

**TERMS OF REFERENCE
BASIC GIVE-AWAYS FOR ASEAN MINISTERIAL AND SENIOR OFFICIALS
MEETING ON AUGUST 29 TO SEPTEMBER 4, 2017**

All goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

NOTE: PLEASE SUBMIT ONE (1) SAMPLE OF EACH REQUIREMENT

I. SPECIFICATIONS:

LOT NO.1: SLING BAG

Specifications:

- rectangular sling bag
- front flap (messenger bag type) with debossed ASEAN logo
- with utility pockets on the inside front and inside the bag
- premium stanford material with cotton strap
- Size: 11" x 8 1/2" x 2" (H x L x W)

Color: blue body, brown strap

Quantity: 605 pcs.

Estimated Unit Cost: Php 600.00

Approved Budget for the Contract: Php 363,000.00

LOT NO. 2: UNIVERSAL TRAVEL ADAPTOR WITH 2 USB SLOTS

Specifications:

- Compact cube design
- 4 Universal socket compatibility (UK, EU, AU and USA)
- 2 High power USB Ports
- Single plug safety feature
- Built-in safety shutter
- White
- 100-240V AC
- With drawstring pouch with ASEAN LOGO

Quantity: 605 pcs.

Estimated Unit Cost: Php 500.00

Approved Budget for the Contract: Php 302,500.00

