

**Department of Tourism XIII Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Program/Project	MO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks  (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010 02	Training on Tourism Awareness & Capability Building Seminar for LGU	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	9,600.00	-	-	Speaker's Honoraria
50202010 02	Training on Tourism Awareness & Capability Building Seminar for LGU	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	1,000.00	-	-	Meals of Resource Person/s (Lunch during Travel time)
50202010 02	Training on Tourism Awareness & Capability Building Seminar for LGU	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	8,400.00	-	-	Accommodation (Deluxe Room) with Complimentary Breakfast
50202010 02	Training on Tourism Awareness & Capability Building Seminar for LGU	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	4,500.00	-	-	Accommodation for DOT Caraga Personnel with complimentary breakfast (Standard Room)
50299030 00	Training on Tourism Awareness & Capability Building Seminar for LGU	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	1,200.00	-	-	Daily Travelling Expenses
50202010 02	Training on Tourism Awareness & Capability Building Seminar for LGU	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	300.00	-	-	Meals for the Driver
50299030 00	Training on Tourism Awareness & Tourist Reception Seminar	IT	NP-Direct Retail	N/A	N/A	January 2025	N/A	GAA 2025	10,000.00	-	-	Airfare of Resource Speaker (one-way)
50202010 02	Training on Tourism Awareness & Tourist Reception Seminar	IT	-	N/A	N/A	January 2025	N/A	GAA 2025	1,000.00	-	-	Meals of Resource Speaker
50202010 02	Training on Tourism Awareness & Tourist Reception Seminar	IT	-	N/A	N/A	January 2025	N/A	GAA 2025	19,200.00	-	-	Speaker's Honoraria
50202010 02	Trainings on Filipino Brand of Service Excellence Training	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	9,600.00	-	-	Speaker's Honorarium
50202010 02	Trainings on Filipino Brand of Service Excellence Training	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	6,000.00	-	-	Accommodation of RP (Deluxe Room) with Complimentary Breakfast
50202010 02	Trainings on Filipino Brand of Service Excellence Training	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	3,000.00	-	-	Accommodation for DOT Caraga Personnel with complimentary breakfast (Standard Room)
50202010 02	Trainings on Filipino Brand of Service Excellence Training	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	3,000.00	-	-	Accommodation for DOT Caraga Driver with complimentary breakfast (Standard Room)
50202010 02	Trainings on Filipino Brand of Service Excellence Training	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	2,100.00	-	-	Meals of Resource Person and DOT Personnel (Dinner)
50299030 00	Trainings on Filipino Brand of Service Excellence Training	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	1,800.00	-	-	Daily Travelling Expenses

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50202010 02	Trainings on Tourism Worcs	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	19,200.00	-	-	Speaker's Honorarium (3 Speakers)
50202010 02	Trainings on Tourism Worcs	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	9,000.00	-	-	Accommodation of RP (Deluxe Room) with Complimentary Breakfast
50202010 02	Trainings on Tourism Worcs	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	9,000.00	-	-	Accommodation of RP (Deluxe Room) with Complimentary Breakfast
50202010 02	Trainings on Tourism Worcs	IT	NP- Small Value	N/A	N/A	June 2025	N/A	GAA 2025	4,500.00	-	-	Accommodation for DOT Caraga Personnel with complimentary breakfast (Standard Room)
50202010 02	Trainings on Tourism Worcs	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	3,150.00	-	-	Meals of Resource Person and DOT Personnel (Dinner)
50299030 00	Trainings on Tourism Worcs	IT	-	N/A	N/A	June 2025	N/A	GAA 2025	1,200.00	-	-	Daily Travelling Expenses
50202010 02	Barrier Free Tourism	IT	-	N/A	N/A	July 2025	N/A	GAA 2025	19,200.00	-	-	Speaker's Honorarium
50202010 02	Barrier Free Tourism	IT	NP- Small Value	N/A	N/A	July 2025	N/A	GAA 2025	9,000.00	-	-	Accommodation of RP (Deluxe Room) with Complimentary Breakfast
50202010 02	Barrier Free Tourism	IT	NP- Small Value	N/A	N/A	July 2025	N/A	GAA 2025	4,500.00	-	-	Accommodation for DOT Caraga Personnel with complimentary breakfast (Standard Room)
50202010 02	Training on Homestay Pilipinas	IT	NP- Small Value	N/A	N/A	July 2025	N/A	GAA 2025	10,500.00	-	-	Training Kits inclusions of Customized Tote bag, and Notepad
50202010 02	Training on Homestay Pilipinas	IT	NP- Small Value	N/A	N/A	July 2025	N/A	GAA 2025	10,500.00	-	-	Dri-fit Customized T-shirt
50203090 00	Training on Homestay Pilipinas	IT	-	N/A	N/A	July 2025	N/A	GAA 2025	4,000.00	-	-	Fuel for DOT Service Vehicle
50299030 00	Tour Package Development and Delivery Seminar	IT	NP- Direct Retail	N/A	N/A	February 2025	N/A	GAA 2025	10,000.00	-	-	Airfare of Resource Speaker (one-way)

