,150.00		
30		Procurement of HP G752 - Yellow	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	3,150.00	3,150.00		
31		Procurement of HP G752 - Cyan	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	3,150.00	3,150.00		
32		Procurement of HP G752 - Magenta	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	3,150.00	3,150.00		
33		Procurement of Other Supplies (Epson EcoTank L3210/mk-003)	FMS	NO	Section 52, Shopping(b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	3,000.00	3,000.00		
34		Procurement of Other Supplies/Desk Suppler	FMS	NO	Section 52, Shopping(b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	3,000.00	3,000.00		
35		Procurement of Post It Tape Flag (Please Sign)	OTSR-OD	NO	Section 52, Shopping(b)	January - February 2025	January - February 2025	January - February 2025	January - February 2025	GAA 2025	1,700.00	1,700.00		
36		Procurement of 5 units Computer Mouse, Wireless	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	1,500.00	1,500.00		
37		Procurement of Detergents/Liquid S40ML	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	1,260.00	1,260.00		
38		Procurement of Rollerball pen	OTSR-OD	NO	Section 52, Shopping(b)	January - February 2025	January - February 2025	January - February 2025	January - February 2025	GAA 2025	850.00	850.00		
39		Procurement of Other Supplies (Envelope - Legal with tops)	FMS	NO	Section 52, Shopping(b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	846.00	846.00		
40		Procurement of Other Supplies (Envelope - AA with tops)	FMS	NO	Section 52, Shopping(b)	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	810.00	810.00		

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Item No.	Code (CAR)	Procurement Project	PIU/Ref User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule For Each Procurement Activity					Estimated Budget (Pes)			CO	Remarks (Unit Acquisition of Project)
						Advertisement / Posting of BOI/BID	Submission / Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Year	2026	CO		
41		Procurement of Arrow Type Flag	OTSR-COO	NO	Section 52, Shopping(b)	January - February 2025	January - February 2025	January - February 2025	January - February 2025	GAA 2025	600.00	600.00	600.00		
42		Procurement of Double Sided Tape 18mm x 18m	COA	NO	Section 52, Shopping(b)	February 2025	February 2025	February 2025	February 2025	GAA 2025	495.00	495.00	495.00		
43		Procurement of Pen Highlighter	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	300.00	300.00	300.00		
44		Procurement of Door mat	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	300.00	300.00	300.00		
45		Procurement of Photo/Stock Paper	OTSR-COO	NO	Section 52, Shopping(b)	January - February 2025	January - February 2025	January - February 2025	January - February 2025	GAA 2025	300.00	300.00	300.00		
46		Procurement of Ball point pen	COA	NO	Section 52, Shopping(b)	February 2025	February 2025	February 2025	February 2025	GAA 2025	288.00	288.00	288.00		
47		Procurement of Brown Envelope Short With Bag	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	200.00	200.00	200.00		
48		Procurement of Brown Envelope Long With Logo	COA	NO	Section 52, Shopping(b)	March 2025	March 2025	March 2025	March 2025	GAA 2025	175.00	175.00	175.00		
49		Board and Lodging for the conduct of 37th Tri-International Golf Tournament	OP-PD/STP	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	January 2025	January 2025	January 2025	January 2025	GAA 2025	2,822,400.00	2,822,400.00	2,822,400.00		
50		Board and lodging for the conduct of 2024 National Accreditation Standards, National Tourism Standards, and Campground Standards (Version 11)	SDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	January 2025	January 2025	January 2025	January 2025	2024 TDF	750,000.00	750,000.00	750,000.00		
51		Board and lodging for the conduct of Presentation of Tourism Standards (NCH) - May 21-23, 2025	SDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	March - May 2025	March - May 2025	March - May 2025	March - May 2025	GAA 2025	340,000.00	340,000.00	340,000.00		
52		Board and lodging for the conduct of Presentation of Tourism Standards (Region 6)	SDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	April - June 2025	April - June 2025	April - June 2025	April - June 2025	GAA 2025	300,000.00	300,000.00	300,000.00		
53		Board and lodging for the conduct of ISO 9001:2015 Awareness and Risk Management Review Training	PLANNING SERVICE	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GAA 2025	285,300.00	285,300.00	285,300.00		
54		Board and lodging for the conduct of 400+ case analysis with corporate sector, research meeting and Executive Board and lodging for the conduct of French Trade Fair Familiarization	PLANNING SERVICE	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	June 2025	June 2025	June 2025	June 2025	GAA 2025	231,000.00	231,000.00	231,000.00		
55		Lease of venue for the conduct of Inter-Agency Meeting	OP/NO/OUTS DEVELOPMENT	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	GAA 2025	200,000.00	200,000.00	200,000.00		
56		Lease of venue for the conduct of Inter-Agency Meeting	OUTSERC - TRSHCD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	As Need Arises	As Need Arises	As Need Arises	As Need Arises	GAA 2025	200,000.00	200,000.00	200,000.00		
57		Board and lodging for the conduct of Presentation of Tourism Standards (CAR)	SDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	February - April 2025	February - April 2025	February - April 2025	February - April 2025	GAA 2025	175,000.00	175,000.00	175,000.00		

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						Advertisement /Posting of Bids/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
58		Board and Lodging for the conduct of EngAGEE: Enriching the Lives of DOT Senior Citizens Program	TDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Vehicle	September 2025	September 2025	September 2025	October 2025	GAA 2025	1,64,679.00			
59		Board and Lodging for the conduct of Coaching and Mentoring	TDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Vehicle	May 2025	May 2025	May 2025	June 2025	GAA 2025	151,659.60			
60		Board and Lodging for the conduct of 7s for Good House keeping	PLANNING SERVICE	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Vehicle	Sept - Oct 2025	Sept - Oct 2025	Sept - Oct 2025	Sept - Oct 2025	GAA 2025	140,000.00			
61		Lease of venue for the conduct of Strategic Planning	OUSEC - TSNHCO	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	As Need Arises				GAA 2025	110,000.00			
62		Board and Lodgin for the conduct of New Employees Orientation Seminar (NEOS)	TDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	July 2025	July 2025	July 2025	June 2025	GAA 2025	88,000.00			
63		Board and Lodgin for the conduct of Seminar on Protocol, Social Graces and Etiquette	TDD	NO	Section 53.10 - Negotiated Procurement - Lease of Real Property and Venue	July 2025	July 2025	July 2025	August 2025	GAA 2025	41,012.00			
64		International Airline Ticket ticket	LLJ	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	2,263,012.00			Boat Dusterdorf 2025
65		International Airline Ticket ticket	LLU	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	2,096,885.28			Flour 2025
66		Domestic Airline Ticket	OSIEC	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises				GAA 2025	1,500,000.00			Various OSIEC Domestic Travel Participation
67		International Airline Ticket	OO-OPND	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	1,274,831.20			
68		Domestic Airline Ticket	OSC	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GAA 2025	700,000.00			Tourist Rest Area (TRA)
69		International Airline Ticket ticket	OTDPRDM	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	January 2025	January 2025	January 2025	January 2025	GAA 2025	602,252.97			
70		Domestic Airline Ticket	OSC	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As Need Arises				GAA 2025	600,000.00			Various Domestic Travel

