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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5126790
Procuring Entity DEPARTMENT OF TOURISM
Title Printing of CSW Collaterals
Area of Delivery Metro Manila

Solicitation Number:	2018-01-0031 (3rd Posting)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	2
Category:	Printing Services	Date Published	31-Jan-2018
Approved Budget for the Contract:	PHP 106,500.00	Last Updated / Time	31-Jan-2018 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	05-Feb-2018 17:00 PM
Client Agency:			
Contact Person:	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaoalmazan@yahoo.com.ph		

Description

Department of Tourism
Office of Tourism Development Planning, Research and Information Management

TERMS OF REFERENCE

I. Project Name

Conceptualization/ Printing of Philippine Tourism Collaterals: a) ASEAN Climate Change Framework; b) Manila Call for Action on Measuring Sustainable Tourism; and, c) DOT Regulatory Impact Assessment Manual.

II. Background

The Philippine Department of Tourism is a member of international and regional organizations which is committed to implement respective organization programs and advocacy to advance sustainable tourism and inclusive growth. Various publications and reports have been produced and printed by the Department. For example, the Global Code of Ethics for Tourism and the ASEAN Tourism Climate Change Framework have been printed to set out fundamental

frame of reference for responsible and sustainable tourism and guide stakeholders for effective climate change response, respectively.

Likewise, DOT also printed the Manila Call for Action on Measuring Sustainable Tourism which represent global commitment to measure sustainable tourism effectively as well as, Manual on Regulatory Impact Assessment to guide decision makers in policy and plan formulation.

On the other hand, the ASEAN Sustainable and Inclusive Tourism Assessment Tool will be conceptualized and printed to serve as a handbook for responsible destination management in the region.

In view of the continuous commitment of the Department to disseminate these publications and tool to a wider tourism stakeholders and relevant audiences, the Office of Tourism Development, Research and Information Management (OTDPRIM) will conceptualize and re-print said materials. These will be distributed during OTDPRIM's roadshows, advocacies and events at the national, regional and destination levels to promote sustainable and inclusive tourism in the country.

III. Legal Basis

The above request is in line with the objectives of Tourism Act of 2009 as outline in the following section and paragraphs:

Section 2: Declaration of Policies

c) Promote a tourism industry that is ecologically sustainable, responsible, participative, culturally sensitive, economically viable, and ethically and socially equitable for local communities;

Section 3: Objectives

g) Enhance the collection, analysis and dissemination of data which accurately measure the economic and social impact of tourism in the country to facilitate planning in the public and private sector.

Section 12: Office of Tourism Development Planning, Research and Information Management

(l) Pursue the Department's interests in multi-lateral, international, and regional tourism cooperation, agreements and treaties.

IV. Requirements / Deliverables

Manila Call for Action on Measuring Sustainable Tourism

Quantity : 2,000 pieces
Stock : C2S 100
Size : Spread = 6" x 24"
Folded = 6" x 6"
Color : Front = Full colors
Back = One (1) Color
Inside-Two = 2 colors
No. of Pages : 2 pages
Finishing : 3 folds 4 panel
Budget : Php 13,000.00

Manual on the Regulatory Impact Assessment System

Quantity : 500 pieces
Stock : Cover = C2S 180 Inside = Matt 80
Size : Spread = 11.69" x 16.54"
Folded = 8.27" x 11.69"
Color : Full colors
No. of Pages : 44 pages including cover
Finishing : Saddle Stitch
Other : File supplied, color sep & matte lamination
Budget : Php 37,500.00

ASEAN Climate Change and Tourism
Quantity : 200 pieces
Stock : Cover = C2S 220 Inside= Matt 80
Size : Spread = 11.69" x 16.54"
Folded = 8.27" x 11.69"
Color : Full Colors
No. of Pages : 86 pages
Other : Color sep and matte lamination
Finishing : Saddle stitch
Budget : Php 56,000.00

V. Total Approved Budget for the Project

ONE HUNDRED SIX THOUSAND FIVE HUNDRED PESOS ONLY
(Php 106,500.00). Includes all applicable taxes. Must be willing to provide service on a send-bill arrangement
(Government Procedure)

VI. Project Officer

MR. MARCOS S. ARADANAS
Policy Formulation and International Cooperation Division
(02) 459 - 5200 to 30 Local 514
aradanasmarcos@yahoo.com.ph

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.

Note: The winning bid shall be determined on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement in a sealed envelope (indicating the Solicitation number and Company Name) addressed to Ms. Alma o. Almazan at the New Department of Tourism Bldg., 4th Floor, Procurement Management Division, 351 Sen. Puyat Avenue, Makati City

Other Information

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's / Business Permit/BIR Certification of Registration (Individual)
2. PhilGEPS Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPS Registration Number
3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (See Sample Attached Form)

Deadline for submission of quotation: February 5, 2018 5:00 P.M.

Created by Maria Alma O Almazan
Date Created 30-Jan-2018

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