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50202010 02	Tour Package Development and Delivery Seminar	IT	NP- Small Value	N/A	N/A	February 2025	N/A	GAA 2025	1,000.00	-	-	Meals of Resource Speaker (Lunch during travel time)
50202010 02	Tour Package Development and Delivery Seminar	IT	-	N/A	N/A	February 2025	N/A	GAA 2025	28,800.00	-	-	Speaker's Honoraria
50202010 02	Training on Community Tour Guiding Training	IT	NP- Small Value	N/A	N/A	February 2025	N/A	GAA 2025	10,500.00	-	-	Training Kits inclusions of Customized Tote bag, and Notepad
50202010 02	Training on Community Tour Guiding Training	IT	NP- Small Value	N/A	N/A	February 2025	N/A	GAA 2025	10,500.00	-	-	Dri-fit - Customized T-shirt
50202010 02	Training on Community Tour Guiding Training	IT	NP- Small Value	N/A	N/A	February 2025	N/A	GAA 2025	30,000.00	-	-	Lapel Type Jacket with embroidered DOT Logo
50299070 99	Supplies, Materials and Online Platforms	IT	NP-Direct Retail	N/A	N/A	January to December 2025	N/A	GAA 2025	5,000.00	-	-	Google One Drive annual subscription
50203010 00	Supplies, Materials and Online Platforms	IT	NP-Small Value	N/A	N/A	January to December 2025	N/A	GAA 2025	1,000.00	-	-	Manila Paper 'Size: 36 x 48 / 2 sheets per pack
50203010 00	Supplies, Materials and Online Platforms	IT	NP-Small Value	N/A	N/A	January to December 2025	N/A	GAA 2025	14,000.00	-	-	Ordinary Ballpen
50203010 00	Supplies, Materials and Online Platforms	IT	NP-Small Value	N/A	N/A	January to December 2025	N/A	GAA 2025	1,000.00	-	-	Battery - Double AA (2 pcs./ pack)
50203010 00	Supplies, Materials and Online Platforms	IT	NP-Small Value	N/A	N/A	January to December 2025	N/A	GAA 2025	8,000.00	-	-	ID Holder Sling - Garter Sling
50299030 00	Training Officers Retooling Workshop with OIMD and Training workshops,Courtesy, Consultation Meetings with Inter Regional and National line agencies	IT	NP-Direct Retail	N/A	N/A	June	N/A	GAA 2025	47,495.25	-	-	Airfare (Roundtrip) - Midyear
50299030 00	Training Officers Retooling Workshop with OIMD and Training workshops,Courtesy, Consultation Meetings with Inter Regional and National line agencies	IT	NP-Direct Retail	N/A	N/A	December	N/A	GAA 2025	47,495.25	-	-	Airfare (Roundtrip) - Yearend