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						Advertisement / Pre-Bid / Bidding	Submission / Opening of bids	Notice of Award	Contract Signature		Total	MOOE		
71		Domestic Airline Ticket	OPA	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	\$20,000.00	\$20,000.00		Various Domestic Event Coverage
72		Domestic Airline Ticket	OSSEC-OSSEC	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As Need Arises				GAA 2025	459,799.93	459,799.93		
73		International Airline Ticket	LTU	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	410,219.21	410,219.21		ASBAN Tourism Forum (ATF) 2025
74		Domestic Airline Ticket	OSC	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GAA 2025	350,000.00	350,000.00		Tourism Champion Challenge (TCC) 2025
75		Domestic Airline Ticket	PMS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	June 2025	June 2025	June 2025	June 2025	GAA 2025	300,000.00	300,000.00		100th Anniversary Assessment and Rejuvenating the National Shrine
76		Domestic Airline Ticket	PMS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	September 2025	September 2025	September 2025	September 2025	GAA 2025	300,000.00	300,000.00		PMS Year-end Assessment and Annual Strategic Planning Workshop with Regional Offices
77		International Airline Ticket	OO-OPND	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	274,499.31	274,499.31		Participation on Various meetings, Tourism travel fair
78		Domestic Airline Ticket	SDI	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	April - June 2025	April - June 2025	April - June 2025	April - June 2025	GAA 2025	250,000.00	250,000.00		
79		Domestic Airline Ticket	OSSEC-BRANDING	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As Need Arises				GAA 2025	250,000.00	250,000.00		
80		Domestic Airline Ticket	PMS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As Need Arises				GAA 2025	248,000.00	248,000.00		MANSEC Training, Mentoring, and Technical Assistance on financial and management systems, procedures, and internal controls
81		International Airline Ticket	OPND-ROUTES DEVELOPMENT	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	Feb - March 2025	Feb - March 2025	Feb - March 2025	Feb - March 2025	GAA 2025	230,000.00	230,000.00		Routes A48 2025
82		Domestic Airline Ticket	PMS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As Need Arises				GAA 2025	221,721.60	221,721.60		Attendance in Internal and External Trainings/Seminars (i.e. BIR, COA, DBM)

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						Advertisement /Posting of Bids	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MHOE	CD	
83		Domestic Airline Ticket	OD-OPMD	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	200,000.00	200,000.00		Participation on Various travel fairs
84		International Airline Ticket	AS-PMID	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	April 2025	April 2025	April 2025	April 2025	GAA 2025	200,000.00	200,000.00		Conduct of Post-Qualification of the Provider for the Tourism Destination Marketing Company (TDMC)
85		International Airline Ticket	OPMD-ROUTES DEVELOPMENT	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises	As need arises	As need arises	As need arises	GAA 2025	180,000.00	180,000.00		Various OPMD Routes Travel, activity
86		Domestic Airline Ticket	PLANNING SERVICE	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	September 2025	September 2025	September 2025	September 2025	GAA 2025	153,166.62	153,166.62		Third party Surveillance Agent
87		Domestic Airline Ticket	SCDA	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises	As need arises	As need arises	As need arises	GAA 2025	132,000.00	132,000.00		Various Domestic Event Coverage
88		Domestic Airline Ticket	OPMD-ROUTES DEVELOPMENT	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises	As need arises	As need arises	As need arises	GAA 2025	120,000.00	120,000.00		Various OPMD Routes Travel, activity
89		International Airline Ticket	MDD-ASSEAN	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	September 2025	September 2025	September 2025	September 2025	GAA 2025	110,000.00	110,000.00		Incentive Travel and Conventions meeting AGTA (ITCMA)
90		International Airline Ticket	MDD-ASSEAN	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	August 2025	August 2025	August 2025	August 2025	GAA 2025	110,000.00	110,000.00		PATA Travel Mart 2025
91		Domestic Airline Ticket	IAS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	November 2025	November 2025	November 2025	November 2025	GAA 2025	100,312.80	100,312.80		Attendance to AGTA Convention
92		Domestic Airline Ticket	LEGAL SERVICE	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises	As need arises	As need arises	As need arises	GAA 2025	100,000.00	100,000.00		Various LAS Travel, Actin

Department of Tourism (DOT) Central Office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PO)	Procurement Project	PNO/ Eac/ User	Is this an Entry Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (P=)				Remarks (Brief description of project)
						Advertisement / Bidding / 30/ 30/ 30/	Submission/ Opening of bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
83		International Airline Ticket	LEGAL SERVICE	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises					GAA 2025	100,000.00	100,000.00		Various LAS Travel, Acti
84		Domestic Airline Ticket	PLANNING SERVICE	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	July 2025	July 2025	July 2025	July 2025		GAA 2025	100,000.00	100,000.00		Refresher Course for Internal Audit for ISD 96021-2025
85		International Airline Ticket	INDO-ASEAN	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	April 2025	April 2025	April 2025	April 2025		GAA 2025	90,000.00	90,000.00		Osaka expo
86		Domestic Airline Ticket	OTSR-COD	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises					GAA 2025	60,000.00	60,000.00		
87		Domestic Airline Ticket	IAS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	August 2025	August 2025	August 2025	August 2025		GAA 2025	53,449.20	53,449.20		DOT Regional Office Auld
88		Domestic Airline Ticket	PLANNING SERVICE	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises					GAA 2025	50,000.00	50,000.00		
89		Domestic Airline Ticket	SDD	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	February - July 2025	February - July 2025	February - July 2025	February - July 2025		GAA 2025	50,000.00	50,000.00		Regional Inspection and Participation
100		Domestic Airline Ticket	PIED	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	As need arises					GAA 2025	37,000.00	37,000.00		Various PIED domestic travels
101		Domestic Airline Ticket	IAS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	May 2025	May 2025	May 2025	May 2025		GAA 2025	36,922.20	36,922.20		DOT Regional Office Auld
102		Domestic Airline Ticket	IAS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	May 2025	May 2025	May 2025	May 2025		GAA 2025	30,916.20	30,916.20		DOT Regional Office Auld
103		Online Accounting System Subscription	FMS	NO	Section 53.14 - Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL) Products, Airline Tickets, and Online Subscription	January 2025	January 2025	January 2025	January 2025		GAA 2025	30,000.00	30,000.00		

