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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5905127
Procuring Entity DEPARTMENT OF TOURISM
Title FAM TRIP OF MR. MARK SERNA TO THE PHILIPPINES-MANILA/CAMIGUIN/BOHOL-Dec.24-31, 2018 & Jan. 01, 2019

Area of Delivery

Solicitation Number:	2018-12-0412	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	12/12/2018
Approved Budget for the Contract:	PHP 135,399.34	Last Updated / Time	12/12/2018 00:00 AM
Delivery Period:		Closing Date / Time	17/12/2018 14:00 PM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_roman@yaho.com.ph		

Description

TERMS OF REFERENCE

I. PROJECT TITLE: FAM TRIP OF MR. MARK SERNA TO THE PHILIPPINES

II. BACKGROUND:

Mark Perna is a freelance photo-journalist providing several national lifestyle magazine like Vanity Fair and Dove with his services. The journalist has been working with Interface Tourism professionals for decades and is known as a serious partner. This is a productive project which needs a minimum effort from DOT. OPMD-Europe will only cover for the land arrangements including transportation, tours, tour guide, and most importantly assistance in giving information about the destinations.

Rationale:

Media familiarization tour is part of our usual cost-efficient marketing activities to help sustain the growth of the Italian market to the Philippines.

This is a productive project which needs a minimum effort from DOT. OPMD-Europe will only cover for the land arrangements including transportation, tours, tour guide, and most importantly assistance in giving information about the destinations.

III. PURPOSE/OBJECTIVES:

The project is hinged on the following objectives:

- Increase visibility for the Philippines in the country
- Leverage on the presence of a national audience journalist in the country
- Profit of visibility with opportunistic projects
- To create a buzz in the market

IV. MINIMUM REQUIREMENTS FOR SUPPLIERS

- a) Must be DOT-accredited
- b) Preferably specializing in the market concerned
- c) Willing to provide services on send-bill arrangement

V. SCOPE OF WORK/DELIVERABLES

The Philippine Department of Tourism requires following for the Banaue leg.:

DATE DESTINATION REQUIREMENTS

Dec. 24, 2018

Manila

- Transportation: Half day car hire
- Meals: Dinner for 2 pax each meal in a restaurant

Dec. 25

Manila

- Whole day city tour of Manila to include service of good and reputable tour guide
- Whole day car hire
- Meals: Lunch and Dinner for 2 pax in a restaurant

Dec. 26 Manila/Camiguin • Transportation: Transfer Hotel to NAIA

- Transportation: Whole day car hire in Camiguin
- Tour of Camiguin

- Meals: Lunch and Dinner in a restaurant
- Service of good & reputable tour guide

Dec. 27 Camiguin

- Transportation: Whole day car hire in Camiguin
- Tour of Camiguin

- Meals: Lunch and Dinner in a restaurant
- Service of good & reputable tour guide

Dec. 28 Camiguin

- Transportation: Whole day car hire in Camiguin
- Tour of Camiguin

- Meals: Lunch and Dinner in a restaurant
- Service of good & reputable tour guide

Dec. 29 Camiguin/Bohol

- Transportation: Transfer Hotel to Camiguin Airport
- Transportation: Whole day car hire in Tagbilaran
- Tour of Tagbilaran
- Meals: Lunch and Dinner in a restaurant
- Service of good & reputable tour guide

Dec. 30 Bohol • Transportation: Whole day car hire in Tagbilaran

- Tour of Tagbilaran
- Meals: Lunch and Dinner in a restaurant
- Service of good & reputable tour guide

Dec. 31 Bohol • Transportation: Whole day car hire in Tagbilaran

- Tour of Tagbilaran
- Meals: Lunch and Dinner in a restaurant
- Service of good & reputable tour guide

January 1 Bohol/Manila • Transportation: Transfer Hotel to Tagbilaran Airport

- Transportation: Half day car hire in Manila

VI. BUDGET

1. Total estimated budget is PhP135,399.34 inclusive of service charge and VAT, to be sourced from the approved work program of OPMD Italian Market allocation
2. Bidders are required to submit a detailed breakdown of all package components.
3. The DOT through OPMD-Europe, will endeavor to secure sponsorship (e.g. meals, transportation, entrance fees, tours), to bring down actual implementation costs. The cost of said sponsorship will then be deducted from the total package cost. In the same manner, DOT will also try to negotiate for preferential rates (e.g. entrance fees, tours, meals), the same must not be marked up by the tour operator.

I. PROJECT OFFICER/CONTACT PERSON

Ms. Luisa A. Llave

OPMD - Europe

Tel. No. 459-5200 locals 504; Mobile No. 0915-0446091

NOTE: The winning bid however, shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

NOTED:

NIEL P. BALLESTEROS

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____

Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 11/12/2018

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