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50101020 00	Payment of Services	IT	-	N/A	N/A	-	N/A	GAA 2025	402,869.28	-	-	Salary of One (1) Job Order Personnel (TOO I) - January to December
50101020 00	Payment of Services	IT	-	N/A	N/A	-	N/A	GAA 2025	118,890.22	-	-	Salary of One (1) Job Order Personnel (Admin. Aide V) - January to December
502299020 00	Participation to Inter-Agency GAD Meetings and Other GAD-related activities	GAS	SVP			Jan-Dec		GoP	10,000.00	10,000.00		Meals and snacks
50203990 00	Airfare	GAS	Direct Retail			Jan-Dec		GoP	49,600.00	49,600.00		Airfare
50213060 01	R & M - Transportation Eqpt (Motor Vehicle)	GAS	SVP			Jan-Dec		GoP	88,000.00	88,000.00		Repairs and Maintenance of service vehicles
50213060 01	R & M - Office Equipment	GAS	SVP			Jan-Dec		GoP	30,000.00	30,000.00		Repairs and Maintenance of office equipment
50213070 00	R& M - Furniture & Fixtures	GAS	SVP			Jan-Dec		GoP	4,035.00	4,035.00		Repairs and Maintenance of office furnitures a
50203090 00	Fuel, Oil and Lubricants Expenses	GAS	Direct Retail Purchase			Jan-Dec		GoP	53,400.00	53,400.00		Fuel expenses
50299070 99	Subscription Expense (Google Drive 200TB P1500/yr and Quickbook P2100/month)	GAS	Direct Retail Procurement			Jan-Dec		GoP	28,000.00	28,000.00		Subscription Expense
50299050 01	Rental - Building and Structures	GAS	Lease of Office Space Rental			Jan-Dec		Gop	800,000.00	800,000.00		Office space rental
50299030 00	Representation Expenses	GAS	SVP			Jan-Dec		GoP	3,000.00	3,000.00		Meal./Snacks
50212030 00	Security Services	GAS	SVP			Jan-Dec		Gop	320,000.00	320,000.00		Security services (2 guards/shift)
50203010 00	Other supplies expenses	GAS	SVP			Jan-Dec		Gop	15,000.00	15,000.00		Payment of other office supplies
50203010 00	Office Supplies- see APP-CSE	GAS	Shopping/SVP			Jan-Dec		Gop	68,665.00	68,665.00		Payment of office supplies
50203010 00	Procurement of Supplies (APP-CSE)	MPD	Agency to Agency	N/A	N/A	Jan-Jul	Jan-Jul	GoP	100,585.47	100,585.47		Available at Procurement Service Stores
50212030 00	Security Services	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-Dec	Jul-Dec	GoP	350,000.00	350,000.00		Security Services
50299050 01	Office Rental (Siargao Satellite Office)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	561,100.80	561,100.80		Office Rental (Siargao Satellite Office)

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50299050 01	Office Rental (Regional Office)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,120,000.00	1,120,000.00		Office Rental (Regional Office)
50203990 00	Production of Collateral Materials	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		Customized Lei with Manobo print pattern
50203990 00	Production of Collateral Materials	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	75,000.00	75,000.00		Brochures
50203990 00	Production of Collateral Materials	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		Customized Desk/Table Calendar
50203990 00	Production of Collateral Materials	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	21,000.00	21,000.00		A3 Magazine
50203210 03	Semi Expandable Equipment and Other Supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		Camera Lens (Camera Lens 50mm)
50203210 03	Semi Expandable Equipment and Other Supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	3,000.00	3,000.00		SD 128 GB
50203210 03	Semi Expandable Equipment and Other Supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	27,000.00	27,000.00		Gimbal (camera stabilizer)
50213040 01	Office Rental	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	561,100.80	561,100.80		Office Rental (Siargao Satellite Office)
50213040 01	Office Rental	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,120,000.00	1,120,000.00		Office Rental (Regional Office)
50299030 00	Year End Assessment and Teambuilding		NP-53.9 - Small Value Procurement	N/A	N/A	Oct-Dec	Oct-Dec	GoP	29,750.00	29,750.00		Meals and Snacks
50299020 00	Year End Assessment and Teambuilding		NP-53.9 - Small Value Procurement	N/A	N/A	Oct-Dec	Oct-Dec	GoP	250.00	250.00		Tarpaulin
50201010 00	Participation to Trade and Travel Fairs (Travel Tour Expo	MPD	Direct Retail Purchase	N/A	N/A	Jan- Feb	Jan- Feb	GoP	70,000.00	70,000.00		Roundtrip Ticket
50299050 01	Participation to Trade and Travel Fairs (Travel Tour Expo	MPD	Direct Contracting	N/A	N/A	Jan- Feb	Jan- Feb	GoP	140,220.00	140,220.00		Booth Rental
5021190 00	Participation to Trade and Travel Fairs (Travel Tour Expo	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan- Feb	Jan- Feb	GoP	400,000.00	400,000.00		Booth Set-Up
50203990 00	Participation to Trade and Travel Fairs (Travel Tour Expo)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan- Feb	Jan- Feb	GoP	13,500.00	13,500.00		Tokens
50201010 00	Participation to Trade and Travel Fairs (Philippine Dive Expo)	MPD	Direct Retail Purchase	N/A	N/A	Jan-Mar	Jan-Mar	GoP	60,000.00	60,000.00		Roundtrip Ticket
50299050 01	Participation to Trade and Travel Fairs (Philippine Dive Expo)	MPD	Direct Contracting	N/A	N/A	Jan-Mar	Jan-Mar	GoP	100,000.00	100,000.00		Booth Rental
5021190 00	Participation to Trade and Travel Fairs (Philippine Dive Expo)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Mar	Jan-Mar	GoP	250,000.00	250,000.00		Booth Set-Up

