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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4835510
Procuring Entity DEPARTMENT OF TOURISM
Title 2nd Posting - Supply and Installation of Various Work Stations (OSEC)

Area of Delivery

Solicitation Number:	2017-09-0298	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Furniture	Date Published	29-Sep-2017
Approved Budget for the Contract:	PHP 60,000.00	Last Updated / Time	29-Sep-2017 00:00 AM
Delivery Period:		Closing Date / Time	03-Oct-2017 14:00 PM
Client Agency:			
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE
GENERAL SERVICES WORKS & SERVICES
Department of tourism

A. Supply and installation of Various Work station
Reference: Scope of work/Deliverables:

1. OSEC-HEA Office Table

- a. Supply and installation of 2700mm x 2500mm x 740mm standalone desk with side return and fixed pedestal, complete with accessories.
- b. Veneer top HPL 28mm thick, side panels 25mm in laminated veneer HPL, provide grommets and wire management for desk and return; pull-out keyboard tray

c. Fixed pedestal drawer veneer top with pencil tray.

2. Executive Chair

- a. 1-piece moulded Beachwood frame ergonomically designed; cantilever knee-tilt mechanism with tilt and non-tilt function
- b. GAS CYLINDER in pneumatic gaslift mechanism with minimum 50mm dia gas cylinder head for durability; Height adjustment 1060-1220mm
- c. 5 prong chrome base, 6400mm dia, ANSI-BIFMA tested, casters shall be plastic black, dual wheel and hooded.
- d. Squarish contour backrest 530mm (W) x 740mm(H); seat 540mm(W) x 490mm(D); polypropelene armrests.
- e. Black GENUINE leather upholstery, fire retardant

Estimated Budgetary Cost: Php 60,000.00

Payment procedure: Government procedure

All works must be inspect by the supplier/bidder/contractor are advised to inspect the site prior to the delivery of works/goods and service required.

Aggregate bid for all the goods and service requirement preferred.

Contact Details:

Engr. Noel E. Villamayor and Mr. Rolando A. Bautista

General Services Division

Department of Tourism

Tel No: 459-5200 to 30 local 110

Telefax: 890-0189

Other Information

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number or Reference Number, Company Name in a sealed envelope, addressed to Ms. Teresita Romanes at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. Philgeps Registration Number
3. Latest Income/Business Tax Return
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Created by TERESITA ANDRIN ROMANES

Date Created 28-Sep-2017

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