



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5741360
Procuring Entity DEPARTMENT OF TOURISM
Title THAI INTERNATIONAL EDUCATION CONSULTANTS ASSN. (TIECA) FAM TOUR Nove. 21-27, 2018

Area of Delivery

Solicitation Number:	2018-10-0323	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	23/10/2018
Approved Budget for the Contract:	PHP 754,022.50	Last Updated / Time	23/10/2018 00:00 AM
Delivery Period:		Closing Date / Time	26/10/2018 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. PROJECT TITLE : Thai International Education Consultants Association (TIECA) Familiarization Tour

II. DATE OF IMPLEMENTATION : 21 to 27 November 2018

III. NUMBER OF PAX : 15 (13 Thai (5 Bloggers and 8 Agents, 1 OPMD-ESL Staff, and 1 DOT Cebu Staff)

IV. DESTINATIONS : Cebu

V. BACKGROUND :

To provide the agents complete understanding of Philippine ESL, the OPMD-ESL conducted a familiarization tour for ten TIECA agents from 19 to 24 May 2018, which covered Cebu and Bohol. The activity provided information on ESL programs, school facilities, curriculum, quality of teachers, and tuition and other fees. Fun components were also included to showcase the Philippines as a tourism destination as well.

VI. PURPOSE/OBJECTIVES :

The OPMD-ESL proposes the conduct of familiarization tour for TIECA agents as they are looking for English courses providers in the region especially because of the rising cost of education in English-speaking countries where most of the agents send their students. The activity will give the agents first hand information on our programs and offerings to enable them to respond effectively to the numerous queries received by the associations on Philippine ESL.

TIECA expressed full support to the Philippines as they are confident that the country will top the list of Thai students' considerations starting this year due to awareness on quality of education, proximity, affordability and accessibility.

The recent opening of Philippine Airlines direct flight from Bangkok to Cebu will allow the agents to design ESL programs with competitive rates.

The familiarization tour will also highlight destinations and fun components offered by the schools to further convince the agents to consider the Philippines as a learn English and higher education destination for their students.

VII. MINIMUM REQUIREMENT OF SUPPLIERS :

- Must be DOT-accredited
- Must be willing to provide services on send-bill arrangement

VIII. SCOPE OF WORK DELIVERABLES :

Hotel

Destination	Hotel/Resort Category	Room Category	Number of Rooms	Required	Remarks
Mactan Island	At least 3-star	Single Occupancy	15	2	nights
Cebu City	At least 3-star	Single Occupancy	15	2	nights
Moalboal	At least 3-star	Single Occupancy	15	1	night
Cebu City	At least 3-star	Single Occupancy	15	1	night

Transportation

Route	Vehicle Requirement	ETD #	of Hours	Required	Remarks
Hotel to Cebu Schools	Coaster	10	hours per day	5	days
Cebu City to Oslob then Moalboal	Coaster	10	hours	1	day
Hotel to Gilutungan Island	Boat	10	hours	1	day

Meals

Day/Date	Meals	Number of Pax	Remarks/Special Requirement
20 to 26 November 2018	Breakfast, Lunch, and Dinner	15	

Tours

Day/Date	Activities	Number of Pax	Remarks/Special Requirement
20 November 2018	Half-day Mactan Island Tour	15	
21 November 2018	Island Hopping Mactan	15	
24 November 2018	Round-South Day Trip	15	
25 November 2018	South Countryside Tour (Carcar City)	15	
26 November 2018	Half-day Cebu Heritage Tour	15	

IX. BUDGET

Total Budget allocation for the familiarization tour is PHP 754,022.50, charged against the 2018 Work and Financial Program of OPMD-ESL.

Particular Allocation

Accommodation (15 rooms, 6 nights) PHP 436,522.50

Transportation (Coaster, 5 days) PHP 40,000.00

Meals (15 Thai, 1 DOT Cebu Staff, and 1 OPMD-ESL Staff) PHP 81,000.00

Accredited English Tour Guide PHP 12,000.00

Tour Requirements (Island Hopping Mactan, Half-day Mactan Island Tour, Round-South Day Trip, Half-day Cebu Heritage Tour, and South Countryside Tour (Carcar City) Activities) PHP 184,500.00

TOTAL PHP 754,022.50

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total amount in the invoice.

The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

X. CONTACT PERSON

Contact Person: Romeo S. Liamzon III

English as a Second Language – Office of Product and Market Development

459-5200 loc. 520

09178071613

roblyamzon@yahoo.com.ph

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPS' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____

Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 22/10/2018

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