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50203990 00	Participation to Trade and Travel Fairs (Philippine Dive Expo)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Mar	Jan-Mar	GoP	2,200.00	2,200.00		Tokens
50201010 00	Participation to Trade and Travel Fairs (Mindanao Tourism Expo)	MPD	Direct Retail Purchase	N/A	N/A	Apr-June	Apr-June	GoP	60,000.00	60,000.00		Roundtrip Ticket
50299050 01	Participation to Trade and Travel Fairs (Mindanao Tourism Expo)	MPD	Direct Contracting	N/A	N/A	Apr-June	Apr-June	GoP	100,000.00	100,000.00		Booth Rental
5021190 00	Participation to Trade and Travel Fairs (Mindanao Tourism Expo)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	250,000.00	250,000.00		Booth Set-Up
50203990 00	Participation to Trade and Travel Fairs (Mindanao Tourism Expo)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	5,000.00	5,000.00		Tokens
50201010 00	Participation to Trade and Travel Fairs (International Travel Festival)	MPD	Direct Retail Purchase	N/A	N/A	Apr-June	Apr-June	GoP	60,000.00	60,000.00		Roundtrip Ticket
50299050 01	Participation to Trade and Travel Fairs (International Travel Festival)	MPD	Direct Contracting	N/A	N/A	Apr-June	Apr-June	GoP	100,000.00	100,000.00		Booth Rental
5021190 00	Participation to Trade and Travel Fairs (International Travel Festival)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	250,000.00	250,000.00		Booth Set-Up
50203990 00	Participation to Trade and Travel Fairs (International Travel Festival)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	5,000.00	5,000.00		Tokens
50201010 00	Participation to Trade and Travel Fairs (Central Philippines Tourism Expo)	MPD	Direct Retail Purchase	N/A	N/A	July	July	GoP	60,000.00	60,000.00		Roundtrip Ticket
50299050 01	Participation to Trade and Travel Fairs (Central Philippines Tourism Expo)	MPD	Direct Contracting	N/A	N/A	July	July	GoP	100,000.00	100,000.00		Booth Rental
5021190 00	Participation to Trade and Travel Fairs (Central Philippines Tourism Expo)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-Sep	Jul-Sep	GoP	250,000.00	250,000.00		Booth Set-Up
50203990 00	Participation to Trade and Travel Fairs (Central Philippines Tourism Expo)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-Sep	Jul-Sep	GoP	5,000.00	5,000.00		Tokens
50203990 00	Participation to International Travel Fair (FITUR)	MPD	Direct Retail Purchase	N/A	N/A	Jan	Jan	GoP	109,146.98	109,146.98		Rountrip Tickets
50203990 00	Participation to International Travel Fair (FITUR)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan	Jan	GoP	20,000.00	20,000.00		Tokens
50203990 00	Participation to International Travel Fair (OSAKA EXPO)	MPD	Direct Retail Purchase	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		Roundtrip Ticket
50203990 00	Participation to International Travel Fair (OSAKA EXPO)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		Tokens
50203990 00	Participation to International Travel Fair (ASIAN-EUROPEAN 2025)	MPD	Direct Retail Purchase	N/A	N/A	Oct-Dec	Oct-Dec	GoP	109,146.98	109,146.98		Roundtrip Ticket
50203990 00	Participation to International Travel Fair (ASIAN-EUROPEAN 2025)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Oct-Dec	Oct-Dec	GoP	20,000.00	20,000.00		Tokens

