



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5574913
Procuring Entity DEPARTMENT OF TOURISM
Title Values Orientation Workshpo (VOW)
Area of Delivery Zambales

Solicitation Number: 2018-08-0213	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract: PHP 402,500.00	Date Published	19/08/2018
Delivery Period: 3 Day/s	Last Updated / Time	19/08/2018 00:00 AM
Client Agency:	Closing Date / Time	22/08/2018 14:00 PM
Contact Person: Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaoalmazan@yahoo.com.ph		

Description

VALUES ORIENTATION WORKSHOP
(August 29-31, 2018)

LOT I. ACCOMMODATION, VENUE AND MEALS

SPECIFICATIONS:

No. of Pax: 35 pax

Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator

Area: Subic, Zambales

II. SEMINAR FUNCTION ROOMS/ACCOMMODATION AND MEALS:

PhP 3,433.33/night/pax x 3 days x 35 pax = PhP 360,500.00

Sub-total = PhP 360,500.00

III. INCLUSIONS:

Seminar venue/function room for three (3) days

White boards, LCD projector, laptop and sound system

Three (3) A.M. Snacks/ Three (3) P.M. Snacks/ Three (3) Buffet Lunch/ Two (2) Buffet Dinner/ Two (2) Buffet

Breakfast
Writing materials, pencils and pens
Flowing coffee and drinking water during the duration of the seminar
Use of swimming pool and beach area
Wireless internet connection
Provision for parking area
All taxes and service charge

LOT II. TRANSPORTATION

SPECIFICATIONS:

1 unit (45-seater Bus)
No. of participants: 35 pax
Provider must be DOT Accredited
Area: Subic, Zambales

II. TRANSPORTATION REQUIREMENTS:

Land transfer from DOT-Makati Office to:
Pick-up DOT-Makati Office/Drop-off Subic, Zambales
August 29, 2018 (6:00 a.m.)
Pick-up Subic, Zambales/Drop-off DOT-Makati Office
August 31, 2018 (1:00 p.m.)
Bus : PhP 42,000/unit = PhP 42,000.00
Sub-total = PhP 42,000.00

INCLUSIONS

45-seater air-conditioned bus and coaster
Equipped with audio/video entertainment
Driver's fee, fuel, driver's meal and insurance
Toll and parking fee
Bus to stay for the duration of the seminar
MAPSA Permit

IV. TERMS OF PAYMENT Government Procedure

V. TOTAL BUDGET:

Accommodation, Venue and Meals = PhP 360,500.00
Transportation (Bus Rental) = PhP 42,000.00
TOTAL = PhP 402,500.00

VI. CONTACT PERSON: EZRAH GRACE C. BAYUGA

Trunkline: 459-5200 local 427
Email: ezrahgrace_bayuga@yahoo.com

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation by using the attached REPLY SLIP for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)
4. DOT Accreditation Certificate

Deadline for the submission of Quotation: on or before August 22, 2018 2:00 pm.

Created by Maria Alma O Almazan

Date Created 18/08/2018