



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5722842
Procuring Entity DEPARTMENT OF TOURISM
Title 6th ANILAO UW SHOOTOUT GROUND ARRANGEMENT REQUIREMENTS- NOV. 21- DEC. 02, 2018

Area of Delivery

Solicitation Number:	2018-10-0313	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	17/10/2018
Approved Budget for the Contract:	PHP 746,000.00	Last Updated / Time	17/10/2018 00:00 AM
Delivery Period:		Closing Date / Time	22/10/2018 14:00 PM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

<p>Description</p> <p>TERMS OF REFERENCE</p> <p>A. BIDDER Tour Operator for 6th Anilao UW Shootout Ground Arrangement Requirements</p> <p>B. PROJECT TITLE Sixth (6th) Anilao Underwater Shootout</p> <p>C. BACKGROUND Date/ period covered: November 21 – December 2, 2018 Destination: Malapascua, Cebu and Anilao, Mabini, Batangas Description/Rationale: Anilao was selected as the competition venue to take advantage of the destination's best season for macro diving (October-December) and footing as one of the richest macro diving destinations in the world. Around 150 UW photographers, professional divers or dive fanatics and dive tour operators with media connections and established social media and online following from identified dive markets (i.e., Korea, China, Japan, US and Europe, among others) will participate in the event.</p> <p>D. MINIMUM REQUIREMENTS</p> <ul style="list-style-type: none"> • Must be accredited by the DOT • Must be willing to provide services on send – bill arrangement • Must have airport representatives to meet and assist the group upon arrival and departure in the airport, monitor movement of guest/s and coordinate with the project officer on status of transfers • Must have a representative at the hotel in Metro Manila to facilitate check-in and check-out of guests • Preferably specializing in handling big dive groups and have handled dive groups in the last 3 years <p>E. SCOPE OF WORK</p> <ul style="list-style-type: none"> • Provision of dive travel and accident insurance for each participant in case of emergency trip cancellation or
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emergency trip termination

- Ground arrangement for tour package (inclusive of round-trip domestic airfare, terminal fees, environmental fees, marine dive fees, portage fees, roundtrip airport transfers with luggage provisions, diving with dive equipment/gear/boat rental, service of dive masters/guides, tours, single/twin sharing accommodation, and full board meals)
- All transport services must be inclusive of driver, gas, toll fees, parking fees, on-board bottled water, meals, and accommodation of driver/s in Anilao.

1. Requirement: Handle expenses on airline taxes and surcharge

Date Guest Route

November 21, 2018 Judge Indra Swari SIN-MNL-SIN

Judge John Thet SIN-MNL-SIN

November 22, 2018 Judge Indra Swari MNL-CEB-MNL

Judge Ellen Cuylaerts

DOT 1 pax

November 27, 2018

Media: Underwater 360 2 pax SIN-MNL-SIN

Media: Wetpixel Adam Hanlon LHR-MNL-LHR

Media: SBS Korea 2 pax ICN-MNL-ICN

Delegate 1 pax CGK-MNL-CGK

Delegate 1 pax TPE-MNL-TPE

Delegate 1 pax PEK-MNL-PEK

Delegate 1 pax HND-MNL-HND

Delegate 1 pax BKK-MNL-BKK

Delegate 1 pax SIN-MNL-SIN

November 30, 2018 Judge William Tan SIN-MNL-SIN

2. Requirement: Provide transportation in Manila and Anilao

a. Airport arrival of guests c/o airport representative of tour operator

Date Particulars Remarks

November 7, 2018 1 van Manila – Anilao – Manila (whole day)

November 21, 2018 1 van – whole day Airport transfers: Airport – Hotel

* Different arrival times and terminal

November 22, 2018 1 coaster Airport transfers: Hotel – Airport

November 26, 2018 1 coaster

2 vans Airport transfers: Airport - Hotel

Manila – Anilao

November 27, 2018 1 coaster

3 vans

1 van

1 van Manila – Anilao

Manila – Anilao

Manila – Anilao – Manila

Secretariat – Overnight Anilao

November 28, 2018 1 van Secretariat – Overnight Anilao

November 29, 2018 1 van Secretariat – Overnight Anilao

November 30, 2018 1 van

1 van Secretariat – Overnight Anilao

NAIA – Anilao

December 1, 2018 1 van

1 van Secretariat – Overnight Anilao

Manila – Anilao – Manila

December 2, 2018 1 coaster

2 vans Anilao – Manila

Anilao – Manila

December 7, 2018 1 van Airport transfers: Hotel – Airport

3. Requirement: Provide overnight accommodation in Manila

Date Particulars Remarks

November 21-22, 2018 4 Single Deluxe At least 4-star hotel located near NAIA area

November 26-27, 2018 4 Single Deluxe

December 6-7, 2018 1 Single Deluxe

4. Requirement: Provide meals in Manila

Date Particulars No. of Pax Remarks

November 21, 2018 Lunch & Dinner 4 pax Near 4-star hotel in NAIA area

November 22, 2018 Packed breakfast c/o hotel 4 pax

November 26, 2018 Lunch & Dinner 4 pax

November 27, 2018 Packed breakfast c/o hotel 4 pax

December 6, 2018 Lunch & Dinner 1 pax

December 7, 2018 Packed breakfast c/o hotel 1 pax

F. BUDGET ESTIMATE:

Total estimated budget is Seven Hundred Fourty-Six Thousand Pesos (PHP 746,000.00)

G. PROJECT OFFICERS/CONTACT PERSON

Mr. Ghienel Gustilo

Member, Office of Product and Market Development - Dive

0977 824 7019 / 02 459 5200 loc. 520

Note: The winning bid shall be based on the proposal with the most advantageous package cost, provided that the

amount of the bid does not exceed the above total budget. The winning bid must be willing to wait at least 90 days for the government payment facilitation process.

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPS' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax and Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 16/10/2018

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