



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5197966
Procuring Entity DEPARTMENT OF TOURISM
Title Tour Operator/Groundhandler (Regional Consultation Workshop March 14-16, 2018)
Area of Delivery

Solicitation Number:	2018-03-0067	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 494,000.00		
Delivery Period:		Date Published	03-Mar-2018
Client Agency:		Last Updated / Time	03-Mar-2018 00:00 AM
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	Closing Date / Time	06-Mar-2018 14:00 PM

Description

TERMS OF REFERENCE
 FAITH TOURISM 3-DAY REGIONAL CONSULTATION WORKSHOP
 MARCH 14-16, 2018

A. BIDDER

Provider of Hotel/venue/accommodations and transportation

B. PROJECT TITLE

Faith Tourism Regional Consultative Workshop

C. REQUIREMENTS: DOT-Accredited Tour Operator/Tourist Transport Provider

D. SCOPE OF WORK/DELIVERABLES:

- Roundtrip airfare for Legazpi-Mnl-Legazpi for 12 pax
 Mar. 14, 2018 - via PAL LGP-MNL/ PR 2922/ 06:55 H
 Mar. 16, 2018 - via Cebu pacific/ MNL-LGP/ 5J 327/ 1515 H
- VENUE: Function room and accommodations, inclusive of:
 - 3 star hotel
 - 13 rooms - 2 nights/twin sharing
 - 2 rooms for Faith staff
 - 1 room for Asec staff
 - 5 rooms for Region 5 participants
 - 5 rooms for NCR participants
 - 5 rooms - 2 nights/single bed
 - 1 room for the USEC
 - 1 room for the ASEC

1 room for Faith Director
 1 room for NCR Director
 1 room for RD Region 5

- Full board meals (with am & pm snacks) and free flowing coffee
- Complete amenities
- Technical requirements like LCD Projector, 3 microphones, rostrum, flag poles
- Backdrop
- Pencil & paper

3. Transportation: 2 vans (subject for inspection) x2 days, inclusive of:

- 10 seater van, fuel, Parking fees, toll fees and drivers meals

Itinerary: Mar 14, 2018
 Destination: DOT, Makati-Hotel-Airport (vise versa)

Itinerary: Mar 16, 2018
 Destination: 1. DOT, Makati - Hotel - Airport (vice versa)
 2. Technical Tour - Metro Manila

- Professional, experienced, well trained and courteous drivers
- Travel Insurance

E. APPROVED BUDGET
 PHP 494,000.00
 F. PAYMENT PROCEDURE
 Government procedure: send bill
 G. CONTACT PERSON/DETAILS
 MARY ELAINE V. IGOT [OUSEC/Faith Sector]
 Cell No. 0918-9387677/459-5200 loc. 318/ email: myfaith2888@gmail.com

H. DEADLINE OF SUBMISSION: MARCH 9, 2018

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
 Ms. Teresita A. Romanes at the Department of Tourism
 #351 Sen. Gil Puyat Avenue, Makati City
 Telephone Nos. 459-5200/30 loc. 425

Created by TERESITA ANDRIN ROMANES

Date Created 02-Mar-2018

The PhilGEPs team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPs only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.