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50203990 00	Market and Product Development Activities for Emerging Tourism Products	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	29,000.00	29,000.00		T-Shirts
50203990 00	Market and Product Development Activities for Emerging Tourism Products	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	16,000.00	16,000.00		Sintra Boards
50203990 00	Market and Product Development Activities for Emerging Tourism Products	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	225,000.00	225,000.00		Famtour
50201010 00	Attendance to Meetings, Trainings and other Promotional Event	MPD	Direct Retail Purchase	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		Roundtrip Ticket
50203990 00	Attendance to Meetings, Trainings and other Promotional Event	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	13,500.00	13,500.00		Tokens
50299050 02	Attendance to Meetings, Trainings and other Promotional Event	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	32,000.00	32,000.00		Van Hire
50299030 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	80,000.00	80,000.00		Transportation
50201010 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	180,000.00	180,000.00		Accommodation
50299030 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	567,000.00	567,000.00		Meals
50299030 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	128,000.00	128,000.00		Tokens
50203990 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	5,000.00	5,000.00		Tarpaulins and Banner
50299020 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	60,000.00	60,000.00		Documentation
50203990 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	18,000.00	18,000.00		Collateral Materials
50203990 00	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	63,000.00	63,000.00		Kits and Lei
50299050 04	Caraga Regional Stakeholders Summit	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	10,000.00	10,000.00		Led Wall lights and Sound System
50299030 00	Inauguration Ceremony for Tourist Rest Area	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	20,000.00	20,000.00		Transportation
50299030 00	Inauguration Ceremony for Tourist Rest Area	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	90,000.00	90,000.00		Accommodation
50299030 00	Inauguration Ceremony for Tourist Rest Area	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	21,000.00	21,000.00		Meals
50203990 00	Inauguration Ceremony for Tourist Rest Area	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	16,000.00	16,000.00		Tokens for VIP's
50299020 00	Inauguration Ceremony for Tourist Rest Area	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	2,500.00	2,500.00		Tarpaulins and Banner
50201010 00	Philippine Experience	MPD	Direct Retail Purchase	N/A	N/A	July-Sept	July-Sept	GoP	340,000.00	340,000.00		Roundtrip Ticket

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010 00	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	30,000.00	30,000.00		Transportation
50299030 00	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	300,000.00	300,000.00		Accommodation
50299030 00	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	472,500.00	472,500.00		Meals
50203990 00	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	48,000.00	48,000.00		Tokens for VIP's
50299020 00	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	54,050.00	54,050.00		Tarpaulins and Banner
50212990 00	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	158,000.00	158,000.00		Documentation
50203990 00	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	30,000.00	30,000.00		Collateral Materials
50299050 04	Philippine Experience	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	10,000.00	10,000.00		Led Wall lights and Sound System
50299030 00	Quarterly Tourism Officers' Meeting	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	58,400.00	58,400.00		Venue with Meals and Accommodation
50203990 00	Quarterly Tourism Officers' Meeting	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-June	Apr-June	GoP	10,000.00	10,000.00		Tokens and Giveaways
50299070 00	Public Relations Activities (Online Subscription)	MPD	Direct Retail Purchase	N/A	N/A	Jan-Dec	Jan-Dec	GoP	3,990.00	3,990.00		Canva
50299070 00	Public Relations Activities (Online Subscription)	MPD	Direct Retail Purchase	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		Zoom
50299070 00	Public Relations Activities (Online Subscription)	MPD	Direct Retail Purchase	N/A	N/A	Jan-Dec	Jan-Dec	GoP	4,799.00	4,799.00		Google One Drive
50299070 00	Public Relations Activities (Online Subscription)	MPD	Direct Retail Purchase	N/A	N/A	Jan-Dec	Jan-Dec	GoP	17,940.00	17,940.00		Adobe Photoshop
50203990 00	Promotional Activities	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		Plaques
50203990 00	Promotional Activities	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	12,500.00	12,500.00		T-Shirts
50203990 00	Promotional Activities	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	22,500.00	22,500.00		Polo Shirts
50203990 00	Promotional Activities	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	22,900.00	22,900.00		Famtour



