



SUPPLEMENTAL / BID BULLETIN

ADDENDUM NO. 2

(Procurement of Security Services for the Department of Tourism)

This Addendum No. 2 was discussed and agreed upon during the Pre-bid Conference held last February 19, 2018 and is issued to clarify, modify and/or amend items in the Bidding Documents. This shall form part of the Bidding Documents.

ISSUES	CLARIFICATIONS/AMENDMENTS
<p>A. Terms of Reference</p> <p>Section II. Scope of Services / Requirements – Item No. 1</p> <p>Section V. Other Conditions Based on satisfactory level of performances of each security guard currently on duty, the DOT may request the winning security agency to retain or absorb their services.</p> <p>Annex B – Communication Equipment to be supplied by the Security Agency</p> <p>Annex C – Vehicle</p> <p>Annex D – Set of Minimum Requirements</p> <p>Item No. 2 (a) No. of Licensed Firearms</p> <p>Item No. 3 – Security Plan</p> <p>Item No. 4 – Other Factors</p> <p>a. Recruitment and Selection Criteria ✓ Neuro/psychiatric and drug tests with proof of certificate from government accredited granting office</p> <p>c. Completeness of uniforms and other</p>	<ul style="list-style-type: none"> ➤ Security agency must have at least ten (10) years of experience in the business. ➤ DOT requests that fifty percent (50%) of the required number of guards be absorbed from DOT's existing security line-up by the winning security agency ➤ Security agency shall provide two (2) units of analog cellular phones with load to be used by the Detachment Commander and the Shift-in-Charge ➤ Winning bidder shall provide one (1) single motor vehicle, at least 150 cc, instead of one 4-wheel vehicle transport, to be parked at the DOT premises 24-hours a day, 7 days a week to be used in connection with its security services. ➤ Security agency shall provide list of licensed firearms which it will provide security guards to be assigned to DOT. This will be verified upon post-qualification. ➤ Bidders shall be allowed to conduct site inspection of DOT premises for their preparation of security plan to be submitted to the Bids and Awards Committee. ➤ Bidders may submit certification of its most recent neuro/psychiatric tests. The certification must include the number and list of security personnel who passed the tests. ➤ Security agency shall provide two (2) units

<p>paraphernalia</p> <p>B. Bid Documents</p> <p>Section VII. Technical Specifications</p>	<p>of metal detectors in securing the ingress and egress of all persons within the DOT premises (Jupiter and Gil Puyat entrance).</p> <p>➤ The conformity to TOR must contain all relevant scope of services/requirements including the items/requests in the Annexes.</p>
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Queries/Clarifications from bidder/s:

1. What is the specific and stringent ruling as regards rounding-off of digits particularly in the centavo part of the bid? Adherence to Department Order would likely to result to a tie, making some others round off their digits on the centavo part to appear as the lowest bidder.
 - The basis of computation is straight PADPAO. No need to round-off digits.
 - In case of tie, a tie-breaking method by drawing of lots shall be used to determine the winning bidder thru sheer luck. The bidder whoever picks the "Congratulations" stub shall be declared the winning bidder.

2. Will the Philhealth advisory (adjustment in the premium contributions) be applied and followed with the computation for Philhealth premium?
 - While the basis of computation is straight PADPAO based on Wage Order No. NCR-21 effective October 5, 2017, the advisory on the adjustment in the premium contributions (effective January 2018 and onwards) shall be incorporated in the billing statement of the winning bidder.

3. Is the computation of bid price will strictly follow the applicable PADPAO Cost Distribution, meaning, all factors from the Amount Due to Guard, Amount Due to Government in Favor of Guard down to the Administrative Overhead and Profit Margin and VAT will not be changed/altered?
 - Yes. The basis of computation is straight PADPAO.

4. On the proof of paid remittances for the following government agencies: SSS, PhilHealth and PAGIBIG, will be in the form of a certification issued by the said agencies within the last six (6) months from the date of bid submission.
 - The BAC shall accept the certification as long as it is valid within the last six (6) months from the date of bid submission, provided that after its expiration, the bidder (winning) shall submit the updated certification.

Due to the belated release of this Supplemental/Bid Bulletin, the deadline of submission and opening of bids has been moved to March 16, 2018 at 9:00 a.m. and 10:00 a.m., respectively.

For the guidance and information of all concerned.


USEC. KATHERINE S. DE CASTRO
 DOT-BAC Chairperson

06 March 2018