



## NOTICE TO PROCEED

**MS. JANE ANN D. MARTINEZ**  
Authorized Representative  
**E-COPY CORPORATION**  
65 Sen. Gil Puyat Avenue, Palanan  
Makati City

Dear **Ms. JANE ANN D. MARTINEZ:**

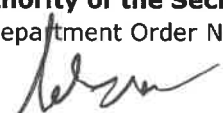
The attached Contract Agreement having been approved, notice is hereby given to **E-COPY CORPORATION** that work may commence on the **Procurement of Network Printing Services for CY 2025 (DOT-BAC IB No. 2024-035 EPA)**, effective upon receipt of this notice.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Tourism.

Very truly yours,

**By Authority of the Secretary:**  
((per Department Order No. 2023-0095)

  
**VERNA COVAR-BUENSUCESO**  
Undersecretary, Tourism Development Planning  
Date Signed: 15 JAN 2025

**Conforme:**   
(Awarded bidder's name of authorized  
Representative and signature)

Date: 1/15/2025

