



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5846567
Procuring Entity DEPARTMENT OF TOURISM
Title PROFESSIONAL DRIVERS DEVELOPMENT PROGRAM (TRAINING/WORKSHOP)
Area of Delivery Metro Manila

Solicitation Number:	2018-11-0382	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 115,650.00	Document Request List	0
Delivery Period:	2 Day/s		
Client Agency:		Date Published	25/11/2018
Contact Person:	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 peles.maximo@yahoo.com	Last Updated / Time	25/11/2018 00:00 AM
		Closing Date / Time	28/11/2018 10:00 AM

Description

TERMS OF REFERENCE

(Training/Workshop Package)

I. PROJECT: PROFESSIONAL DRIVERS DEVELOPMENT PROGRAM December 07-08, 2018 — Subic Bay Area, Zambales

II. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- Must be a DOT-Accredited Tourism Enterprise
- Must be willing to provide services on a send-bill arrangement

III. SCOPE OF WORK/DELIVERABLES

LIVE-IN TRAINING/SEMINAR PACKAGE IN SUBIC BAY/ZAMBALES AREA ON ON DECEMBER 07-08, 2018

Participants: 20 pax

Facilitators & Trainers: 5 pax

Total = 25 pax

LOT 1 - TRANSPORTATION REQUIREMENT

ONE (1) UNIT AIR CONDITIONED BUS

-Transportation (DOT-Subic /Subic- DOT) Bus Hire (Participant's Transport)

December 07, 2018 — DOT Makati — Subic

December 08, 2018 — Subic — DOT Makati

APPROVED BUDGET FOR THE CONTRACT: FORTY ONE THOUSAND NINE HUNDRED PESOS ONLY (PhP41,900.00) inclusive of applicable taxes

LOT 2- ACCOMMODATION REQUIREMENT:

Room Accommodation & Training Venue Package for 25 pax

a. Live In seminar package — December 07, 2018

Including accommodations (Thirteen (13) Twin Sharing Rooms) for

-20 Participants

-2 Facilitators

- 3 Trainers/Speakers

Meals for 25 pax:

-AM Snack

-Lunch

-PM Snack

-Dinner

-Breakfast (the following day)

b. Live out seminar package — December 08, 2018

-20 Participants

-2 Facilitators

- 3 Trainers/Speakers

Meals for 25 pax:

-AM Snack

-Lunch

-PM Snack

-Dinner (Take Out)

C. Inclusions:

-Use of Function Room w/ Rostrum/ Registration Table/ two (2) microphones on Dec. 7-8, 2018

-free flowing coffee/tea

- Free WI-FI access.

- Audio Visual Equipment (with dedicated technician for the duration of the event — December 07-08 ,2018)

-LED Projector/Wide Screen

APPROVED BUDGET FOR THE CONTRACT: SEVENTY THREE THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (Php73,750.00) inclusive of applicable taxes.

Note:

ACCOMMODATION

-Open to special arrangements in case number of participants of the same sex is not met.

-The hotel should be open for cancellation of room booking once not occupied by the participants.

CONTACT PERSONS : ALFREDO A. EVANGELISTA/JOSEPH PASTRANA Training and Development Division

Telephone No.: 459-5200 to 5230 local 427

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Partial bids are allowed. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Other Information

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's / Business Permit

2. PhilGEPS Registration Number or Platinum Membership

3. Latest Annual Income or Business Tax Return (for ABC's above Php500,000.00)

4. Duly Notarized Omnibus Sworn Statement (original or certified true copy)

5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirements in a sealed envelope, enclosed with the required valid documents (indicating the solicitation number) addressed to Mr. Felicisimo E. Maximo at the Department of Tourism Building, # 351 Sen. Puyat, Makati City.

Created by FELICISIMO EVANGELISTA MAXIMO

Date Created 24/11/2018

directed to the contact person/s of the concerned party.

© 2004-2018 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)