

Ms. JANE ANN D. MARTINEZ
Authorized Representative
E-COPY CORPORATION
65 Sen. Gil Puyat Avenue, Palanan
Makati City

Dear Ms. Martinez:

We are pleased to notify you that your Bid dated 13 December 2024 for the **Procurement of Network Printing Services for CY 2025 (DOT-BAC IB No. 2024-035 EPA)** with a Total Contract Price of **Seven Million Nine Hundred Fourteen Thousand Pesos (PhP7,914,000.00)**, inclusive of all applicable taxes, is hereby accepted.

Pursuant to Section 37.2 and Section 39 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184), you are hereby required to provide within ten (10) calendar days upon receipt of this Notice, a Performance Security in any of the following forms and corresponding amount:

- Cash or cashier's/managers check issued by a Universal or Commercial Bank or Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank, payable to the Department of Tourism in the amount equivalent to at least five percent (5%) of the Total Contract Price or equivalent to at least PhP395,700.00 or
- Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security in the amount equivalent to at least thirty percent (30%) of the Total Contract Price or equivalent to at least PhP2,374,200.00.

Refusal to accept the award without a justifiable reason and failure to provide the Performance Security within the prescribed period shall constitute sufficient ground for cancellation of the award, forfeiture of the bid security, and disqualification in any future bidding of this Department.

Very vuly yours,

VERNA ESMERALDA C. BUENSUCESO

Indersecretary for Tourism Development Planning

Date Signed: JANUARY 6, 2025

Conforme:

JANE ANN D. MARTINEZ

(Awarded bidder's name of authorized representative and signature)

Date Received: JANUARY 6, 2025