



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5752361  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2nd Posting - Media Familiarization Tour-Misamis Occidental (November 17-20, 2018)  
**Area of Delivery**

<b>Solicitation Number:</b>	2018-10-0329	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 391,640.00	<b>Date Published</b>	26/10/2018
<b>Delivery Period:</b>		<b>Last Updated / Time</b>	26/10/2018 00:00 AM
<b>Client Agency:</b>		<b>Closing Date / Time</b>	29/10/2018 14:00 PM
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  t_romanesh@yahoo.com.ph		

#### Description

DEPARTMENT OF TOURISM  
PUBLIC AFFAIRS, COMMUNICATIONS AND SPECIAL PROJECTS

TERMS OF REFERENCE  
Media Familiarization Tour  
Misamis Occidental  
November 17-20, 2018

#### I. MINIMUM REQUIREMENTS FOR SUPPLIERS

1. Must be DOT-accredited
2. Must be willing to provide services on a send-bill arrangement

#### II. SCOPE OF WORK/DELIVERABLES

1. Round trip Manila-legazpi-Manila tickets for 20 pax with 20kg baggage allowance via Cebu Pacific  
November 17, 2018 - Manila to Ozamiz City via 5J 781  
November 20, 2018 - Ozamiz City to Manila via 5J 782

#### 2. Transportation for 20 pax

Day 1: Ozamiz Airport to Tangub City  
Tangub City to Jimenez  
Jimenez to Oroquieta City

Day 2: Oroquieta City tour  
Day 3: Oroquieta City to Plaridel  
Plaridel to Oroquieta City

Day 4: Oroquieta City to Ozamiz Airport

3. Room Accommodation for 20 pax: 1 night stay at a DOT-accredited hotel

Check-in: November 17, 2018

Check-out: November 20, 2018

Inclusive of Breakfast

4. Full Board Meals (AM and PM snacks, lunch and dinner), inclusive of drinks

5. Tour with activities and entrances

### III. APPROVED BUDGET FOR THE CONTRACT

TOTAL Php 391,640

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#### Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

#### REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to  
Ms. Teresita A. Romanes at the Department of Tourism  
#351 Sen. Gil Puyat Avenue, Makati City  
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_

Bank's Account Number \_\_\_\_\_

**Created by** TERESITA A. ROMANES

**Date Created** 25/10/2018

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