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**Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA**

Item No.	Code (PAP)	Procurement Project	PNO/End-Year	Is this an Active Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PHP)			Remarks (Brief Description of Project)
						Advertisement / Posting of Bids/RFQ	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CD	
104		Domestic Airline Ticket	IAS	NO	Section 53.4 - Negotiated Procurement - (Direct Real Time) Online Auction (DOT), Products, Airline Tickets and Online Subscription	July 2025	July 2025	July 2025	July 2025	GAA 2025	29,433.60	29,433.60		DOT Regional Office Audit
105		New Paper Publication of Post-Contract Award Milestone for Various DOT Procurement Projects	AS-PHD	NO	Section 53.6 - Negotiated Procurement - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Services	May 2025	May 2025	May 2025	May 2025	GAA 2025	56,000.00	56,000.00		
106		Newspaper Publication	OASEC - BRANDING	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	As Need Arises	As Need Arises	As Need Arises	As Need Arises	GAA 2025	250,000.00	250,000.00		
107		Newspaper Publication	SDD	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	February - June 2025	February - June 2025	February - June 2025	February - June 2025	GAA 2025	200,000.00	200,000.00		Publication of Tourism Standards in National Newspaper
108		Newspaper Publication	PIED	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	April-Jun 2025	April-Jun 2025	April-Jun 2025	April-Jun 2025	GAA 2025	88,000.00	88,000.00		
109		Newspaper Publication	OTSR-OO	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	As Need Arises	As Need Arises	As Need Arises	As Need Arises	GAA 2025	45,000.00	45,000.00		
110		Newspaper Subscription	OUSEC-TRCRG	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	35,000.00	35,000.00		
111		Magazine Subscription	OASEC-ADMIN AND FINANCE	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	February 2025	February 2025	February 2025	February 2025	GAA 2025	15,000.00	15,000.00		
112		Newspaper Subscription	FNS	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	March - April 2025	March - April 2025	March - April 2025	March - April 2025	GAA 2025	7,500.00	7,500.00		
113		News paper and Magazine Subscription	OUSEC-OSEC	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	As Need Arises	As Need Arises	As Need Arises	As Need Arises	GAA 2025	2,000.00	2,000.00		
114		Magazine Subscription	OASEC-ITD	NO	Section 53.6, Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	2,000.00	2,000.00		

Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAB)	Procurement Project	PMO/ Employer	Is this an Early Procurement Activity? (Yes/No)	Mode of procurement	Schedule for Each Procurement Activity						Estimated Budget (Php)		CO	Remarks (Brief description of Project)	
						Advertisement / Posting of Bids/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE				
116		Event Management for the conduct of Philippine sales to Mission to Thailand	HDD-ASEAN	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April 2025	April 2025	May 2025	May 2025	GAA 2025	2,381,545.50	2,381,545.50				
117		International Airline Ticket	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	1,172,652.00	1,172,652.00		Various International Event Coverage		
118		Procurement of Event Management for the conduct of Market Development Workshop	OC-OMHD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	1,000,000.00	1,000,000.00				
119		International Airline Ticket	OSFC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As need arises						GAA 2025	1,000,000.00	1,000,000.00		Various OSFC International Travel Participation
120		Tour operator for the conduct of Family/retreat trip for the Thailand Market	HDD-ASEAN	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GAA 2025	1,000,000.00	1,000,000.00				
121		Tour operator for the conduct of Familiarization trip for the Indonesian Market	HDD-ASEAN	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GAA 2025	1,000,000.00	1,000,000.00				
122		Tour operator for the conduct of Familiarization trip for the Vietnamese Market	HDD-ASEAN	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GAA 2025	1,000,000.00	1,000,000.00				
123		Tour operator for the conduct of the regional Director's Meeting	COSEC-TORNG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - March 2025	January - March 2025	January - March 2025	January - March 2025	GAA 2025	1,000,000.00	1,000,000.00				
124		Procurement of Conference/Integrator for the conduct Philippine Hosting ATF 2026	OTOPNIM	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	1,000,000.00	1,000,000.00				
125		Tour operator for the conduct Philippine Hosting ATF 2026	OTOPNIM	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	1,000,000.00	1,000,000.00				
126		Event Management for DOT's Strategic Planning and Marketing Workshop	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July - August 2025	July - August 2025	July - August 2025	July - August 2025	GAA 2025	999,800.00	999,800.00				
127		Tour Operator for FMS Mid-year Assessment and Reorganizing Workshop with Regional Finance Officers	FMS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GAA 2025	950,000.00	950,000.00				
128		Tour Operator for FMS Year-end Assessment and Annual Strategic Planning Workshop with Regional Officers	FMS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GAA 2025	950,000.00	950,000.00				
128		Tour operator for the conduct DOT Participation to ATF 2025	OTOPNIM	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	946,550.61	946,550.61				

Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PMO/End-user	Is this an Early Procurement Activity? (Y/N)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (P=)			Remarks (Brief description of Project)
						Advertisement / Posting of Bids/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Sources of Funds	Total	MOOE	CO	
190		Tour Operator for Refresher Course for Internal Audit for 150 9001.2025	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jun - Jul 2025	Jun - Jul 2025	Jun - Jul 2025	Jun - Jul 2025	GAA 2025	900,000.00	900,000.00		
191		Tour Operator for Workshop on the Closing of Books and Online Submission of Reports with Regional Finance Officers	FMS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	900,000.00	900,000.00		
192		Repair and Maintenance for Motor Vehicle of Department (January - June 2025)	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - June 2025	January - June 2025	January - June 2025	January - June 2025	GAA 2025	850,000.00	850,000.00		
193		Repair and Maintenance for Motor Vehicle of Department (July - December 2025)	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July - December 2025	July - December 2025	July - December 2025	July - December 2025	GAA 2025	850,000.00	850,000.00		
194		Domestic Airline Ticket	OUSEC-TRCRG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises					816,000.00	816,000.00		Various Domestic Travel
195		Groundhandling for the conduct of Western Europe Familiarization trip	OPHD-ROUTES DEVELOPMENT	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	GAA 2025	800,000.00	800,000.00		
196		Consulting Service for Quality Management System (QMS)	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Feb-March 2025	Feb-March 2025	Feb-March 2025	Feb-March 2025	GAA 2025	800,000.00	800,000.00		
197		Catering Service for the conduct of Internal Quality Audit	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April - May 2025	April - May 2025	April - May 2025	April - May 2025	GAA 2025	764,000.00	764,000.00		
198		Catering Service for the conduct of 2nd Internal Quality Audit	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Oct - Nov 2025	Oct - Nov 2025	Oct - Nov 2025	Oct - Nov 2025	GAA 2025	764,000.00	764,000.00		
199		Groundhandling for the conduct of Air France Inaugural Flight Familiarization Trip	OPHD-ROUTES DEVELOPMENT	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	TLA Fund	753,273.11	753,273.11		
140		Procurement of Storage/Warehousing of DOT Official Records	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	750,000.00	750,000.00		
141		Groundhandling for the conduct of French Travel Trade Familiarization trip	OPHD-ROUTES DEVELOPMENT	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	GAA 2025	700,000.00	700,000.00		
142		International Airline Ticket	SDO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April - June 2025	April - June 2025	April - June 2025	April - June 2025	GAA 2025	700,000.00	700,000.00		Regional Inspection and Participation
143		Tour operator for the conduct Seminar on Government Procurement Reform Act	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GAA 2025	676,000.00	676,000.00		
144		Procurement of Appreciation Tokens for various stakeholder and partners/VIPs	OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	672,960.00	672,960.00		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No. (TAV)	Procurement Project	MPO/ Enterprise	Is Data an Entry Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (Brief description of Project)	
					Advertisement / Posting of EB/IEE	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
145	Consulting Service for DOT's Strategic Planning and Marketing Workshop	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July - August 2025	July - August 2025	July - August 2025	July - August 2025	GAA 2025	600,000.00	600,000.00		
146	Procurement of Gateways for various Stakeholder and partners	OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	557,000.00	557,000.00		
147	Consulting services for conduct of 37th The International Golf Tournament (Photo Documentations and Video Content Production)	OP-PROG/TP	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	509,117.33	509,117.33		
148	International Airline Ticket	OUSEC/TRCRG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	500,000.00	500,000.00		Various International Travel in Europe, America, Australia
149	Tour Operator for OHS/PS Strategic Planning	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Sept - Oct 2025	Sept - Oct 2025	Sept - Oct 2025	Sept - Oct 2025	GAA 2025	500,000.00	500,000.00		
150	Catering service	AS-PHO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March - December 2025	March - December 2025	March - December 2025	March - December 2025	GAA 2025	460,000.00	460,000.00		Conduct of Various BMC Activities/Meeting
151	Procurement of Corporate Gateways for Philippine Night and ATF 2025 Meeting	OTOP/IM	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	450,000.00	450,000.00		
152	International Airline Ticket	OUSEC - TSM/CD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	437,000.00	437,000.00		
153	Repair and Maintenance of Motor Vehicle	OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As need arises				GAA 2025	400,000.00	400,000.00		
154	Procurement of Drinking Water with Free use of Hot and Cold Water Dispenser	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - December 2025	February - December 2025	February - December 2025	February - December 2025	GAA 2025	400,000.00	400,000.00		
155	Repair and maintenance for building	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	400,000.00	400,000.00		
156	Repair and Maintenance for Office Equipment, Airband and fixtures, Semi-dependable, Mechanifer and equipmnet and other PPE	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	400,000.00	400,000.00		
157	International Airline Ticket	OUSEC/TRCRG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	400,000.00	400,000.00		Various International Travel in ASIA
158	Tour Operator for Refreshive Course for GAD Assembly	OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Feb - June 2025	Feb - June 2025	Feb - June 2025	Feb - June 2025	GAA 2025	400,000.00	400,000.00		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PHD/ Bid-Year	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Activities for Each Procurement Activity				Estimated Budget (Php)			Remarks (Chief Procurement Officer)	
						Advertisement / Posting of Bids	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total	MOOE	CO		
156		Board and lodging for the conduct of Presentation of Tourism Standards (NCR) - May 7-9, 2025	SDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April - May 2025	April - May 2025	April - May 2025	April - May 2025	GAA 2025	400,000.00	400,000.00		
160		Domestic Airline Ticket	OUSEC - TSBHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	400,000.00	400,000.00		
161		Procurement of Air-Conditioning Units (ACU) General Cleaning and Preventive maintenance Service	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - December 2025	February - December 2025	February - December 2025	February - December 2025	GAA 2025	360,000.00	360,000.00		
162		Procurement of 6 Month Notarial Public	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	360,000.00	360,000.00		
163		Tour operator for the conduct of Strategic Planning and Workshop for the Procurement Management Division (PMD)	AS-PMD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GAA 2025	350,000.00	350,000.00		
164		International Airline Ticket	OUSEC-TRCRG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	350,000.00	350,000.00		Various participation for International travel
165		International Airline Ticket ticket	MDO-EUROPE AND MIDDLE EAST	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	344,000.00	344,000.00		Feur 2025
166		Tour operator for the conduct of LAS and LUU Year-end Assessment, Training and Capacity Building Planning Session FY 2025	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GAA 2025	340,000.00	340,000.00		
167		International Airline Ticket	IAS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GAA 2025	324,467.87	324,467.87		DOT Overseas Office A/c
168		Groundhandling for the conduct of Air France Inaugural Flight Familiarization Trip	OPKO-ROUTES DEVELOPMENT	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	GAA 2025	320,000.00	320,000.00		
169		Tour operator for Internal Audit Training for New Auditors	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GAA 2025	301,130.00	301,130.00		
170		Corporate giveaways for National Women's Month Celebration	OSC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Feb - March 2025	Feb - March 2025	Feb - March 2025	Feb - March 2025	GAA 2025	300,000.00	300,000.00		450 Pcs - Tumbler 450 Pcs - Wooden Calligraphic Stand 450 Pcs - String Bag
171		Tour Operator for Refresher Course for GAD Capacity Development	OSC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July - Sept 2025	July - Sept 2025	July - Sept 2025	July - Sept 2025	GAA 2025	300,000.00	300,000.00		
172		Board and lodging for the conduct of Presentation of Tourism Standards (NCR) - May 13, 2025	SDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April - May 2025	April - May 2025	April - May 2025	April - May 2025	GAA 2025	300,000.00	300,000.00		
173		Board and lodging for the conduct of Presentation of Tourism Standards (NCR) 71	SDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	May - July 2025	May - July 2025	May - July 2025	May - July 2025	GAA 2025	300,000.00	300,000.00		
174		International Airline Ticket	OUSEC-ADMIN AND FINANCE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	300,000.00	300,000.00		

Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No. (745)	Procurement Project	PMO/ Employer	Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (747)			Remarks (Brief description of Project)	
					Advertisement / Preparing of Bids/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
175	Domestic Airline Ticket	SDD	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	2024 TDF	274,000.00	274,000.00		Stakeholder Orientation for the 2024 National Accreditation Standards, Dental Tourism Standards, and Campground Standards (Region 11)
176	International Airline Ticket	SDD	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	272,993.32	272,993.32		ASEAN Tourism Forum in Malaysia
177	International Airline Ticket	OASEC-TD	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement		As Need Arises			GAA 2025	266,000.00	266,000.00		
178	Domestic Airline Ticket	OUSEC-ATMC	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement		As Need Arises			GAA 2025	254,000.00	254,000.00		
179	Domestic Airline Ticket	OUSEC-TRKRG	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement		As Need Arises			GAA 2025	250,000.00	250,000.00		Various participation for domestic travel
180	Domestic Airline Ticket	OASEC-TD	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement		As Need Arises			GAA 2025	250,000.00	250,000.00		
181	International Airline Ticket	OUSEC-OTSMCD	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement		As need Arises			GAA 2025	245,000.00	245,000.00		
182	Tour Operator for IAS Annual planning	ZAS	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GAA 2025	241,839.86	241,839.86		Philippine sales to Mission to Vietnam
183	International Airline Ticket	MDD-ASEAN	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GAA 2025	234,450.00	234,450.00		Philippine sales to Mission to Indonesia
184	International Airline Ticket	MDD-ASEAN	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GAA 2025	233,100.00	233,100.00		
186	Tour operator for Streamlining of XOS QMS Procedure	PLANNING SERVICE	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	GAA 2025	231,560.00	231,560.00		
188	International Airline Ticket	OUSEC-ATMC	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement		As Need Arises			GAA 2025	224,000.00	224,000.00		Strategic Management Performance System (SPMS)
187	Domestic Airline Ticket	SDD	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	2024 TDF	218,504.16	218,504.16		Strategic Management Performance System (SPMS)
188	International Airline Ticket	ZAS	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GAA 2025	215,815.32	215,815.32		DOT Overseas Office A/c
189	Domestic Airline Ticket	PLANNING SERVICE	NO	Section 53.3 - Negotiated Procurement - Small Value Procurement	April - June 2025	April - June 2025	April - June 2025	April - June 2025	GAA 2025	200,000.00	200,000.00		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PAP)			Remarks (Brief description of Project)
						Advertisement /Posting of Bids/RFI/RFQ	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total	MOOE	CD	
190		Domestic Airline Ticket	OASEC-ADHM AND ENMANCE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	January - December 2025	January - December 2025	January - December 2025	200,000.00	200,000.00		
191		International Airline Ticket	OUSEC-AF	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises	As Need Arises	As Need Arises	200,000.00	200,000.00		
192		Motor Vehicle rental for Strategic Planning	OUSEC-TSRHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises	As Need Arises	As Need Arises	190,000.00	190,000.00		
193		Catering Service for Roll-out Seminars and Refresher Courses on Financial and Management Guidelines	FMS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	185,000.00	185,000.00		
194		Catering Service for Roll-out Seminar of Regional Accountants, Budget Officers, and Foreign Offices Administrative Officers	FMS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	181,000.00	181,000.00		
195		Catering Service for Coaching and Mentoring	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	May 2025	May 2025	May 2025	June 2025	166,400.00	166,400.00		
196		Motor Vehicle rental for Presentation of Tourism Standards (CAR)	SDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - April 2025	February - April 2025	February - April 2025	February - April 2025	165,000.00	165,000.00		
197		Domestic Airline Ticket	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March - June 2025	March - June 2025	March - June 2025	March - June 2025	161,469.80	161,469.80		LMA : Focus Group Discussion(FGD)
198		Domestic Airline Ticket	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	150,000.00	150,000.00		
199		Procurement of Pest control Services	GSD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	150,000.00	150,000.00		
200		Repair and Maintenance of Motor Vehicle	OASEC-BRANDING	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises	As Need Arises	As Need Arises	150,000.00	150,000.00		
201		Repair and maintenance of motor vehicle	OUSEC-HTMC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises	As Need Arises	As Need Arises	142,000.00	142,000.00		
202		Tour operator for OPAA Capacity Building Seminar	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	140,800.00	140,800.00		
203		International Airline Ticket	MDD-EUROPE AND MIDDLE EAST	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	137,000.00	137,000.00		TTIG Incentri 2025
204		International Airline Ticket	OPHO-ROUTES DEVELOPMENT	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	Jan - Feb 2025	125,000.00	125,000.00		Participation to TP8 Post OTM 2025 Road show
205		International Airline Ticket	MDD-EUROPE AND MIDDLE EAST	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	120,000.00	120,000.00		Attendance to WTM and Post Selling Mission in Spain

Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PMO/End-user	Is this an Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		CO	Remarks (Brief description of Project)
						Adjustment Posting of IB/NEI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		
206		Repair and maintenance of motor vehicle	COA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	120,000.00	120,000.00		
207		Catering Service for seminar on the Establishment of Basic Records and Archives Management (BRAM)	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April 2025	April 2025	April 2025	May 2025	GAA 2025	120,000.00	120,000.00		
208		Motor Vehicle rental for Integrated bar of the Philippines (IBP) National Golf Tournament	OP-POG/ISP	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	112,800.00	112,800.00		
209		Catering Service for Seminar on Strategic Thinking	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	April 2025	GAA 2025	109,200.00	109,200.00		
210		Catering Service for New Employees Orientation Seminar (NEOS)	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	June 2025	GAA 2025	105,000.00	105,000.00		
211		Catering Service for Seminar- Workshop on Powerful Presentation and Public Speaking	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April 2025	April 2025	April 2025	May 2025	GAA 2025	105,000.00	105,000.00		
212		Catering Service for Events Management Seminar	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April 2025	April 2025	April 2025	May 2025	GAA 2025	105,000.00	105,000.00		
213		Catering Service for Seminar on Protocol, Social Graces and Etiquette	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	August 2025	GAA 2025	105,000.00	105,000.00		
214		Repair and Maintenance of Motor Vehicle	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	100,000.00	100,000.00		
215		Tour Operator for Monitoring and Evaluation (MKE) Tool Kits	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April - June 2025	April - June 2025	April - June 2025	April - June 2025	GAA 2025	100,000.00	100,000.00		
216		Printing of Newsletter	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	100,000.00	100,000.00		
217		Catering service for the conduct of Seminar on Revised Rules on Administrative Cases in The Civil Service	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GAA 2025	93,000.00	93,000.00		
218		International Airline Ticket	OUSEC-OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	80,000.00	80,000.00		
219		Repair and Maintenance of Motor Vehicle	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	80,000.00	80,000.00		
220		Repair and Maintenance of Motor Vehicle	OASEC- ADMIN AND FINANCE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	80,000.00	80,000.00		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PHO/ End-User	Is this an Early Procurement Activity? (Y/N)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (Brief description of Project)	
						Advertisement /Posting of Bidding	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MODE		CO
221		Domestic Airline Ticket	OUSE-AF	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	80,000.00	80,000.00		
222		Catering Service for the conduct of Capacity Building for JAS and Attached Agencies	JAS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GAA 2025	78,000.00	78,000.00		
223		Repair and maintenance of motor vehicle	OUSE-OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	75,000.00	75,000.00		
224		Tour Operator for Strategic Management Performance System (SPMS)	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GAA 2025	75,000.00	75,000.00		
225		Catering service for Formulation and enhancement of Internal Policy Guidelines, Systems Review, and Internal Control Monitoring	FMS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GAA 2025	75,000.00	75,000.00		
226		Domestic Airline Ticket	OP-AS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	70,600.00	70,600.00		Various Domestic travel of OD-AS Director
227		Motor Vehicle rental	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	70,000.00	70,000.00		Various Domestic Event Coverage
228		CATERING SERVICE FOR LAD PLANNING, Budgeting and Implementation Workshop	TDO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April 2025	April 2025	April 2025	May 2025	GAA 2025	66,600.00	66,600.00		
229		Repair and Maintenance - Office Equipment	SCPA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	60,000.00	60,000.00		
230		CATERING SERVICE UNDER TABLE Reduction Management Seminar-Workshop for DOT Personnel	TDO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	August 2025	GAA 2025	55,500.00	55,500.00		
231		Catering service for COA Entrance and Exit Conference	FMS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	April - September 2025	April - September 2025	April - September 2025	April - September 2025	GAA 2025	54,000.00	54,000.00		
232		Motor Vehicle rental for Stakeholder Orientation for the 2024 National Accommodation Standards, Digital Tourism Standards, and Campground Standards (Region 11)	SDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	2024 TDF	50,000.00	50,000.00		
233		Catering Service for the conduct of ITCC Meeting	OSC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	50,000.00	50,000.00		
234		Catering service for various meetings	OSC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	50,000.00	50,000.00		
235		Repair and Maintenance of Motor Vehicle	OSC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	50,000.00	50,000.00		
236		Newspaper/Magazine /Digital Products and Services-Subscription	SCPA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	50,000.00	50,000.00		
237		Catering service for various activities/Meeting	SDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - April 2025	February - April 2025	February - April 2025	February - April 2025	GAA 2025	50,000.00	50,000.00		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No. (PAB)	Procurement Project	PMO/ End-user	Is this an Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PAB)			Remarks (Unit/Project)	
					Advertisement /Posting of IB/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
238	Repair and Maintenance of Motor Vehicle	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	50,000.00	50,000.00		
239	Domestic Airline Ticket	TDS	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	50,000.00	50,000.00		
240	Catering service for various office meeting	OUSEC - TSHQCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	50,000.00	50,000.00		
241	Procurement of Tension Fabric Backdrop	PRDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	49,999.00	49,999.00		
242	Catering Service for the conduct Third party Surveillance Awar	PLANNING SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GAA 2025	49,750.00	49,750.00		
243	CATERING SERVICE FOR ENGINEER ENRICHING THE LIVES OF DOT SENIOR PROGRAM	TDO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	September 2025	September 2025	September 2025	October 2025	GAA 2025	49,500.00	49,500.00		
244	Procurement of Tension Fabric Table	PRDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	49,303.33	49,303.33		
245	Motor Vehicle Rental for LIA : Focus Group Discussion(FGD)	TDO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March - June 2025	March - June 2025	March - June 2025	March - June 2025	GAA 2025	48,000.00	48,000.00		
246	Procurement of Letterhead with DOT Logo, A4 SIZE	OUSEC-OUSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	45,000.00	45,000.00		
247	Other office supplies (Escorial Hard drive, 1 Terabyte, 11 units)	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	43,167.75	43,167.75		
248	Motor Vehicle Rental for EMPLOYEE ENRICHING THE LIVES OF DOT SENIOR PROGRAM	TDO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	September 2025	September 2025	September 2025	October 2025	GAA 2025	43,040.00	43,040.00		
249	Accommodation with meals for various ASSTRAVEL	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As need arises				GAA 2025	40,000.00	40,000.00		
250	Catering Service for the conduct of Orientation for DOT Accredited Travel and DOT Observer	PIED	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Mar 2025	Jan - Mar 2025	Jan - Mar 2025	Jan - Mar 2025	GAA 2025	40,000.00	40,000.00		
251	Catering Service for various PIED Agency	PIED	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As need arises				GAA 2025	40,000.00	40,000.00		
252	Catering service for various Meetings	OUSEC-AR	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	40,000.00	40,000.00		
253	Catering service for the conduct of Seminar on Gender and Development and Related Laws	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GAA 2025	37,000.00	37,000.00		
254	Catering service for the conduct of Contracting Drinking Workshop	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GAA 2025	37,000.00	37,000.00		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (Brief description of Project)
						Advancement / Issuance of TOR/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Start	MOOE	CO	
255		Catering Service for the conduct of Inauguration Ceremony of the Tourism Congress of the Philippines	OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan-Feb 2025	Jan-Feb 2025	Jan-Feb 2025	Jan-Feb 2025	GAA 2025	36,000.00	36,000.00	
256		Catering Service for the conduct of PTAA Induction of Newly Elected Officer and Board of Trustees	OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan-Feb 2025	Jan-Feb 2025	Jan-Feb 2025	Jan-Feb 2025	GAA 2025	36,000.00	36,000.00	
257		Catering Service for Program for Persons with Disabilities (PWDs)	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	June 2025	June 2025	June 2025	July 2025	GAA 2025	35,000.00	35,000.00	
258		Catering Service for Takluyan Series	TDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February 2025	February 2025	February 2025	March 2025	GAA 2025	35,000.00	35,000.00	
259		Catering Service for the conduct of 18-Day VAW Campaign	OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	33,000.00	33,000.00	
260		Procurement of Sofa	OASSEC-TD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	32,195.00	32,195.00	
261		Procurement of Ellipse Table	PPDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	31,680.00	31,680.00	
262		Procurement of LED Light Stick Pro day light 13W, 1600 lumen	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	30,360.00	30,360.00	
263		Procurement of Steel Filing Cabinet, 5 layers	COA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GAA 2025	30,000.00	30,000.00	
264		Preventive Maintenance of Postage Metered Machine	GSD - RECORDS SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	30,000.00	30,000.00	
265		Catering service for various Meetings	OUSEC-TRONG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	28,000.00	28,000.00	
266		Procurement of Declugging Machine	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	25,300.00	25,300.00	
267		Courier Services	SCA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	25,000.00	25,000.00	
268		Procurement of Corporate giveaways wellness tourism	PPDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	23,800.00	23,800.00	200 Pcs Philippine Organic Essential Oil (bulk-on)
269		Procurement of Pliers Bowes Fluorescent Red PB1 Ink Cartridge	GSD - RECORDS SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	22,000.00	22,000.00	
270		Procurement of Steel Cabinet	OASSEC-TD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	21,998.00	21,998.00	

Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PMO/End-user	Is this an Procurement activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		CO	Remarks (Brief Description of Project)
						Advertisement /Posting of IB/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		
271		Procurement of 15 LED day light Sunless Bracket 16 watts		NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	21,650.00	21,650.00		
272		Catering service for the conduct of LAS Mid-Year Assessment		NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GAA 2025	20,900.00	20,900.00		
273		Procurement of Double A Rechargeable battery(4s)		NO	Section 53.9 - Regulated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	20,604.87	20,604.87		
274		Major Vehicle rental for Stakeholder Orientation for the 2024 National Tourism Standards, Dental Tourism Standards, and Campground Standards (Region 7)		NO	Section 53.9 - Regulated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	2024 TDF	20,133.32	20,133.32		
275		Procurement of Special Paper with DOT Logo		NO	Section 53.9 - Regulated Procurement - Small Value Procurement		As Need Arises		March 2025	GAA 2025	20,000.00	20,000.00		
276		Procurement of 4 units of External Hard drive (1 TB)		NO	Section 53.9 - Regulated Procurement - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GAA 2025	20,000.00	20,000.00		
277		Catering Service for the conduct of Katurbo-KAPWA Project (KKP)		NO	Section 53.9 - Regulated Procurement - Small Value Procurement		As Need Arises			GAA 2025	20,000.00	20,000.00		
278		Catering Service for the conduct of Tourist Assistance Call Center		NO	Section 53.9 - Regulated Procurement - Small Value Procurement		As Need Arises			GAA 2025	20,000.00	20,000.00		
279		Motor Vehicle rental for Presentation of Tourism Standards (Region 6)		NO	Section 53.9 - Regulated Procurement - Small Value Procurement	April - June 2025	April - June 2025	April - June 2025	April - June 2025	GAA 2025	20,000.00	20,000.00		
280		Other Supplies and materials (Post it and Air humidifier)		NO	Section 53.9 - Regulated Procurement - Small Value Procurement		As Need Arises			GAA 2025	20,000.00	20,000.00		
281		Procurement of 18 LED Tube day light 16 watts		NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	16,800.00	16,800.00		
282		Procurement of 20--reams of A4 Paper with DOT Logo		NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GAA 2025	16,000.00	16,000.00		
283		Procurement of Mobile Postpaid		NO	Section 53.9 - Regulated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	16,000.00	16,000.00		
284		Procurement of Laundry Strainer-pop up		NO	Section 53.9 - Regulated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	15,482.50	15,482.50		
285		Printing of Business cards		NO	Section 53.9 - Negotiated Procurement - Small Value Procurement		As Need Arises			GAA 2025	15,000.00	15,000.00		
286		Accountable form - Check Booklet		NO	Section 53.9 - Regulated Procurement - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GAA 2025	15,000.00	15,000.00		

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**Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA**

Item No.	Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PHP)			Remarks (brief description of Project)
						Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
287		Purchase of 2-units Office Chair	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	14,520.00	14,520.00		
288		Procurement of T5 LED day light Seamless Bracket 8 watts	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	14,450.00	14,450.00		
289		Procurement of Letter head with DOT logo	PIED	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	13,846.75	13,846.75		
290		Procurement of Laminator Machine / up to A3 Capacity	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	13,492.70	13,492.70		
291		Procurement of Faucet- Gooseneck (brass)	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	12,966.20	12,966.20		
292		Procurement of T8 LED Tube day light 8 watts	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	12,075.00	12,075.00		
293		Procurement of Lamp	OASEC-TD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	10,552.00	10,552.00		
294		Online Video Conferencing Subscription	OUSEC-TRCRG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	June-July 2025	June-July 2025	June-July 2025	June-July 2025	GAA 2025	10,000.00	10,000.00		
295		Procurement of Corporate giveaways wellness tourism	PPDD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	10,000.00	10,000.00		200 Pcs Canvas Pouch (with LTP print)
296		Procurement of Laminating Film- 250microns A1, 100s	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	9,890.65	9,890.65		
297		Supply and Delivery of Customized Umbrella	PIED	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Mar 2025	Jan - Mar 2025	Jan - Mar 2025	Jan - Mar 2025	GAA 2025	9,765.00	9,765.00		
298		Procurement of Heavy Duty Labeling Machine	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	8,350.00	8,350.00		
299		Procurement of Battery for Motor Vehicle	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	8,000.00	8,000.00		
300		Procurement of Letterhead with DOT Logo Legal	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	7,755.00	7,755.00		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (GAA)	Procurement Project	PNO / Sub-Header	IS OMB no Procurement Activity (Y/N/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (P=)		CO	Remarks (Under description of Project)
						Advertisement / Posting of IS / T&E	Submission / Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		
301		Procurement of Letterhead with DOT Logo 82x A4	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	7,425.00	7,425.00		
302		Procurement of Paper A4 Size With DOT-Logo	GSD - CASH SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GAA 2025	6,922.97	6,922.97		
303		Other office supplies (Face Mask 25 boxes)	OPAA	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	6,832.25	6,832.25		
304		Procurement of Handbound Expandable Folder, Long with Tab	GSD - RECORDS SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	6,500.00	6,500.00		
305		Social Wx Laundry machine	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	5,880.26	5,880.26		
306		Procurement of 12" Drive Socket Set	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	5,440.00	5,440.00		
307		Catering service for the conduct of Webinar on Freedom of Information	LEGAL SERVICE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GAA 2025	5,000.00	5,000.00		
308		Printing of Business cards	OASSEC- ADMIN AND FINANCE	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	5,000.00	5,000.00		
309		Printing of Business cards	OASSEC- BRANDING	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GAA 2025	5,000.00	5,000.00		
310		Procurement of Speaker 300 watts	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	4,800.00	4,800.00		
311		Supply and Delivery of Customized Tote bag	PIED	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	3rd - 4th 2025	3rd - 4th 2025	3rd - 4th 2025	3rd - 4th 2025	GAA 2025	4,655.00	4,655.00		
312		Procurement of Automatic Stamps	GSD - RECORDS SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	4,000.00	4,000.00		
313		Procurement of Customized Lanyard/ID Laps	TDO	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GAA 2025	4,000.00	4,000.00		
314		Procurement of Letterhead w/ DOT Logo, 82x A4	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	3,159.65	3,159.65		
315		Procurement of Letterhead w/ DOT Logo, Size Legal	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	3,102.00	3,102.00		
316		Procurement of Impact Wrench 40v	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	3,084.19	3,084.19		
317		Procurement of 8.5" Flexible Hose 12' x 1/2"	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	3,045.57	3,045.57		

