

Contract for the Procurement of Network Printing Services for CY 2025

This Contract for the Procurement of Network Printing Services for CY 2025 (Agreement) is made this, 10 JAN 2025 in the City of Makati, by and between:

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the DOT Building, No. 351 Sen. Gil Puyat Avenue, Makati City, Philippines, represented by its **UNDERSECRETARY VERNA ESMERALDA C. BUENSUCESO**, and hereinafter referred to as the "PROCURING ENTITY";

-and-

E-COPY CORPORATION a private entity duly organized and existing under the laws of the Philippines, with business address at 65 Sen. Gil Puyat Avenue, Palanan, Makati City duly authorized and represented herein by its **AUTHORIZED REPRESENTATIVE, JANE ANN D. MARTINEZ** and herein referred to as the "SUPPLIER";

WITNESSETH:

WHEREAS, the Procuring Entity invited Bids for certain goods and services, particularly the lease of multi-function (All-in-One: Printer + Scanner + Photocopier), energy efficient, high volume colour and black and white network printer and photocopying machines to be used on daily operation with a contract duration of Twelve (12) months from the receipt of the Notice to Proceed, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Seven Million Nine Hundred Fourteen Thousand Pesos (PhP7,914,000.00)**, inclusive of all applicable taxes (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;

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- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration of the sum of **of Seven Million Nine Hundred Fourteen Thousand Pesos (PhP7,914,000.00)** inclusive of applicable taxes; or such other sums as may be ascertained, the SUPPLIER agrees to provide services in accordance with its Bid.
 4. The PROCURING ENTITY agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**DEPARTMENT OF TOURISM
(Procuring Entity)**

**E-COPY CORPORATION
(Supplier)**

By:


VERNA ESMERALDA C. BUENSUCESO
Undersecretary

By:


JANE ANN D. MARTINEZ
Authorized Representative


SIGNED IN THE PRESENCE OF:

REGIL F. SOLIS


LESTER MAGBOO

Certified Funds Available:


ROMAN G. BERSAMIRA
Chief, Accounting Division

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ACKNOWLEDGEMENT

Republic of the Philippines) S.S
Makati

14 JAN 2025

BEFORE ME, a Notary Public, in and for _____, this _____ day of _____ 2025, personally appeared:

| Name | Government ID | Date Issued | Place Issued |
|--------------------------------------|------------------|-------------|----------------|
| VERNA ESMERALDA C. BUENSUCESO | PASSPORT | 10/13/2023 | DFA MANILA |
| JANE ANN D. MARTINEZ | DRIVER'S LICENSE | 08/22/2024 | PARANAQUE CITY |

all known to me to be the same persons who executed the foregoing instrument, and they acknowledged the same to be their free and voluntary act and deed and of the entities they represent.

14 JAN 2025

WITNESS MY HAND AND SEAL on this _____ day of _____ 2025.

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~~ATTY. ROMEO M. MONFORT~~
 NOTARY PUBLIC CITY OF MAKATI
 UNTIL DECEMBER 31, 2025
 APPOINTMENT NO. 51-032 (2024-2025)
 PTA NO. 10-466009 JAN. 2, 2025/ MAKATI CITY
 IRP NO. 448534 DEC. 27, 2021
 MCLE NO. 10-0027570 ROLL NO. 27932
 101 URBAN AVE. CAMPOS CUEDOS, LUZON
 BRGY. PIO DEL PILAR, MAKATI CITY