

# PURCHASE ORDER

DEPARTMENT OF TOURISM - National Capital Region

**Supplier**  
**8 TIMES 8 GENERAL  
MERCHANDISE**

P. O. No.

NCR-24-085

**Address**  
762 Int. 27 J. Planas St. Gagalangin  
Tondo, Manila

Date

October 15, 2024

**Telephone**  
0917-895-8557

**Mode of Procurement:**  
NP 53.9 - Small Value Procurement

**Gentlemen :**

Please furnish this office the following articles subject to the terms & conditions contained herein:

**Place of Delivery :**  
7840 Makati Avenue,  
Poblacion, Makati City

**Delivery Term :**

One (1) day

**Date of Delivery :**  
On or before  
October 16, 2024

**Payment Term :**

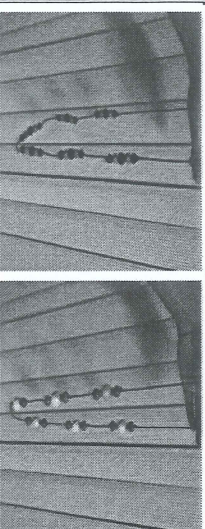
*Government Procedure*

Stock No.	Unit	Quantity	Description	Unit Cost	Amount
	Pieces	550	SUPPLY AND DELIVERY OF WOODEN LEIS	50.00	27,500.00

**PROJECT NAME : GRAND WELCOME RECEPTION FOR  
THE ARRIVAL OF CARNIVAL PANORAMA IN MANILA**

**Tokens :**

Item Description	Unit Cost	Budget
<b>Wooden leis</b> Material: wood beads and wax cord Color: Assorted Size: 40" to 42" inches in circumference Others: - Wax cord should be 1.5 in thickness with different sized and shapes of multi-colored wooden beads - Cord around the neck with no beads should not be more than 15 to 18 inches lengthy - Wood beads must be placed not more than 1 1/2 to 2 inches away from each other TOTAL COST >>> Pnp 27,500.00	Pnp 50.00/pc x 550pcs = Pnp 27,500	Pnp 27,500.00



**Minimum requirements:**

- > Willing to engage in a send bill arrangement
  - > Supplier must submit sample of wooden leis for evaluation
- Terms of Payment :**
- > 100% billing after delivery of services and products on a send bill arrangement

**Approved Budget for the Contract (ABC):**  
Pnp 27,500.00

**Pesos : Twenty-Seven Thousand Five Hundred Only**  
\*Inclusive of all applicable government taxes and charges  
 and upon completion of the project and delivery of all requirements as agreed upon.  
 Government procedure and subject to applicable government laws  
 -----nothing follows-----

(Total Amount in Words)

**PESOS: TWENTY-SEVEN THOUSAND FIVE HUNDRED ONLY**  
(inclusive of all applicable government taxes)

27,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**Conforme :**

*Henry C. Puyod*  
Signature over printed name

**SHARRENE ZABALA BATIN**

Assistant Secretary for TRDG and  
concurrent Regional Director, DOT-NCR

**Funds Available :**

*Heu* 11/12/24  
FR MARIA VICTORIA S. RODRIGO  
Acting Accountant

**Amount :**

P 27,500.00  
ALOBS No. 2410-0472