

**DEPARTMENT OF TOURISM – MIMAROPA
GENDER FOCAL POINT SYSTEM (GFPS)**

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE

**2025 NATIONAL WOMEN’S MONTH CELEBRATION:
BASIC PLUMBING TRAINING**

Host Agency : Department of Tourism MIMAROPA

Date of Implementation : March 25-28, 2025

Location: Calapan City, Mindoro Oriental

II. BACKGROUND INFORMATION

Republic Act 6949 “An act declaring March 8 of every year as special working holiday to be known as National Women's Day/Month”. The Department of Tourism joins the celebration to support the government's international commitments on gender and development and promote and advocate women's rights.

With the goal of fostering a society where all women have equal rights, power, and opportunities, the 2025 National Women’s Month Celebration (NWMC) carries the sub-theme: “Babae sa Lahat ng Sektor, Aangat ang Bukas sa Bagong Pilipinas.” This reinforces the core objective of RA 9710, or the Magna Carta of Women—to empower women, promote gender equality, and ensure equitable access to resources and opportunities.

The Department of Tourism (DOT) MIMAROPA Region supports the 2025 National Women’s Month Celebration which aims to increase awareness and advocacy for gender equality, resulting in greater recognition of women’s equal rights, power, and opportunities across all sectors; to enhance the inclusion of marginalized and vulnerable sectors of women, including indigenous women, rural women, and women with disabilities, through targeted initiatives that ensure their participation and access to programs and resources promoting inclusive development; to strengthen multi-sectoral collaboration with government agencies, LGUs, NGOs, CSOs, and other stakeholders, leading to improved policies, access to services, and sustainable opportunities for women; and to improve policies and gender-responsive governance, ensuring the sustainability of gender equality efforts beyond 2025.

The MIMAROPA Gender and Development Focal Point System (GFPS) team seeks to celebrate women’s month meaningfully by empowering and upskilling women employees by offering a specialized training program in basic plumbing which is designed to equip women with essential plumbing skills that will enhance not only their professional abilities but encourage gender inclusivity in traditionally male-dominated fields.

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be **PHILGEPS REGISTERED**
- B. Preferably **DOT Accredited Tour Operator and/or Travel & Tour Agency**
- C. Preferably located in **Metro Manila and/or Oriental Mindoro**
- D. Must be willing to provide services on a **send bill arrangement**
- E. Must comply with the detailed services specified in **Item V of the Technical Specifications**

IV. DOCUMENTARY REQUIREMENTS REQUIRED WITH BID SUBMISSIONS

- Current Mayor's / Business Permit
- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

V. SCOPE OF WORK/DELIVERABLES

A. Transportation: Boat Fare and Terminal Fee

Boat Fare for 2 passengers
Batangas Pier to Calapan Pier Vice versa
March 25 & 28, 2025

B. Accommodation

1 Twin Sharing room for 2 Pax (3 Nights)
Check in: March 25, 2025
Check out: March 28, 2025

C. On Session Meals

Venue: TESDA Regional Office, Calapan City
Date: March 26 and 27, 2023

1. Number of Participants: 35 pax
2. Meals
 - AM Snacks with 1 round of mineral water
 - Buffet Lunch with 1 round of drink
 - PM Snacks with 1 round of mineral water
 - Free-flowing Coffee

D. Off Session Meals

March 25, 2025 – 2 Pax
Breakfast, Lunch and Dinner (3 Meals)

March 26-27, 2025 – 2 Pax
Breakfast and Dinner (2 Meals)

March 26-27, 2025 – 3 Pax
Dinner (1 Meal)

March 28, 2025 – 2 Pax
Breakfast, Lunch and Dinner (3 Meals)

E. Van Hire: Puerto Galera to Calapan Vice Versa

(Must be DOT Accredited Tourist Land Transportation Operator)

March 26, 2025
1 Van
Pick Up from Pinamalayan and Drop Off to Calapan Vice Versa

March 27, 2025
3 Vans
Pick Up from Puerto Galera and Drop Off to Calapan Vice Versa

F. Miscellaneous

2 Pieces Tarpaulin – 8ft by 4ft

VI. BUDGET

Budget for the conduct of the event One-hundred Two Seventy Pesos (**Php 102,070.00**) inclusive of amenities and all government taxes and charges as defined in this Term of Reference.

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total invoice amount.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. CONTACT PERSON

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