



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5089238
Procuring Entity DEPARTMENT OF TOURISM
Title Cultrual Performers (South Asia Travel and Tourism Exhibition)
Area of Delivery Metro Manila

Solicitation Number:	2018-01-0002	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Events Management	Date Published	04-Jan-2018
Approved Budget for the Contract:	PHP 110,000.00	Last Updated / Time	04-Jan-2018 00:00 AM
Delivery Period:	9 Day/s	Closing Date / Time	08-Jan-2018 17:00 PM
Client Agency:			
Contact Person:	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaalmazan@yahoo.com.ph		
Description			
TERMS OF REFERENCE			
I. PROJECT			
South Asia Travel and Tourism Exhibition (SATTE) in New Delhi, and Business Missions to Chennai, India			
II. BACKGROUND			
SATTE New Delhi, from January 31 to February 2, 2018, is South Asia's leading travel trade show and India's leading event. SATTE Delhi provides exhibitors with the ideal platform to showcase travel products and services to the Indian travel trade community matched with the opportunity to conduct business with an estimated 20,000 visitors. It is the appropriate platform to meet and network with top decision makers from hotels and resorts, travel agencies and tour operators, and MICE planners serving Indian inbound, outbound and domestic tourism, all under one roof.			
The DOT will conduct a business mission to Chennai, India on January 29, 2018, to maximize the presence of the Philippine delegation. It will organize destination presentations and a one-day business to business travel exchange for an estimated 70 tour operators and travel agencies including media based in this city to strengthen the business ties.			

III. PURPOSE/OBJECTIVES

- a. To further stimulate group travel which has seen continued increase.
- b. To heighten trade and consumer awareness and interest in the Philippines in Tier I and II cities.
- c. To strengthen relationships and support partnerships with the Indian travel network.
- d. To sustain the growth in Indian tourist arrivals to the Philippines.
- e. To use as a platform to introduce new tourist destinations and activities from the regions that were identified as ideal for the Indian market.

IV. MINIMUM REQUIREMENTS FOR SUPPLIERS

- a. Must be DOT-accredited
- b. Preferably specializing in the market concerned
- c. Willing to provide services on send-bill arrangement

V. SCOPE OF WORK/DELIVERABLES

The Philippine Department of Tourism requires the services of a group of four (4) persons who will perform Philippine cultural dances presentation as a group, in pairs and individually during the conduct of the South Asia Travel and Tourism Exhibition (SATTE) in New Delhi, and Business Missions to Chennai, India, and create a fun atmosphere to highlight the Philippine brand "It's More Fun in the Philippines" program. They can also perform other genre of dances like modern dances, ballroom, LED poi, international – ASEAN, Polynesian, belly dance, Indian dance).

In exchange of the performance, the DOT will provide for the entertainers' roundtrip international airline tickets, accommodations and transportation while in India, visa processing and fees, travel tax, travel insurance, daily allowance, and terminal fees.

VI. PAYMENT PROCEDURE

Following is the payment procedure:

- a. Performance/Production Fee of PHP 110,000.00 inclusive of tax, payment after services is rendered
- b. Daily allowance of \$75 per day per pax to cover meals and other incidental expenses shall be given upon arrival in India

VII. BUDGET

Total estimated budget is PHP110,000.00

VIII. PROJECT OFFICER/CONTACT PERSON

Maria Theresa Pajarito and/or Juanito Sayo
Contact No. 459-5200 loc. 522

NOTE: The winning bid however, shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of quotation: January 4, 2018 5:00 pm.

Created by Maria Alma O Almazan

Date Created 03-Jan-2018

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