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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299030 00	Elderly Tourism	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	39,000.00	39,000.00		Meals and Snacks
50203990 00	Elderly Tourism	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	90,000.00	90,000.00		Famtour
50203990 00	Elderly Tourism	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	July-Sept	July-Sept	GoP	18,000.00	18,000.00		Tokens
50201010 00	GAD Activity (Make Caraga Safe)-Attendance to Meetings, Trainings, and Seminars	MPD	Direct Retail Purchase	N/A	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		Roundtrip Ticket
50299010 00	GAD Activity (Make Caraga Safe)-Women's Month Celebration	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		Decoration and Set-Up
50299030 00	GAD Activity (Make Caraga Safe)-Women's Month Celebration	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	69,800.00	69,800.00		Venue with Meals and Accommodation
50299020 00	GAD Activity (Make Caraga Safe)-Women's Month Celebration	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		AVP Production
50203990 00	GAD Activity (Make Caraga Safe)-Women's Month Celebration	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	8,000.00	8,000.00		Collateral Materials
50203990 00	GAD Activity (Make Caraga Safe)-Women's Month Celebration	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	2,000.00	2,000.00		Food Tokens
50299030 00	GAD Activity (Make Caraga Safe)-World Day Against Trafficking	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul	Jul	GoP	40,000.00	40,000.00		Venue with Meals
50299020 00	GAD Activity (Make Caraga Safe)-World Day Against Trafficking	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul	Jul	GoP	1,000.00	1,000.00		Tarpaulin
50203990 00	GAD Activity (Make Caraga Safe)-World Day Against Trafficking	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul	Jul	GoP	2,000.00	2,000.00		Food Token
50299030 00	GAD Activity (Make Caraga Safe)-National Childrens Month	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Nov	Nov		40,000.00	40,000.00		Venue with Meals
50299020 00	GAD Activity (Make Caraga Safe)-National Childrens Month	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Nov	Nov		1,000.00	1,000.00		Tarpaulin
50203990 00	GAD Activity (Make Caraga Safe)-National Childrens Month	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Nov	Nov		2,000.00	2,000.00		Food Token
50299030 00	GAD Activity (Make Caraga Safe)-18-Day Campaign to End VAW / Orange Your Icon	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec		80,000.00	80,000.00		Venue with Meals and Accommodation
50299010 00	GAD Activity (Make Caraga Safe)-18-Day Campaign to End VAW / Orange Your Icon	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec		70,000.00	70,000.00		Decoration and Set-Up (with LED Wall)
50299020 00	GAD Activity (Make Caraga Safe)-18-Day Campaign to End VAW / Orange Your Icon	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec		50,000.00	50,000.00		AVP Production
50299050 01	GAD Activity (Make Caraga Safe)-18-Day Campaign to End VAW / Orange Your Icon	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec		14,000.00	14,000.00		Van Hire
50299020 00	GAD Activity (Make Caraga Safe)-18-Day Campaign to End VAW / Orange Your Icon	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec		20,000.00	20,000.00		Polo Shirts
50203990 00	GAD Activity (Make Caraga Safe)-18-Day Campaign to End VAW / Orange Your Icon	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec		6,000.00	6,000.00		Tokens and Giveaways (Resource Persons)
50203990 01	GAD Activity (Make Caraga Safe)-18-Day Campaign to End VAW / Orange Your Icon	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec	Dec		50,000.00	50,000.00		Tokens and Giveaways (for participants)
50299030 00	GAD Activity (Make Caraga Safe)-Bantay Turista Task Force	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-Sept	Apr-Sept		81,000.00	81,000.00		Meals and Snacks
50203990 00	GAD Activity (Make Caraga Safe)-Bantay Turista Task Force	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Apr-Sept	Apr-Sept		25,000.00	25,000.00		IEC Materials
50299030 00	GAD Activity (Make Caraga Safe)-LGBTQ++ Tourism	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-Sep	Jul-Sep		25,500.00	25,500.00		Meals and Snacks
50203990 00	GAD Activity (Make Caraga Safe)-LGBTQ++ Tourism	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-Sep	Jul-Sep		18,000.00	18,000.00		Tokens and Give aways
50299020 00	GAD Activity (Make Caraga Safe)-LGBTQ++ Tourism	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jul-Sep	Jul-Sep		2,000.00	2,000.00		Tarpauline

