



**INVITATION TO BID (IB)**

The Department of Tourism - Bids and Awards Committee (DOT-BAC), invites PhilGEPS registered suppliers/contractors to bid for the hereunder project:

**Name of Project:** Familiarization Tour for Vietnamese Travel Agents and Media

**Brief description of the Project:** To increase product and destination knowledge that would encourage tourist traffic from Vietnamese to the Philippines and to encourage the development and selling of tour packages from Vietnam to the Philippines that would convert potential travel to actual travel.

**Approved Budget for the Contract:** One Million One Hundred Twenty Eight Thousand Three Hundred Sixty Four Philippine Pesos (P 1,128,364.00)

**Contract Duration:** April 24 to 29, 2018

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

<b>Activities</b>	<b>Schedule</b>
1. Issuance and availability of Bidding Documents	February 21 to March 12, 2018 (8:00 a.m. to 5:00 p.m.) March 13, 2018 (until 9:00 a.m. only) 4 <sup>th</sup> Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
2. Pre-bid Conference	March 1, 2018 (10:00 a.m.) 3 <sup>rd</sup> Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
3. Request for Clarification	March 5, 2018
4. Supplemental / Bid Bulletin	March 6, 2018
5. Submission and Receipt of Bids	on or before March 13, 2018 until 9:00 a.m. only 4 <sup>th</sup> Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
6. Opening of Bids and Eligibility Check	March 13, 2018 (10:00 a.m.) 3 <sup>rd</sup> Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City

Bid Documents may be obtained at the DOT-BAC Secretariat c/o Mr. Florencio S. Capati, Jr., at 4<sup>th</sup> Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 418) upon payment of non-refundable fee of Five Thousand Philippine Pesos (PhP5,000.00), to the DOT Cashier, Ground Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City. Bids shall be submitted in sealed envelopes labeled Technical Envelope and Financial Envelope addressed to the undersigned.

The DOT reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:  
  
**USEC. KATHERINE S. DE CASTRO**  
 DOT-BAC Chairperson

**Date of Postings:**  
 Phil-GEPS website: February 21 to 28, 2018  
 DOT website: February 21 to 28, 2018  
 DOT Bulletin Board: February 21 to 28, 2018