



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4870000
Procuring Entity DEPARTMENT OF TOURISM
Title Seminar on EngAGE: ENRICHING THE LIVES OF DOT'S SENIOR CITIZENS
Area of Delivery

Solicitation Number: 2017-10-0317	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Events Management	Date Published	13-Oct-2017
Approved Budget for the Contract: PHP 366,000.00	Last Updated / Time	13-Oct-2017 00:00 AM
Delivery Period:	Closing Date / Time	17-Oct-2017 02:00 AM
Client Agency:		
Contact Person: TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat AVenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

"EngAGE"

Enriching the Lives of DOT's Senior Citizens
(October 25-27, 2017)

LOT I. SEMINAR VENUE & LIVELIHOOD SEMINAR PROVIDER

A. SPECIFICATIONS:

No. of Participants: 40 pax

Provider must be DOT Accredited Farm Resort/Tour Operator/Travel Agent

Area: Tarlac

Venue Classification: Farm Resort

B. SEMINAR VENUE

Php 2,000.00/pax x 40 pax x 2nights = Php 160,000.00

Sub-Total = Php 160,000.00

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C. MEALS

Php 700.00/pax x 40pax x 3days = Php 84,000.00

Sub-Total = Php 84,000.00

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D. LIVELIHOOD SEMINAR & FARMS IMMERSION PACKAGE

Php 1,800.00/pax x 40pax = Php 72,000.00

Sub-Total = Php 72,000.00

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E. INCLUSIONS

- Seminar venue for 2 days
- Room Accommodations for 40pax
- 3 a.m. snacks/ 3 p.m. snacks / 3 buffet lunch/2 buffet dinner and 2 buffet breakfast
- Complimentary use of LCD projectors, laptop computers, sounds system
- Writing materials, pencils and pens
- With farms immersion facility
- Can provide resource persons for livelihood lecture and farming Workshop(Duck Raising & Duck Products, Egg Processing & Hatchery, Tilapia Culture, Aquaponics, Hog Raising, Healthy Meal Démonstration, Farm Immersion
- Yoga Workshop and Exercise
- Recreational facilities
- Flowing coffee and drinking water during the duration of the seminar
- Welcome Banner
- Provision for parking area

F. TERMS OF PAYMENT

Government Procedure

G. TOTAL BUDGET: PHP 316,000.00

LOT II. TRANSPORTATION REQUIREMENTS

A. DATES: October 25, 2017- Pick-up DOT-Makati Office (05:00H)

Drop-Off – Venue, Capas, Tarlac (11:00H)

October 27, 2017-Pick-up- Venue, Capas, Tarlac (14:00H)

Drop-Off , DOT-Makati Office (18:00H)

B. DESTINATION/VENUE: Capas, Tarlac

C. VEHICLE REQUIREMENTS:

- One (1) 50 - seater bus unit
- Fully Air-conditioned
- With audio and video system
- MAPSA Permit

D. INCLUSIONS

- Inclusive of driver's fee and meals
- Inclusive of toll fees
- Inclusive of fuel
- Personal accident insurance for each passenger

E. TERMS OF PAYMENT

Government Procedure

F. TOTAL BUDGET: Php 50,000.00

H. GRAND TOTAL: Php366,000.00

I. CONTACT PERSON: WILSON J. TELIG

Tel. No. 459-5200 to 30 loc. 408

Email : beethoven_gw@yahoo.com

RECOMMENDING APPROVAL:

ELEANOR A. PALIMA

Officer-In-Charge

Training and Development Division

APPROVED/DISAPPROVED:

ROLANDO CAÑIZAL

Undersecretary

Administration & Special Concerns

Other Information

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number or

Reference Number, Company Name in a sealed envelope, addressed to Ms. Teresita Romanes at DOT Bldg., 4th Floor,
351 Sen. Gil Puyat Avenue, Makati City

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. Philgeps Registration Number
3. Latest Income/Business Tax Return
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (see attached form)
5. DOT Certificate of Accreditation

Created by TERESITA ANDRIN ROMANES

Date Created 12-Oct-2017

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