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50203990 00	GAD Activity (Make Caraga Safe)-Assistance to Stranded Tourist	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan	Jan	GoP	52,500.00	52,500.00	-	Care Kits
50299030 00	Technical Assistance for the Formulation of the Tourism Development Plan and formulation of various plans	TDP	NP- Small Value	N/A	N/A	Mar - Nov	Mar - Nov	GoP	4,200.00	4,200.00	-	Meals of Resource Person/s
50299030 00	Technical Assistance for the Formulation of the Tourism Development Plan and formulation of various plans	TDP	NP- Small Value	N/A	N/A	Mar - Nov	Mar - Nov	GoP	8,000.00	8,000.00	-	Accommodation (Single Deluxe Room) with C
50201010 00	Technical Assistance for the Formulation of the Tourism Development Plan and formulation of various plans	TDP	NP- Small Value	N/A	N/A	Mar - Nov	Mar - Nov	GoP	6,600.00	6,600.00	-	Airfare of Resource Person
50299030 00	Site Validation/Assessment of tourism-related proposed and completed projects in the region	TDP	NP- Small Value	N/A	N/A	Feb - Aug	Feb - Aug	GoP	3,600.00	3,600.00	-	Meals
50299030 00	Site Validation/Assessment of tourism-related proposed and completed projects in the region	TDP	NP- Small Value	N/A	N/A	Feb - Aug	Feb - Aug	GoP	6,000.00	6,000.00	-	Accommodation Twin Sharing Room with Com
50203090 00	Site Validation/Assessment of tourism-related proposed and completed projects in the region	TDP	NP- Small Value	N/A	N/A	Feb - Aug	Feb - Aug	GoP	5,600.00	5,600.00	-	Gasoline
50299030 00	Strategic Planning Workshop for DOT Caraga Personnel	TDP	Lease of Venue	N/A	N/A	January	January	GoP	58,000.00	58,000.00	-	Meals and Venue (Snacks, Lunch and Dinner)
50299030 00	Strategic Planning Workshop for DOT Caraga Personnel	TDP	NP- Small Value	N/A	N/A	January	January	GoP	31,000.00	31,000.00	-	Accommodation of DOT Personnel
50299030 00	Strategic Planning Workshop for DOT Caraga Personnel	TDP	NP- Small Value	N/A	N/A	January	January	GoP	30,000.00	30,000.00	-	Honorarium of RP
50299020 00	Strategic Planning Workshop for DOT Caraga Personnel	TDP	NP- Small Value	N/A	N/A	January	January	GoP	1,000.00	1,000.00	-	Tarpaulin
50203990 00	Coaching/Mentoring/Review on Tourism Statistics Data Gathering and Reporting	TDP	NP- Small Value	N/A	N/A	Apr - Oct	Apr - Oct	GoP	6,000.00	6,000.00	-	Training Kits for Participants
50203990 00	Coaching/Mentoring/Review on Tourism Statistics Data Gathering and Reporting	TDP	NP- Small Value	N/A	N/A	Apr - Oct	Apr - Oct	GoP	19,500.00	19,500.00	-	Meals and Venue
50203090 00	Coaching/Mentoring/Review on Tourism Statistics Data Gathering and Reporting	TDP	NP- Small Value	N/A	N/A	Apr - Oct	Apr - Oct	GoP	600.00	600.00	-	Gasoline
50299020 00	Celebration of the 36th National Statistics Month/Participation to Inter-Agency NSM Activities/Meetings	TDP	NP- Small Value	N/A	N/A	October	October	GoP	800.00	800.00	-	Tarpaulin
50203990 00	Celebration of the 36th National Statistics Month/Participation to Inter-Agency NSM Activities/Meetings	TDP	NP- Small Value	N/A	N/A	October	October	GoP	2,700.00	2,700.00	-	Tokens for Participants
50205020 01	Long Weekend, Holy Week Monitoring and Holiday Monitoring	TDP	NP- Small Value	N/A	N/A	Apr - Dec	Apr - Dec	GoP	5,500.00	5,500.00	-	Load Cards
50299020 00	Long Weekend, Holy Week Monitoring and Holiday Monitoring	TDP	NP- Small Value	N/A	N/A	Apr - Dec	Apr - Dec	GoP	4,620.00	4,620.00	-	Tarpaulin
50203090 00	Long Weekend, Holy Week Monitoring and Holiday Monitoring	TDP	NP- Small Value	N/A	N/A	Apr - Dec	Apr - Dec	GoP	4,480.00	4,480.00	-	Gasoline
50201010 00	Regional Advocacies /Coordinations: Attendance and Participation to Regional and Local Inter-Agency Coordination/Courtesy/Consultation/Workshops/ Committee Meetings/Meetings/and DOT Personnel Trainings/Convergence Projects with Regional Line Agencies	TDP	Direct Retail	N/A	N/A	Jan-Dec	Jan-Dec	GoP	78,000.00	78,000.00	-	Airfare Ticket
50203090 00	Regional Advocacies /Coordinations: Attendance and Participation to Regional and Local Inter-Agency Coordination/Courtesy/Consultation/Workshops/ Committee Meetings/Meetings/and DOT Personnel Trainings/Convergence Projects with Regional Line Agencies	TDP	NP - Small Value	N/A	N/A	Jan-Dec	Jan-Dec	GoP	4,833.80	4,833.80	-	Gasoline
50299030 00	Support to Regional Ecotourism Committee (REC) Initiatives and Activities	TDP	Lease of Venue	N/A	N/A	Apr - Nov	Apr - Nov	GoP	12,000.00	12,000.00	-	Meals and Venue (Lunch)
50203090 00	Support to Regional Ecotourism Committee (REC) Initiatives and Activities	TDP	NP- Small Value	N/A	N/A	Apr - Nov	Apr - Nov	GoP	3,000.00	3,000.00	-	Gasoline
50299030 00	Caraga Regional Tourism Council Meeting	TDP	Lease of Venue	N/A	N/A	Apr - Nov	Apr - Nov	GoP	8,750.00	8,750.00	-	Meals and Venue (Lunch)
50203090 00	Caraga Regional Tourism Council Meeting	TDP	NP- Small Value	N/A	N/A	Apr - Nov	Apr - Nov	GoP	1,750.00	1,750.00	-	Gasoline
50299030 00	Conduct of Semestral Regional Tourism Satellite Account TWG Meeting	TDP	Lease of Venue	N/A	N/A	Apr - Nov	Apr - Nov	GoP	25,000.00	25,000.00	-	Meals and Venue (Snacks and Lunch)
50203990 00	Conduct of Semestral Regional Tourism Satellite Account TWG Meeting	TDP	NP- Small Value	N/A	N/A	Apr - Nov	Apr - Nov	GoP	5,000.00	5,000.00	-	Tokens
50299070 99	Procurement of Online Subscription	TDP	Direct Retail	N/A	N/A	Jan	Jan	GoP	1,500.00	1,500.00	-	Google One Drive
50203010 00	Office Supplies	TDP	NP - Small Value	N/A	N/A	Jan-Dec	Jan-Dec	GoP	15,883.72	15,883.72	-	Office Supplies
50101020 00	Payment of Services	TDP	-	N/A	N/A	Jan-Dec	Jan-Dec	GoP	608,782.48	608,782.48	-	Office Supplies
50203990 00	Accreditation Campaigns (Information Education Program)	SDRAME	NP-Small Value Procurement	N/A	N/A	Jan - June	N/A	GAA 2025	60,000.00			Brochures and Office Supplies
50203990 00	Updated Progressive Accreditation System [JPAS] Orientations/Seminars [Physical and/or Virtual]	SDRAME	NP-Small Value Procurement	N/A	N/A	Jan- September	N/A	GAA 2025	14,000.00			Token for the participants

