



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5194400  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2nd Posting Air Fare, Accommodation, Workshop Venue (Underwater Bonfire Photography Workshop March 10-14, 2018)

#### Area of Delivery

<b>Solicitation Number:</b>	2018-03-0066	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 441,120.80		
<b>Delivery Period:</b>		<b>Date Published</b>	02-Mar-2018
<b>Client Agency:</b>		<b>Last Updated / Time</b>	02-Mar-2018 00:00 AM
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	<b>Closing Date / Time</b>	05-Mar-2018 14:00 PM

#### Description

##### TERMS OF REFERENCE

UNDERWATER BONFIRE PHOTOGRAPHY WORKSHOP

10 - 14 March 2018 | Panglao, Bohol

##### I. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

1. Must be PHILGEPS Registered
2. Must be DOT-accredited
3. Must be willing to provide services on a send-bill arrangement

##### II. SCOPE OF WORK/DELIVERABLES

1. Airfare for 4 pax

##### DATE FLIGHT NO. ITINERARY TIME

March 10, 2018 PR2777 Manila to Tagbilaran 02:40 PM

March 14, 2018 PR2774 Tagbilaran to Manila 11:15 AM

2. Accommodation for 25 pax: Should be near the workshop venue

- Must have a pool and beach access.
- Rooms:
  - o 3 double occupancy rooms
  - o 6 triple occupancy rooms
- Inclusive of breakfast
- Full-board meals with drinks: AM and PM snacks, lunch, and dinner
- Roundtrip Land Transfers (Airport - Hotel - Airport)

3. Workshop Venue and Materials

- Venue and Materials
  - Use of Classroom and Camera Room good for 25 pax
  - Dive Package for 25 pax which includes:
    - Nitrox air fill tank
    - Weights
    - Dive Master
    - Boat Use
    - Dive Fee x 3 dives

III. APPROVED BUDGET

TOTAL Php 441,120.80

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IV. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure - Charged to the PCSSD

III. CONTACT PERSON:

Katrish Degoma  
 Philippine Commission on Sports SCUBA Diving  
 Telephone Nos.: (02) 459 - 5200 local 510 or (02) 524 - 2242  
 Email: morefun@divephilippines.com.ph

Noted by:

USEC. KATHERINE S. DE CASTRO  
 Officer-in-Charge  
 Philippine Commission on Sports SCUBA Diving

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

**Created by** TERESITA ANDRIN ROMANES  
**Date Created** 01-Mar-2018

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