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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5675879
Procuring Entity DEPARTMENT OF TOURISM
Title Ground Arrangement - ESL SCHOOL INSPECTION IN TARLAC, CLARK, SUBIC and LA UNION - October 9-12, 2018

Area of Delivery

Solicitation Number:	2018-10-0288	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	02/10/2018
Approved Budget for the Contract:	PHP 140,000.00	Last Updated / Time	02/10/2018 00:00 AM
Delivery Period:		Closing Date / Time	05/10/2018 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. PROJECT TITLE : ESL School Inspection in Tarlac, Clark, Subic, and La Union

II. DATE OF IMPLEMENTATION : 9 to 12 October 2018

III. NUMBER OF PAX : 3 OPMD-ESL Staff and 1 DOT Region III Staff

IV. DESTINATIONS : Tarlac, Clark, Subic, and La Union

V. BACKGROUND :

OPMD-ESL would like to assure the quality of facilities, instruction, and programs of a number of schools, including but not limited to, the following schools in Subic, Clark, and Tarlac:

Subic Clark Tarlac

1. Times-SLC 1. Lipi Help 1. SMEAG
2. Keystone 2. Global Standards
3. CIP

With increasing enrollment and dwindling number of available slots for international students in Cebu, the most popular Philippine ESL destination, OPMD-ESL sees Clark, Subic, Tarlac, and Baguio as the next best options due to the availability of quality ESL programs and accessibility. Air Asia flies directly from Clark to Taipei three times a week while the Subic-Clark-Tarlac Expressway (SCTEX) and Tarlac-Pangasinan-La Union Expressway (TPLEX) shorten the travel time to Baguio. With Baguio as the largest Philippine ESL destination after Cebu, OPMD-ESL would like to inspect La Union as a fun component that will attract the international market to consider Baguio instead of Cebu. OPMD-ESL would also take a look at the opportunities of ESL in Subic, Clark, and Tarlac to ensure the quality of their

facilities, instruction, and programs that can be showcased to the Taiwanese agents in the familiarization tour.

VI. PURPOSE/OBJECTIVES :

- Identified highly capable and quality Philippine ESL schools in Region III
- Established partnerships and cooperation between OPMD-ESL and Philippine ESL schools in Clark, Subic, and Tarlac; and
- Inspected fun components in Region I for ESL Schools in Clark, Subic, and Baguio

VII. MINIMUM REQUIREMENT OF SUPPLIERS :

- Must be DOT-accredited
- Must be willing to provide services on send-bill arrangement

VIII. SCOPE OF WORK DELIVERABLES :

Hotel

Destination Hotel/Resort Category Room Category Number of Rooms Required Remarks

Clark At least 3-star Triple Room

(separate beds) 1 1 night with Breakfast for 3 pax

Subic At least 3-star Twin Room 2 1 night with Breakfast for 4 pax

La Union At least 3-star 2 Bedroom Villa 1 1 night with Breakfast for 3 pax

Transportation

Route Vehicle Requirement ETD # of Hours Required Remarks

Manila-Tarlac-Clark-Subic-La Union-Manila Van 9 October 2018 0730H 24H x 4 days = 96 4 days

Inclusive of driver meals, toll fees, and gas fees

Meals

Day/Date Meals Number of Pax Remarks/Special Requirement

9 to 11 October Lunch and Dinner 4

12 October Lunch 4

IX. BUDGET

Total Budget allocation for the familiarization tour is PHP 140,048.00, charged against the 2018 Work and Financial Program of OPMD-ESL.

Particular Allocation

Accommodation (Clark, Subic, and La Union) PHP 39,924.00

Transportation (Van for the entire trip) PHP 82,000.00

Meals (3 OPMD-ESL Staff and 1 Region III Staff) PHP 14,400.00

Tour Requirements (Ocean Adventure) PHP 3,724.00

TOTAL PHP 140,048.00

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total amount in the invoice.

The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

X. CONTACT PERSON

Contact Person: Romeo S. Liamzon III

Office of Product and Market Development – English as a second Language

459-5200 loc. 520

09178071613

roblyamzon@yahoo.com.ph

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to

Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____

Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 01/10/2018

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