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50203990 00	Quarterly Tourism Officers Meeting	SDRAME	NP-Small Value Procurement	N/A	N/A	February	N/A	GAA 2025	30,000.00			Meals and Snacks and Token
50203990 00	Stakeholders Summit and awarding ceremonies of outstanding TREs and Tourism Champion of Caraga (PASIDUNGOG)	SDRAME	NP-Small Value Procurement	N/A	N/A	February	N/A	GAA 2025	50,966.90			Meals and Snacks and Tokens to the participants
50203990 00	Attendance to Trainings/Meetings/Conference	SDRAME	NP- Direct Retail	N/A	N/A	Jan- December	N/A	GAA 2025	49,866.90			Airline Ticket

Prepared by:



EMIE CHLOIE B. MEJALA

BAC Secretariat

Appropriation Available:



DHARYLL IRIARTE

Accountant

Recommended by:



TIARA SANTOS

BAC Chairperson



JUNESTHER JEAN I. VALDEZ

BAC Vice- Chairperson



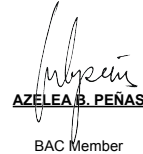
RYAN M. TAPAYAN

BAC Member



KYLEE DOREENE Q. PLAZA

BAC Member



AZELEA B. PEÑAS

BAC Member

Approved by:



IVONNIE B. DUMADAG, ENP, CESO III

Regional Director/ HOPE