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Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA

Item No.	Code (PAP)	Procurement Project	PNO/ End-User	Is this an Early Procurement Activity? (Year/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (P=)			Remarks (Detail description of Project)	
						Advertisement /Posting of Bids/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
318		Supply and delivery of Customized Notebook	PIED	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Mar 2025	Jan - Mar 2025	Jan - Mar 2025	Jan - Mar 2025	GAA 2025	3,010.00	3,010.00		
319		Catering Service for Various In-house Meetings	OUSEC-OSEC	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises				GAA 2025	3,000.00	3,000.00		
320		Procurement of Envelope w/ DOT Logo, Size Legal	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	2,700.00	2,700.00		
321		Procurement of Telephones	OASEC-TD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	2,695.00	2,695.00		
322		Procurement of Received Date Stamp	OUSEC-TRCRG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - March 2025	January - March 2025	January - March 2025	January - March 2025	GAA 2025	2,000.00	2,000.00		
323		Procurement of Air Purifier Filter Replacement	OUSEC-TRCRG	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - March 2025	January - March 2025	January - March 2025	January - March 2025	GAA 2025	2,000.00	2,000.00		
324		Procurement of Center table	OASEC-TD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	1,765.00	1,765.00		
325		Purchase of 28-pieces Glue Stick pasta	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	1,680.00	1,680.00		
326		Procurement of Letterhead w/ DOT Logo, Size Legal	GSD-PROPER	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	1,640.72	1,640.72		
327		Procurement of Paper, Folan Size with DOT-Logo	GSD - CASH SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GAA 2025	1,485.00	1,485.00		
328		Purchase of 6-packs Photo Paper	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	1,200.00	1,200.00		
329		Procurement of Envelope w/ DOT Logo, Size A4	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	1,167.50	1,167.50		
330		Procurement of Envelope, Documentary, A4 With Logo	GSD - CASH SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GAA 2025	1,167.00	1,167.00		
331		Procurement of Letterhead w/ DOT Logo, Size A4	GSD-PROPER	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	1,156.24	1,156.24		
332		Purchase of 2-pieces Self-Inking Stamp	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	1,000.00	1,000.00		

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**Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA**

Item Code (202)	Procurement Project	MPO / end-user	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (P=)			CO	Remarks (Title of Project)	
					Advertisement / Posting of Bids / RFQ	Submission / Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE			CO
333	Procurement of Photocopyer	OUSEC-TRKING	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	1,000.00	1,000.00			
334	Procurement of Sticker paper	OUSEC-TRKING	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	As Need Arises	As Need Arises			GAA 2025	1,000.00	1,000.00			
335	Procurement of Certified Thick Copy Stamp	OUSEC-TRKING	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - March 2025	January - March 2025	January - March 2025	January - March 2025	GAA 2025	1,000.00	1,000.00			
336	Procurement of Envelope w/ DOT Logo, Size A4	GSD-PROPER	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	853.50	853.50			

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**Department of Tourism (DOT) Central office (CO) - Annual Procurement Plan for FY 2025 Based on Approved GAA**

Item No.	Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
						Advertisement /Posting of IS/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
337		Procurement of Envelope, Documentary, For Legal Size Document With Logo	GSD - CASH SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GAA 2025	853.00	853.00		
338		Purchase of 8-packs Sticker Paper	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	800.00	800.00		
339		Purchase of 8-Rolls Double Sided tape	OUSEC-OTSHCD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	Jan - Dec 2025	GAA 2025	800.00	800.00		
340		Procurement of Envelope w/ DOT Logo, Size Legal	GSD-PROPER	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	675.00	675.00		
341		Procurement of Universal Outlet 3-gang	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	602.51	602.51		
342		Procurement of Photo Paper, Size A4	GSD-PROPER	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	500.00	500.00		
343		Procurement of Ballpoint, Black,	GSD-PROPER	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	425.00	425.00		
344		Procurement of Ballpoint, Blue	GSD-PROPER	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	425.00	425.00		
345		Procurement of Ballpoint, Black,	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	425.00	425.00		
346		Procurement of Ballpoint, Blue	GSD-SUPPLY AND PROPERTY SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	February - October 2025	February - October 2025	February - October 2025	February - October 2025	GAA 2025	425.00	425.00		
347		Procurement of Side Table	OASEC-TD	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	397.00	397.00		
348		Procurement of Push pin 100s	GSD - MAINTENANCE SECTION	NO	Section 53.9 - Negotiated Procurement - Small Value Procurement	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GAA 2025	212.69	212.69		
<b>TOTAL ANNUAL PROCUREMENT PLAN:</b>											<b>124,644,021.10</b>			

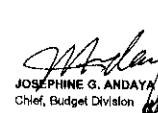
Prepared by:

  
RODOLFO R. MALIBARDO JR.  
Head, Bids and Awards Committee Secretariat

Recommending Approval:

  
FERDINAND G. JUMAPAO  
Chairperson, Bids and Awards Committee

Reviewed and Certified Appropriate Funds Available:

  
JOSEPHINE G. ANDAYA  
Chief, Budget Division

Approved / Disapproved

  
SHAHLIMAR PROFER TAMANO  
Chief-of-Staff and Undersecretary, Office of the Secretary